



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: ABATE/Marines Toys for Tots Toy Run Date(s) of Event: December 9, 2018  
Location Address: 4145 E 21ST ST S Council District(s): 4  
Event Description: Police Escort for Parade of Motorcycles from Fairgrounds to Guthrie Green.

**Event Category:** Police Escort

**Event Includes:** Public Right of Way, Lane Closure, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 10000 Per Day: 10000

Anticipated Participants: Total: 5000 Per Day: 5000

Number of Events for Monthly Event: NA

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: ABATE of Tulsa Website: www.abateoftulsa.com

Chief Officer of Host Organization: James Clark

Email and Phone: james.clark@coxinc.com 918-691-8513

Applicant Name: James Clark

Email and Phone: james.clark@coxinc.com 918-691-8513

Professional Event Organizer: NA

Email and Phone:

On-site Contact: James Clark Mobile: 918-691-8513

Billing Contact: ABATE of Tulsa Phone: 918-691-8513

Billing Address: 1640 South Gary Avenue  
Tulsa OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 12/09/2018 Time: 10 a.m.

Street Closure for Event Setup: Date: 12/09/2018 Time: 11 a.m.

Street(s) to be Closed for Event Setup: See Landing Area Map

**Event Start:** Date: 12/09/2018 Time: 2 p.m.

Street Closure for Event Start: Date: 12/09/2018 Time: 1:45 p.m.

Street(s) to be Closed for Event Start: See Parade Route Map

Run, Walk, Parade Start Time: 2 p.m.

Daily Event Hours: NA

**Event End:** Date: 12/09/2018 Time: 6 p.m.

Street Reopens after Event End: Date: 12/09/2018 Time: 4 p.m.

**Event Teardown:** Date: 12/09/2018 Time: 6 p.m.

Street Reopens after Event Teardown: Date: 12/09/2018 Time: 6 p.m.

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 2

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 2 Provider and Phone: Vendor Owned at Fairgrounds

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit  
cwitt@tulsaoftulsa.org  
(918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems  
bholder@roadsafetraffic.com  
(918) 425-4550

Equipment Setup: Date: 12/09/2018 Time: 11 a.m. Equipment Pickup: Date: 12/09/2018 Time: 6 p.m.

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): ABATE of Tulsa/US Marine Corps

Name of Park and Location, if applicable: NA

Drone: Yes

Portable Toilets: Provider and Phone: Port-a-John of Tulsa  
(918) 859-6171

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 12/09/2018 Time: 8 a.m.

Equipment Pickup: Date: 12/10/2018 Time: 8 a.m.

Other information: Food Trucks at the Fairgrounds

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: 55 Gallon trash drums located around Guthrie Green

Number of Trash Receptacles: 10

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Association

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

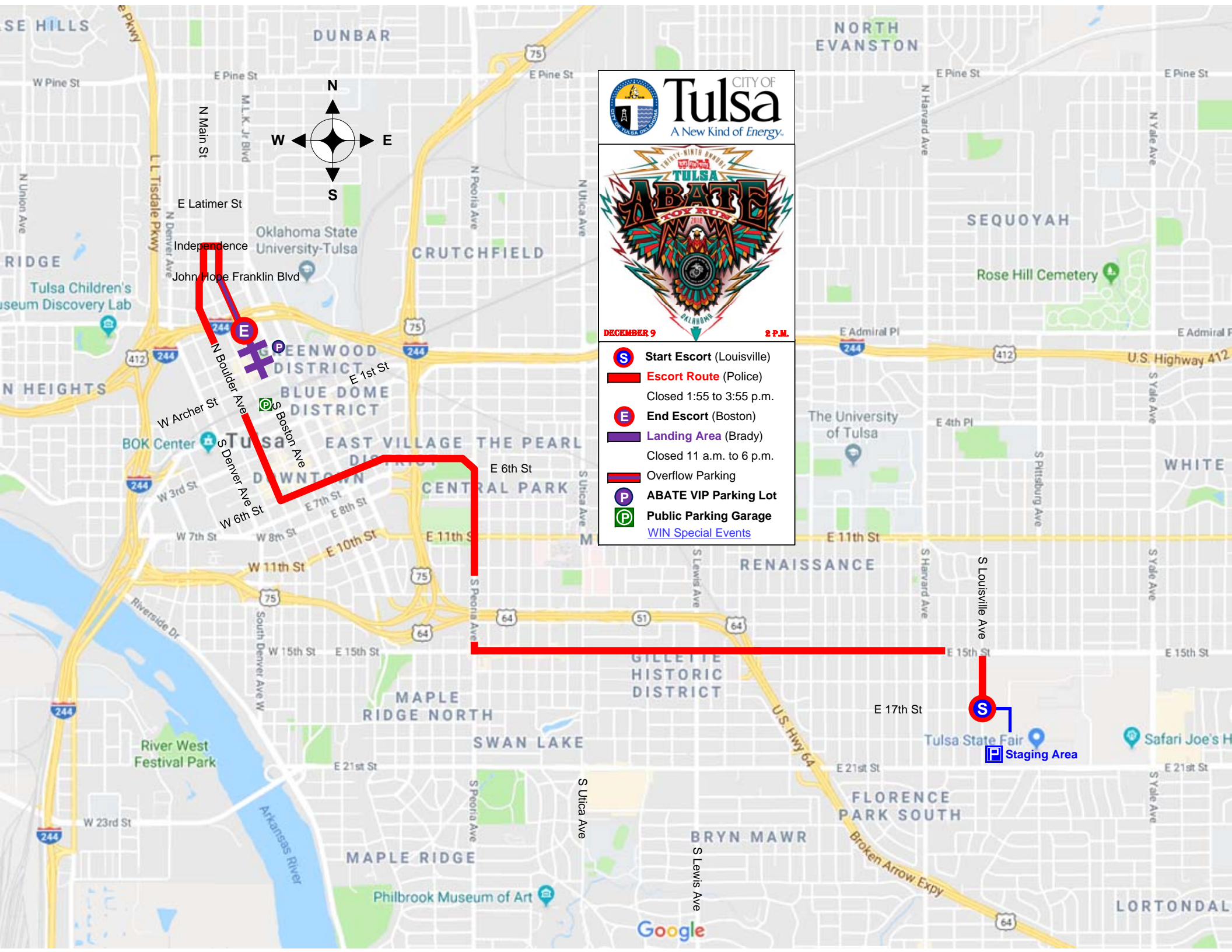
Date received: 11.20.2018      Date routed: 11.29.2018      Date for review: 12.05.2018

Special Events Committee Recommendation:      Email Review       Yes  No








Date routed to Mayor: 11.30.2018      Mayor's Recommendation: \_\_\_\_\_       Yes  No

Date routed to Council: 11.30.2018      City Council Approval: \_\_\_\_\_       Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: Form and maps revised 11.29.2018. ABATE, WIN  
& TPD final meeting for TCP 11.28.2018.



DECEMBER 9 2 P.M.

-  **Start Escort** (Louisville)
-  **Escort Route** (Police)  
Closed 1:55 to 3:55 p.m.
-  **End Escort** (Boston)
-  **Landing Area** (Brady)  
Closed 11 a.m. to 6 p.m.
-  **Overflow Parking**
-  **ABATE VIP Parking Lot**
-  **Public Parking Garage**  
[WIN Special Events](#)



Position N of I244

Overflow North on Boston Ave

Entrance KOTV Exit

Park open 8 a.m. to 8 p.m.

The John Hope Franklin Reconciliation Park

Portable Sign Support in Hash Line No Parking Space or on Sidewalk (ADA)

- = Private Parking Lot
- = ABATE Parking Lot
- = Public Parking Garage

**Date:** Dec. 9, 2018 **Project:** ABATE | Marines Toys for Tots Run

**Comments:**  
 Landing Road Closure | 11 a.m. to 6 p.m. Sunday  
 Toy Run Escort | 2 p.m. from Fair Grounds Sunday  
 Trailers in Curbside Parking Lanes  
 Parking Spaces not Shown | Drawing not to Scale

City Hall Parking Garage

OKLAHOMA JAZZ HALL OF FAME

Tribune Lofts

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Field

New Public Parking Lot

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Bench Park

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