



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Pre Opening Gathering Place Advertisement Date(s) of Event: August 17 - December 18, 2018

Location Address: 175 E 2ND ST S Council District(s): 4

Event Description: A mural vinyl will be mounted on to the Skybridge facing north on Cincinnati Ave. and facing east on 1st St. of the building located at 175 E. 2nd Street

**Event Category:** Miscellaneous

**Event Includes:** Public Right of Way, Lane Closure, Public Property

Anticipated Attendance: Total: 0 Per Day: 0

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Gathering Place Website: www.gatheringplace.org

Chief Officer of Host Organization: Tony Moore

Email and Phone: tmoore@gatheringplace.org 407-443-9000

Applicant Name: Jillian Childress

Email and Phone: jchildress@gatheringplace.org 918-210-8337

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Shannon White Mobile: 918-549-8282

Billing Contact: Gathering Place Phone: 918-210-8337

Billing Address: 522 Boston ave  
Tulsa OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/17/2018 Time: 7AM  
Street Closure for Event Setup: Date: 08/17/2018 Time: 6AM  
Street(s) to be Closed for Event Setup: 1st St. and Cincinnati Ave. lane closure only during the mural vinyl installation.

**Event Start:** Date: 08/17/2018 Time: 7AM  
Street Closure for Event Start: Date: NA Time:  
Street(s) to be Closed for Event Start: NA  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: NA

**Event End:** Date: 12/18/2018 Time: 7AM  
Street Reopens after Event End: Date: NA Time:

**Event Teardown:** Date: 12/18/2018 Time: 6AM  
Street Reopens after Event Teardown: Date: 12/18/2018 Time: 8AM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: TBD

Equipment Setup: Date:08/17/2018 Time: 6AM Equipment Pickup: Date: 12/18/2018 Time: 9AM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): NA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Dec. 18, 2018 - 1st St. and Cincinnati Ave. lane closure only during the mural vinyl removal.

GGP Parks will be responsible for all present and recurring costs for the installation of the mural and its perpetual care and maintenance and restoration. GGP Parks shall also be responsible for removal of the mural and restoration of the wall surface.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: City of Tulsa Property Owner Agreement

Other entities

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08.09.2018      Date routed: 08.12.2018      Date for review: Email Review

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_      City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: \_\_\_\_\_



**GATHERING PLACE**<sup>SM</sup>  
TULSA'S RIVERFRONT PARK

**100 DAYS  
OF OPENING  
CELEBRATION!**

—— #GatherTulsa ——





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