



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BOK Center August 2018 Events Date(s) of Event: August 1-31, 2018
Location Address: 200 S DENVER AVE W Council District(s): 4
Event Description: Event move-in, move-outs, concerts, etc.
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, No Parking Signage, Private Property, Street Closure
Anticipated Attendance: Total: 45000 Per Day: 15000
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 3

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: SMG Tulsa-BOK Center Website: www.bokcenter.com
Chief Officer of Host Organization: Jeff Nickler
Email and Phone: jn@smgtulsa.com 918-894-4254
Applicant Name: Sarah Kate Rogers
Email and Phone: srogers@smgtulsa.com 918-894-4272
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Trudy Sweeten Mobile: (918) 894-4270
Billing Contact: SMG Tulsa Phone: 918-894-4272
Billing Address: 200 S. Denver Ave
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/01/2018 Time: 7:00am
Street Closure for Event Setup: Date: 08/01/2018 Time: 7:00am
Street(s) to be Closed for Event Setup: See maps

Event Start: Date: 08/01/2018 Time: 6:00pm Doors, 7:00pm Show Start
Street Closure for Event Start: Date: 08/01/2018 Time: 7:00am
Street(s) to be Closed for Event Start: North curb parking lane of 3rd Street between Denver Ave & Frisco Ave and south curb parking lane of 1st St between Denver Ave & Frisco Ave. See map for additional adjacent street closures by TPD for public safety, if necessary.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: Varies - Please see spreadsheet

Event End: Date: 08/12/2018 Time: 11:00pm
Street Reopens after Event End: Date: 08/13/2018 Time: 2:00am

Event Teardown: Date: 08/12/2018 Time: 11:00pm
Street Reopens after Event Teardown: Date: 08/13/2018 Time: 2:00am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: Under 400 sf Provider and Phone: Various media groups on the Grand Plaza before the show
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Varies for each event, inside for the shows. Will have proper permits..

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: SMG Off-Duty & Event Services, Dan Brown
918-891-4395

Medical and/or First Aid Services: Contact, Email and Phone: EMSA, Kim Richards 918-596-3055

Traffic Control Barricade Company: Contact, Email and Phone: BOK Center owns barricades and signage

Equipment Setup: Date:08/01/2018 Time: 7:00am Equipment Pickup: Date: 08/13/2018 Time: 2:00am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Uber/Lyft drop off on Frisco St. between 2nd St and 3rd St

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: Varies

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies for each indoor event

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Tour provides sound equipment

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Tour provides for each event

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: SMG

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: _____

For City of Tulsa Special Events Committee Use Only

Date received: 07.11.2018 Date routed: 07.12.2018 Date for review: 07.18.2018

Special Events Committee Recommendation: 07.12.2018* Yes No

Date routed to Mayor: 07.12.2018 Mayor's Recommendation: _____ Yes No

Date routed to Council: 07.12.2018 City Council Approval: _____

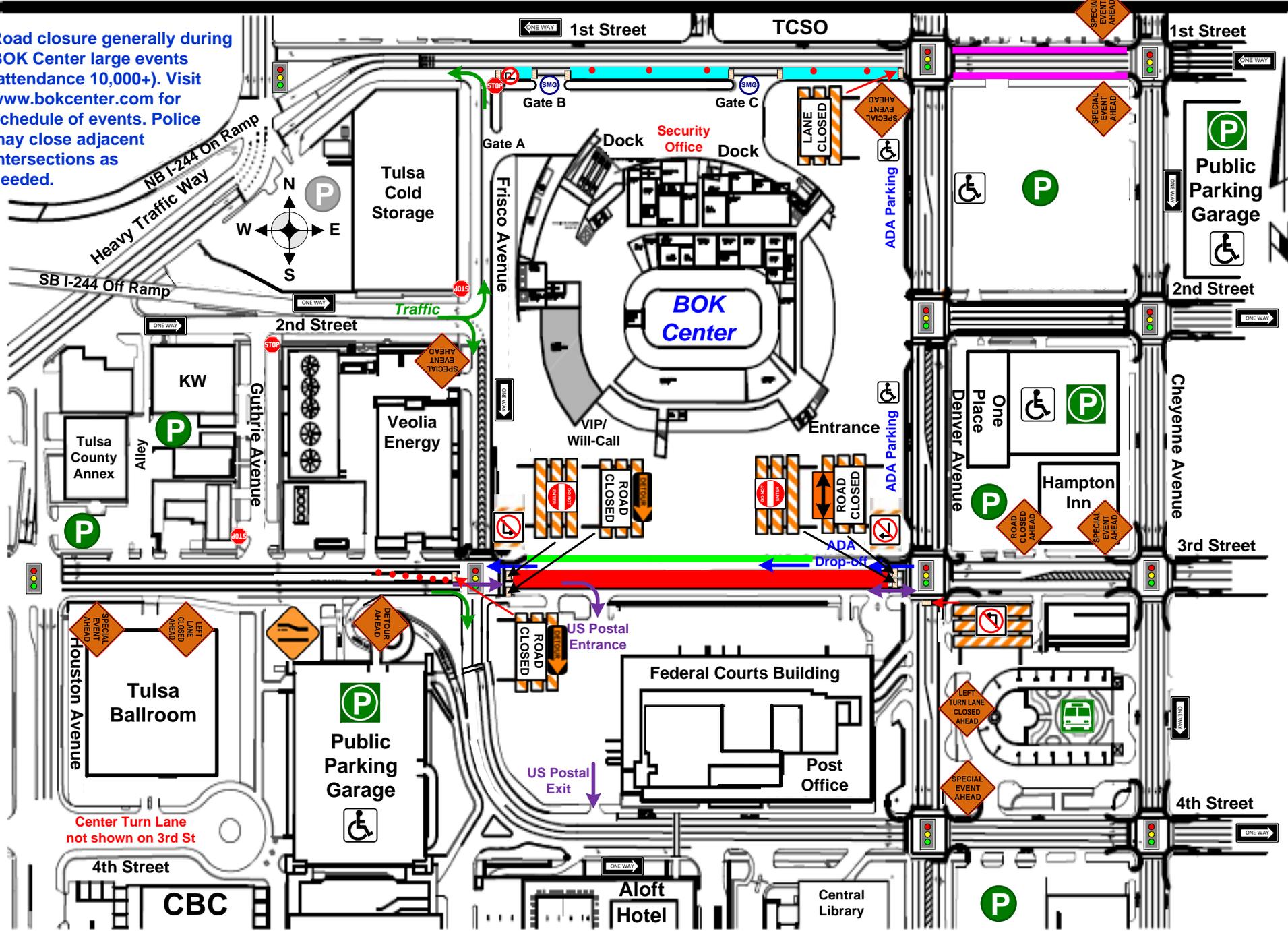
Date Permit Issued: _____ Comments: *Email review. Next schedule meeting 07.18.2018

BOK CENTER STREET CLOSINGS FOR AUGUST 2018

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
1-Aug	7:00 PM	6:00 PM	Imagine Dragons	13,000+	7am	7am	3rd Street, 1st Street (Frisco if needed)
5-Aug	8:00 PM	7:00 PM	Panic! At the Disco	12,000+	7am	7am	4th Street, 1st Street (Frisco if needed)
10-Aug - 12-Aug	Varies	Varies	PBR: Unleash the Beast	7,000+ per show	7am	7am	3rd Street, 1st Street (Frisco if needed)

These are estimated event times only.

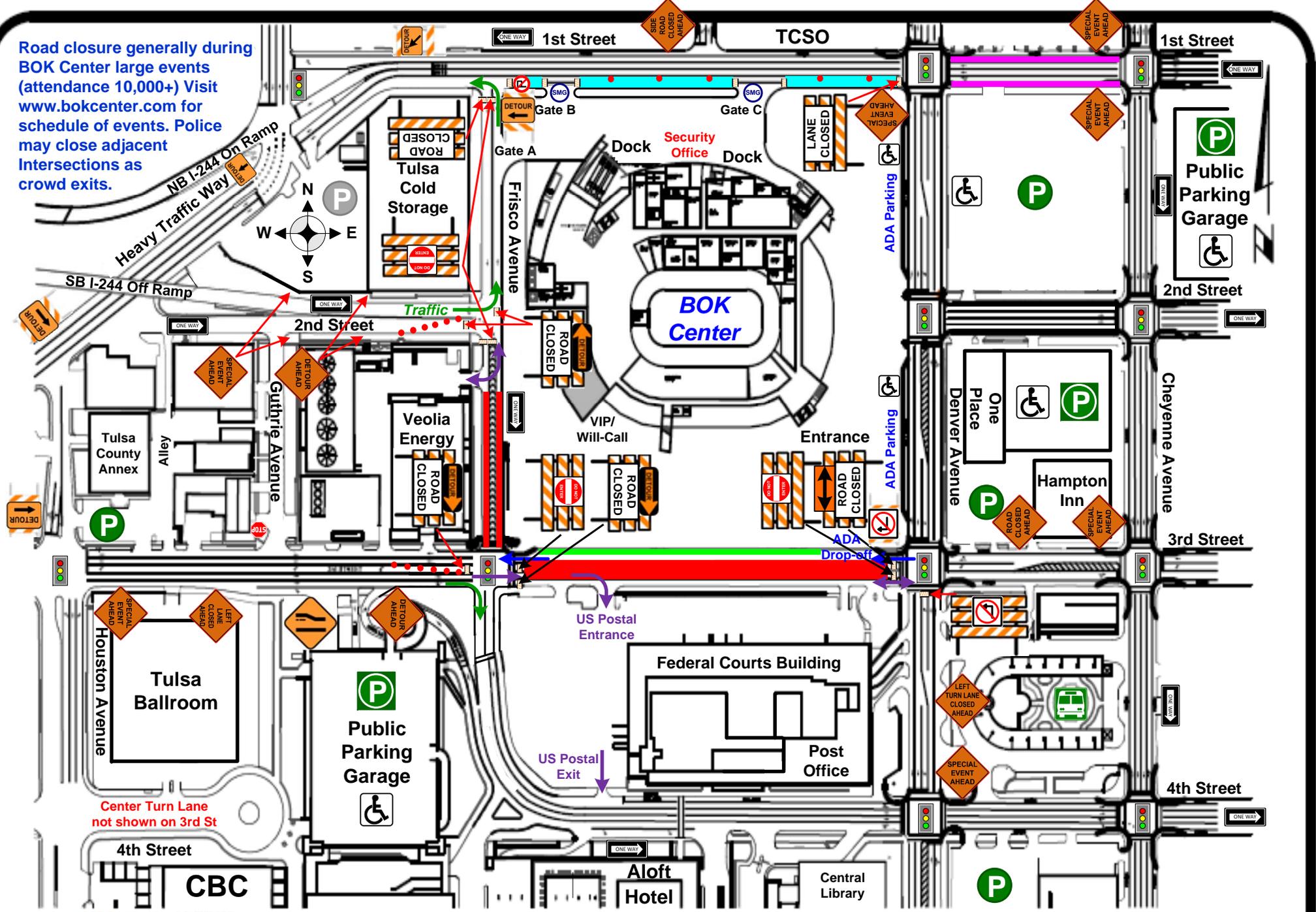
Road closure generally during BOK Center large events (attendance 10,000+). Visit www.bokcenter.com for schedule of events. Police may close adjacent intersections as needed.



-  BOK Center Security
-  N Curb Parking Lane Closure
-  S Curb Parking/Traffic Lane Closure
-  Tulsa Transit Station
-  Road Closure by SMG
-  N/S Curb Lane Closure by TPD

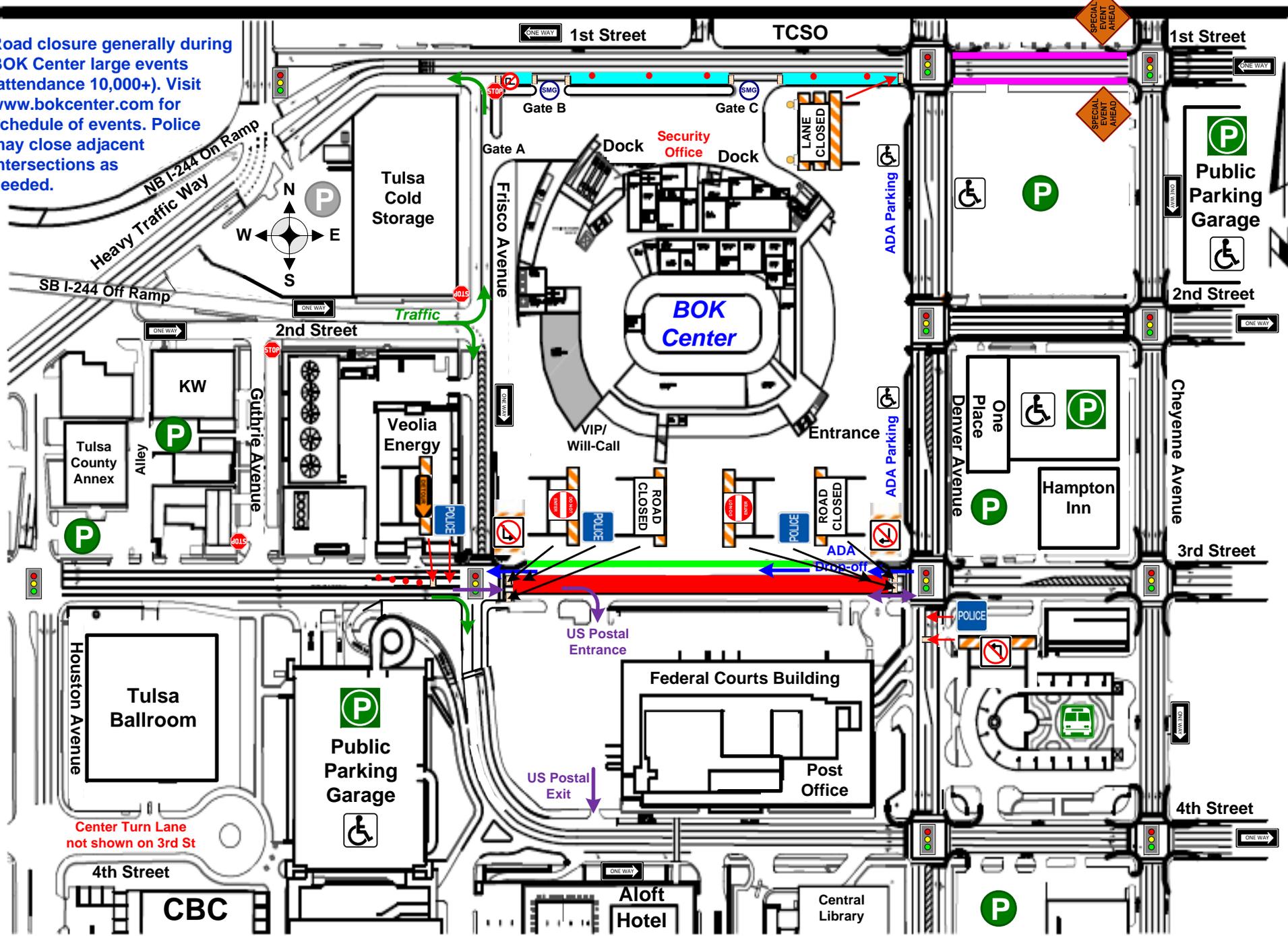


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