



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: T-Town Half

Date(s) of Event: 3/30/2019

Location Address: 418 E 2ND ST S

Council District(s): 4

Event Description: 5k and half marathon

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Lane Closure, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 1750

Per Day: 1750

Anticipated Participants: Total: 1750

Per Day: 1650

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Fleet Feet Sports Tulsa

Website: <https://runsignup.com/Race/OK/Tulsa/>

Chief Officer of Host Organization: Timothy Dreiling

TTOWNHalfMarathon

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Applicant Name: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Timothy Dreiling

Mobile: 918-230-5760

Billing Contact: Fleet Feet Sports Tulsa

Phone: 918-492-3338

Billing Address: 5968 S Yale AVE  
Tulsa OK 74135

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 03/30/2019 Time: 5:00 am  
Street Closure for Event Setup: Date: 03/30/2019 Time: 5:00 am  
Street(s) to be Closed for Event Setup: Frankfort Ave between 2nd St and 3rd St

**Event Start:** Date: 03/30/2019 Time: 8:00 am  
Street Closure for Event Start: Date: 03/30/2019 Time: 7:30 am  
Street(s) to be Closed for Event Start: See racecourse map  
Run, Walk, Parade Start Time: 8:00 am Half Marathon  
8:15 am 5k

Daily Event Hours: NA

**Event End:** Date: 03/30/2019 Time: 11:30 am  
Street Reopens after Event End: Date: 03/30/2019 Time: 11:30 am

**Event Teardown:** Date: 03/30/2019 Time: 11:30 am  
Street Reopens after Event Teardown: Date: 03/30/2019 Time: 12:30 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer

Number of Food Vendors: 1

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: TBD Provider and Phone: ABCO  
918-583-6557

Number of Inflatables: 0 Provider and Phone: NA,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit  
Sgt Chris Witt  
918-586-6054  
cwitt@cityoftulsa.org

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet owned equipment

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Fleet Feet Tulsa

Name of Park and Location, if applicable: Tulsa Riverparks

Drone: Yes

Portable Toilets:    Provider and Phone: Porta John of Tulsa  
918-836-2134

Total Number of Portable Toilets: 10                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 03/29/2019                      Time: 3 pm

Equipment Pickup: Date: 03/30/2019                      Time: 1 pm

Other information: NA

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 11:30 am

Please describe the sound equipment that will be used for your event:

Small portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers and staff to remove and properly dispose of all trash

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Association

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 12.22.2019      Date routed: 02.20.2019      Date for review: 02.27.2019

Special Events Committee Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised 02.20.2019.



USATF Certification

# Fleet Feet Blue Dome 5k #7 Tulsa, OK – 5,000 Meters

Effective Dates



**Start/Finish:** On Frankfort, in between 2<sup>nd</sup> and 3<sup>rd</sup> St, directly in line with the south edge of the tan brick building, in between Fleet Feet's parking lot & the parking lot (open lot) on the NW corner of 3<sup>rd</sup> and Frankfort.

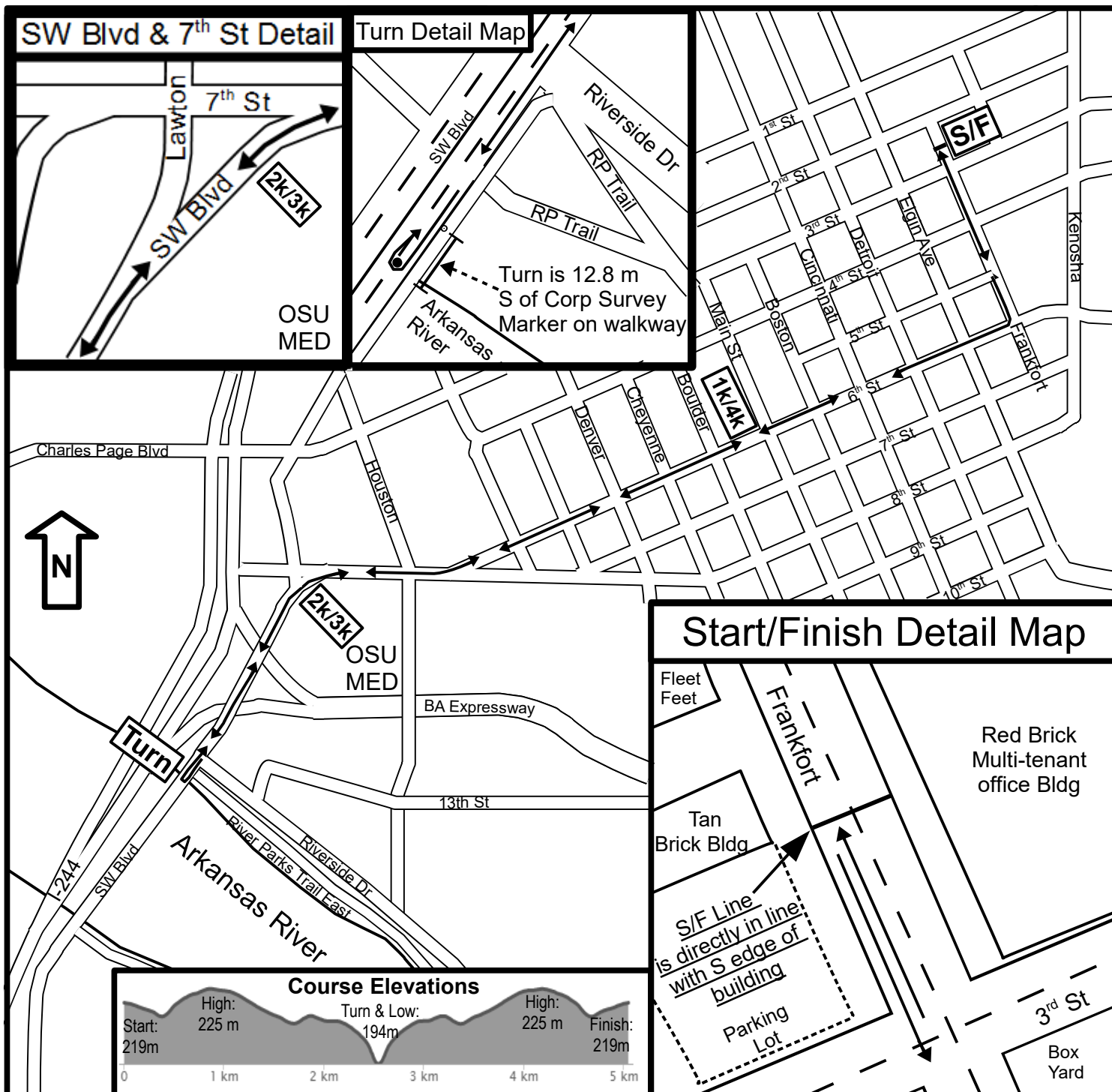
**1k/4k:** On 6<sup>th</sup> St, 32.5 m east of the center of the front doors of the Bank of America Building

**2k/3k:** On SW Blvd Ramp on to 7<sup>th</sup> St, directly in line with the "Thanks for Visiting / Welcome to Downtown Tulsa" sign on the south side of 7<sup>th</sup> St.

**2.5k Turnaround:** On SW Blvd Bridge, turnaround is in the roadway and is located 12.8 m S of the Corp of Engineers survey mark where the guard rail goes from 2 ft to 4 ft high. Survey mark is on walkway next to wall

**Race Contact:** Tim Dreiling, tim@fleetfeettulsa.com,  
918-492-3338

**Measured by:** Martin Updike, I:40 Race Service, on 4/27/17  
918-577-1956, martin@i40raceservice.com

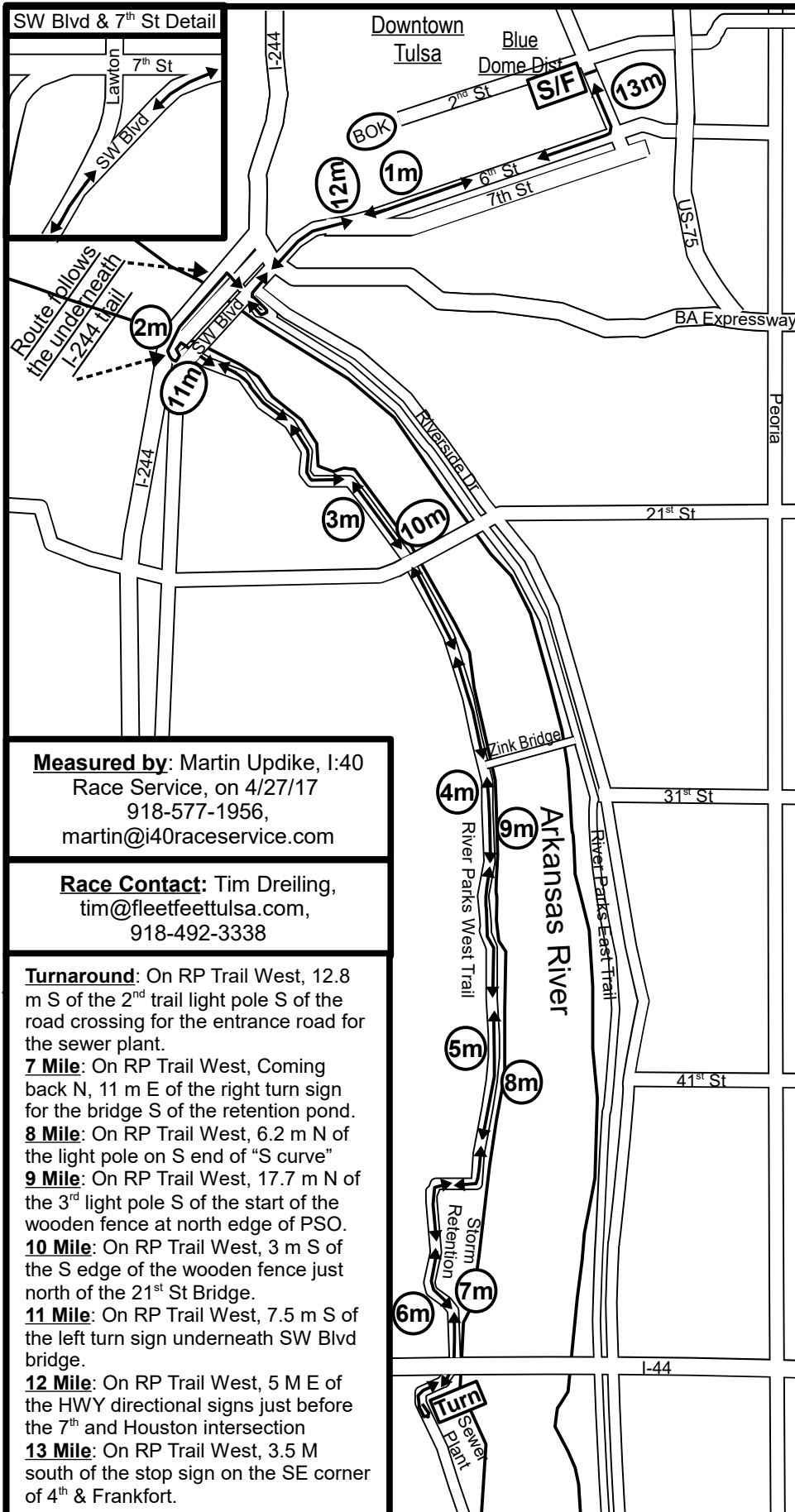




USATF Certification

Fleet Feet Blue Dome Half Marathon #2  
Tulsa, OK – 21.0975 Kilometers

Effective Dates



**Measured by:** Martin Updike, I:40  
Race Service, on 4/27/17  
918-577-1956,  
martin@i40raceservice.com

**Race Contact:** Tim Dreiling,  
tim@fleetfeettulsa.com,  
918-492-3338

**Turnaround:** On RP Trail West, 12.8 m S of the 2<sup>nd</sup> trail light pole S of the road crossing for the entrance road for the sewer plant.

**7 Mile:** On RP Trail West, Coming back N, 11 m E of the right turn sign for the bridge S of the retention pond.

**8 Mile:** On RP Trail West, 6.2 m N of the light pole on S end of "S curve"

**9 Mile:** On RP Trail West, 17.7 m N of the 3<sup>rd</sup> light pole S of the start of the wooden fence at north edge of PSO.

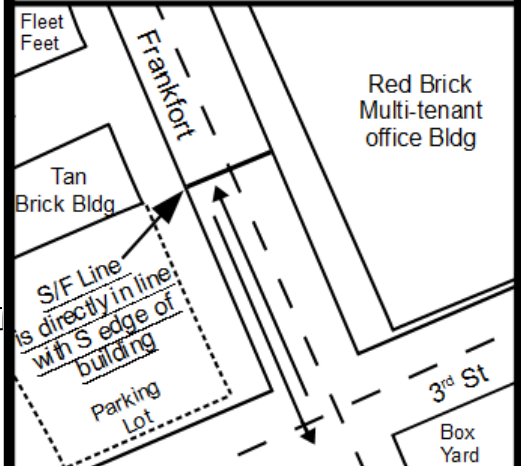
**10 Mile:** On RP Trail West, 3 m S of the S edge of the wooden fence just north of the 21<sup>st</sup> St Bridge.

**11 Mile:** On RP Trail West, 7.5 m S of the left turn sign underneath SW Blvd bridge.

**12 Mile:** On RP Trail West, 5 M E of the HWY directional signs just before the 7<sup>th</sup> and Houston intersection

**13 Mile:** On RP Trail West, 3.5 M south of the stop sign on the SE corner of 4<sup>th</sup> & Frankfort.

## Start/Finish Detail Map



**Start/Finish:** On Frankfort, in between 2<sup>nd</sup> and 3<sup>rd</sup> St, directly in line with the S edge of the tan brick building, in between Fleet Feet's parking lot & the parking lot (open lot) on the NW corner of 3<sup>rd</sup> and Frankfort.

**1 Mile:** On 7<sup>th</sup> St, at the west edge of the gated entrance to the Cox Conv. Ctr

**2 Mile:** On I-44 Underpass trail, 3.5 m N of the S end of the canopy cover over the trail

**3 Mile:** On RP Trail West, 12 m S of the 3<sup>rd</sup> light pole south the Festival Park parking lot

**4 Mile:** On RP Trail West, 4.5 m north of the 2<sup>nd</sup> light pole south of the Zink Pedestrian Bridge

**5 Mile:** On RP Trail West, 27 m S of the 3<sup>rd</sup> light pole S of the Soccer Fields

**6 Mile:** On RP Trail West, at the 90 degree left turn S of the retention ponds.

## Course Elevations



## Turnaround Detail Map

