



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Flight of the Phoenix 5K Date(s) of Event: October 13, 2018  
Location Address: 1202 W EASTON ST N Council District(s): 4  
Event Description: Fundraiser 5K  
**Event Category:** Athletic/Recreation  
**Event Includes:** Amplified Sound, Generator/Electricity, Public Right of Way, No Parking Signage, Private Property, Street Closure  
Anticipated Attendance: Total: 200 Per Day: 200  
Anticipated Participants: Total: 200 Per Day: 200  
Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Tulsa School of Arts and Science PTSA Website: https://runsignup.com/Race/OK/Tulsa/FlightofthePhoenix  
Chief Officer of Host Organization: Amanda Stewart  
Email and Phone: amandastew@sbcglobal.net 918-899-1088  
Applicant Name: Angela Childress  
Email and Phone: angelachildress@gmail.com 918-510-4894  
Professional Event Organizer: NA  
Email and Phone:  
On-site Contact: Angela Childress Mobile: 918-510-4894  
Billing Contact: Tulsa School of Arts and Science Phone: 918-828-7727  
Billing Address: 13125 East 29th Street  
Tulsa OK 74134

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 10/13/2018 Time: 7:00 am  
Street Closure for Event Setup: Date: 10/13/2018 Time: 7:00 AM  
Street(s) to be Closed for Event Setup: See Map for Start/Finish Line Areas

**Event Start:** Date: 10/13/2018 Time: 9:00 AM  
Street Closure for Event Start: Date: 10/13/2018 Time: 8:30 AM  
Street(s) to be Closed for Event Start: See Map for Racecourse  
Run, Walk, Parade Start Time: 9:00 AM  
Daily Event Hours: 8:00 AM - 11:00 AM

**Event End:** Date: 10/13/2018 Time: 11:00 AM  
Street Reopens after Event End: Date: 10/13/2018 Time: 10:00 AM  
**Event Teardown:** Date: 10/13/2018 Time: 11:00 AM  
Street Reopens after Event Teardown: Date: 10/13/2018 Time: 10:30 AM

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 5 12X12 Provider and Phone: We provide our own tents  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit  
(918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: 10/13/2018 Time: NA Equipment Pickup: Date: 10/13/2018 Time: NA

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa School of Arts and Science PTSA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta-a-John of Tulsa  
(918) 836-2134

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/12/2018 Time: 4:00 PM

Equipment Pickup: Date: 10/15/2018 Time: 10:00 AM

Other information: NA

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8:00 AM

Finish Time: 11:00 AM

Please describe the sound equipment that will be used for your event:

Table top speakers and microphone

Sound checks conducted prior to the event: No

Start Time: 0

Finish Time: 0

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Roadside directional signs and banners hung.

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: A team will go behind the runners to pick up any water cups.

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Schools, Neighborhood Association , Other entities

## **Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08.07.2018      Date routed: 09.27.2018      Date for review: 10.03.2018

Special Events Committee Recommendation: 09.19.2018      ☒ Yes ☐ No

Date routed to Mayor: 09.27.2018      Mayor's Recommendation: \_\_\_\_\_ ☐ Yes ☐ No

Date routed to Council: 09.27.2018      City Council Approval: \_\_\_\_\_ ☐ Yes ☐ No

Date Permit Issued: \_\_\_\_\_      Comments: Map revised 08.13.18. Form revised/C Map 09.27.18



USATF Certification

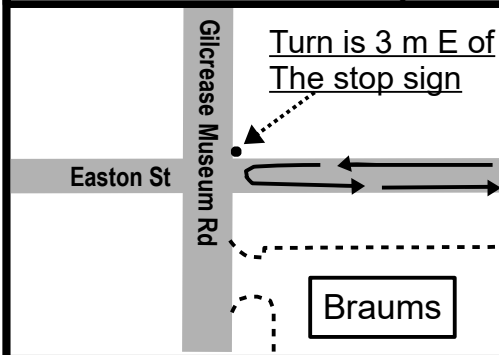
Tulsa School of Arts & Sciences 5k  
Tulsa, OK – 5,000 meters

Effective Dates



**Start:** On Quannah, at the center of the bench in the SW corner of the TSAS trail loop. (36.1577 -96.0071)  
**1st Turnaround:** On Edison, at the end of the median just before the Boston St intersection (36.1612 -95.9997)  
**1k:** On Edison, 4.8 m W of the end of the median (after the 1st turnaround) at the Boston intersection (GPS  
**2k:** On Easton St, 12.5 m east of the street light pole on the NE corner of Easton & Rosedale (GPS 36.1589  
-96.0081)  
**3k:** On Easton St, going out west before turnaround, at the west edge of driveway of 2311 Easton St. (36.1589  
-96.0192)  
**2nd Turnaround:** On Easton St, 3 m east of the Stop Sign at the corner of Easton and Gilcrease Museum Rd.  
**4k:** On Union St, at the stop sign at the corner of Union and Cameron St. (GPS 36.1577 -96.0114)  
**Finish:** On Easton St, 0.3 m W of the No Parking sign at the crosswalk in front of TSAS. (36.1592 -96.0053)

### Turn #2 Detail Map



**Elevations:**  
Start: 207 m  
Finish: 211 m  
Lowest: 207 m  
Highest: 231 m

Tulsa School  
of Arts &  
Science

Turn

1k

2k

3k

4k

Finish

Start

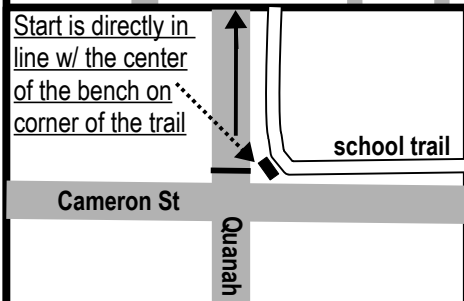
1k

2k

3k

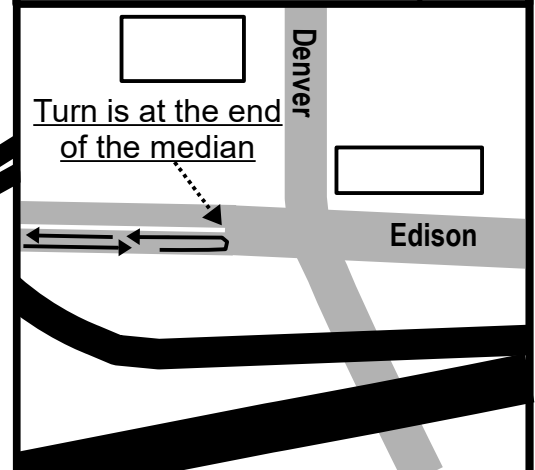
4k

Finish



### Start Detail Map

### Turn #1 Detail Map



Turn is at the end  
of the median

Edison

Tulsa Country  
Club

Owen  
Park

Tulsa school of  
Arts & Science

HWY 412

