



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Walk to Defeat ALS Date(s) of Event: October 13, 2018
Location Address: 111 E MATHEW BRADY ST N Council District(s): 4
Event Description: 1-mile Walk
Event Category: Athletic/Recreation
Event Includes: Tent/Canopy, Private Park, Public Right of Way, Live Entertainment, No Parking Signage, Street Closure
Anticipated Attendance: Total: 900 Per Day: 900
Anticipated Participants: Total: 900 Per Day: 900
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: The ALS Association Website: http://web.alsa.org/site/TR?pg=entry&fr_id=13251
Chief Officer of Host Organization: Calaneet Balas
Email and Phone: cbalas@alsa-national.org 202-464-8655
Applicant Name: ALS Association Oklahoma
Email and Phone: scatalano@alsa-national.org 918-607-7581
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Sharon Catalano Mobile: 918-607-7581
Billing Contact: ALS Association Oklahoma Phone: 918-607-7581
Billing Address: ALS Association P.O. Box 14482
Tulsa OK 74159

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/13/2018 Time: 5:30 a.m.
Street Closure for Event Setup: Date: 10/13/2018 Time: 7:00 a.m.
Street(s) to be Closed for Event Setup: Brady St. between Boston Ave and MLK Jr. Blvd. Boston Ave from Brady St. to Cameron St. Cameron St. between Boston Ave. and MLK Jr Blvd

Event Start: Date: 10/13/2018 Time: 9:00 am
Street Closure for Event Start: Date: 10/13/2018 Time: 10:00 am
Street(s) to be Closed for Event Start: See route map
Run, Walk, Parade Start Time: 10:30 am
Daily Event Hours: 9:00 am - 12:00 am

Event End: Date: 10/13/2018 Time: 12:00 pm
Street Reopens after Event End: Date: 10/13/2018 Time: 12:30 pm

Event Teardown: Date: 10/13/2018 Time: 12:30 pm
Street Reopens after Event Teardown: Date: 10/13/2018 Time: 1:00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: TBD Provider and Phone: TBD
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit
918.586.6054
cwitt@cityoftulsa.org

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Quantum, NU Motion, ONEOK, AMC Mortgage, Regent Bank

Name of Park and Location, if applicable: Guthrie Green
111 E. M.B. Brady St.

Drone: No

Portable Toilets: Provider and Phone: Guthrie Green/pending

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/13/2018 Time: 8:00 am

Equipment Pickup: Date: 10/13/2018 Time: 1:00 pm

Other information: Walk check-in begins at 9:00 am

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Pending

Sound Amplification: Yes

Start Time: 9:30 am

Finish Time: 11:30 am

Please describe the sound equipment that will be used for your event:

Microphone with PA system

Sound checks conducted prior to the event: Yes

Start Time: 9:00 am

Finish Time: 9:25 am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners will be hung on tables and the stage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Utilizing Guthrie Green provided trash containers, staff and volunteers will do an area sweep following the event, ensuring all trash is picked up, signage removed and will follow all G.G. event rules.

Number of Trash Receptacles: 10

Number of Dumpsters: 2

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

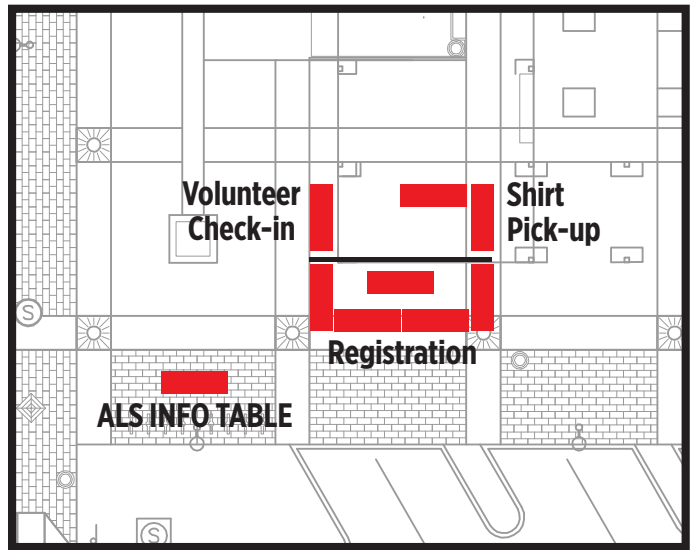
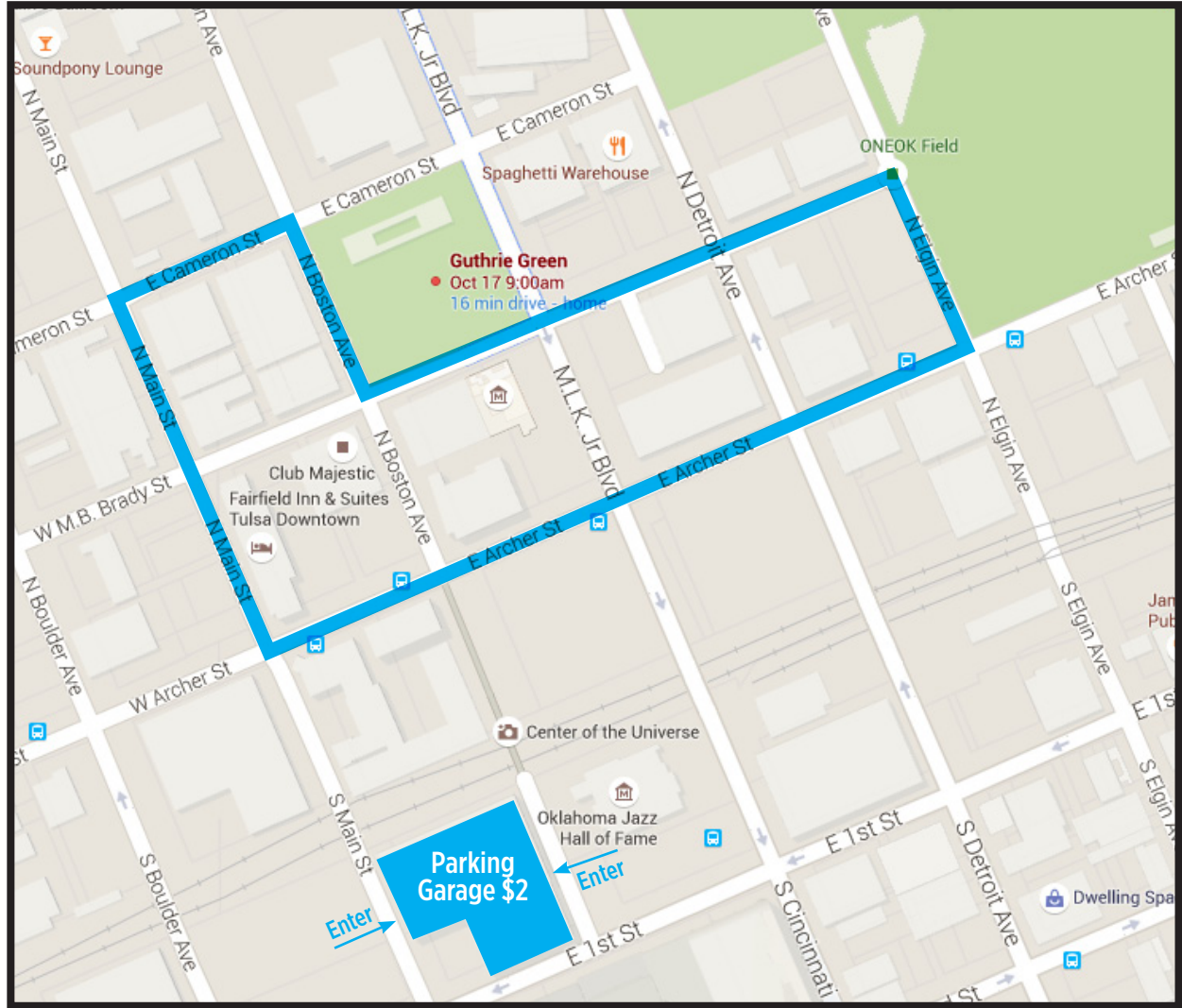
Date received: 07.30.2018 Date routed: 09.26.2018 Date for review: 10.03.2018

Special Events Committee Recommendation: 09.19.2018 Yes No

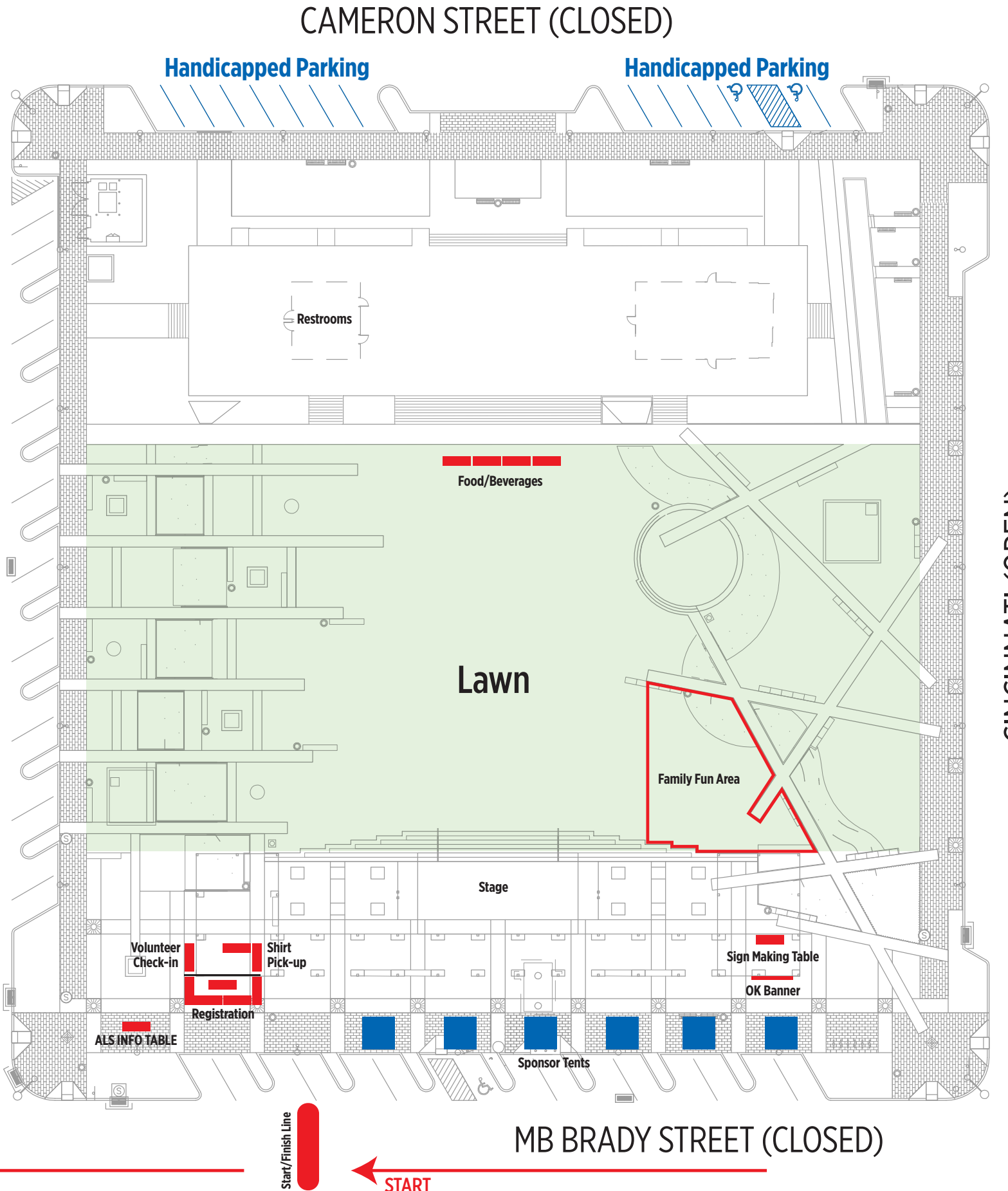
Date routed to Mayor: 09.27.2018 Mayor's Recommendation: _____ Yes No

Date routed to Council: 09.27.2018 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 09.26.2018



Team Photos
In front of
Woody Guthrie Mural



Woody Guthrie Center

108 Contemporary

Philbrook