Permit #: SPEV-260690-2026
Application Date: 10/05/2026
Issue Date:

City of Tulsa
SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Hope for the Holidays - The Nutcracker

Date(s) of Event: Thursday, December 10, 2026

Location Address: Start: 300 S Cincinnati Ave
End: 200 S Cincinnati Ave

Council District(s): 1

Event Description: Free ballet performance for service organizations and clients

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 2500

Per Day: 2500

Anticipated Participants: Total: 2500

Per Day: 2500

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization:	Tulsa Ballet Theatre, Inc	Website:
Chief Officer of Host Organization:	Marcello Angelini	
Email and Phone:	9186403766	
Applicant Name:	James Hollanger	
Email and Phone:	james.hollanger@tulsaballet.org (918) 749-6030	
Professional Event Organizer:		
Email and Phone:		
On-site Contact:	James Hollanger	Mobile: (918) 408-9956
Billing Contact:	Tulsa Ballet Theatre, Inc	Phone: (918) 749-6030
Billing Address:	1212 E 45TH PL S Tulsa, OK 74105	

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: 12/10/2026	Time: 4:00 PM
Street Closure for Event Setup:	Date: 12/10/2026	Time: 4:00 PM
Street(s) to be Closed for Event Setup:	Cincinnati Ave between 2nd street and 3rd street reserved for parking 3-4 buses using the west curb parking lane and if needed the west curb traffic lane.	
Event Start:	Date: 12/10/2026	Time: 7:00 PM
Street Closure for Event Start:	Date: 12/10/2026	Time: 4:00 PM
Street(s) to be Closed for Event Start:	Cincinnati Ave between 2nd street and 3rd street reserved for parking 3-4 buses using the west curb parking lane and if needed the west curb traffic lane.	
Run, Walk, Parade Start Time:	N/A	
Daily Event Hours:	7 PM - 9:30 PM	
Event End:	Date: 12/10/2026	Time: 9:30 PM
Street Reopens after Event End:	Date: 12/10/2026	Time: 10 PM
Event Teardown:	Date: 12/10/2026	Time: 9:30 PM
Street Reopens after Event Teardown:	Date: 12/10/2026	Time: 10 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number & Sizes of Tents: 0 Provider and Phone: N/A

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918)586-6054. Two (2) police officers for general security and traffic control if the west curb traffic lane is needed to be closed for bus parking.

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Ballet Theatre, Inc.

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: PAC will place "No Parking" signs and cones along west curb parking lane to reserve for the bus parking. Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0 Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No Start Time: N/A Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No Start Time: N/A Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event:
Event is inside the PAC

Number of Trash Receptacles: 0 Number of Dumpsters: 0 Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: _____ Date routed: _____ Date for review: _____

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: _____