



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green October EventsDate(s) of Event: October 2, 3, 6, 7, 9, 10, 12, 13, 14, 15, 22, 25Location Address: Start: 111 E. Reconciliation Way, Tulsa OK 74103
End: 111 E. Reconciliation Way, Tulsa OK 74103Council District(s): 1Event Description: See Attached ScheduleEvent Category: Concert/PerformanceEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street ClosureAnticipated Attendance: Total: 11500Per Day: 1278Anticipated Participants: Total: 5000Per Day: 555Number of Events for Monthly Event: Yes 9

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie GreenWebsite: <https://guthriegreen.com/>Chief Officer of Host Organization: Kimberly JessieEmail and Phone: kimberly.jessie@guthriegreen.com 210-364-7057Applicant Name: Maggie JoynerEmail and Phone: maggie.joyner@guthriegreen.com 918-591-2459

Professional Event Organizer:

Email and Phone:

On-site Contact: Maggie JoynerMobile: 918-591-2459Billing Contact: Guthrie GreenPhone: 918-591-2459Billing Address: 111 E RECONCILIATION WAY N
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>10/02/2026</u>	Time: <u>6:00pm</u>
Street Closure for Event Setup:	Date: <u>10/07/2026</u>	Time: <u>7:00am</u>
Street(s) to be Closed for Event Setup:	<u>Boston Ave. between E. Cameron St. and E. Reconciliation Way Oct.7, 1pm-9pm / Reconciliation Way between Boston Ave and MLK Jr Blvd Oct. 25, 7AM - 11PM</u>	
Event Start:	Date: <u>10/02/2026</u>	Time: <u>5:00pm</u>
Street Closure for Event Start:	Date: <u>10/02/2026</u>	Time: <u>5:00pm</u>
Street(s) to be Closed for Event Start:	<u>Boston Ave. between E. Cameron St. and E. Reconciliation Way Oct.7, 1pm-9pm / Reconciliation Way between Boston Ave and MLK Jr Blvd Oct. 25, 7AM - 11PM</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>See Attached Schedule</u>	
Event End:	Date: <u>10/25/2026</u>	Time: <u>6:00pm</u>
Street Reopens after Event End:	Date: <u>10/25/2026</u>	Time: <u>11:00pm</u>
Event Teardown:	Date: <u>10/25/2026</u>	Time: <u>10:00pm</u>
Street Reopens after Event Teardown:	Date: <u>10/25/2026</u>	Time: <u>11:00pm</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>25</u>		
Food Cooked on-site:	<u>Yes</u>	Fuel(s) to be used:	<u>Electric</u>
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: 918 Security, Anthony Davis,
anthony.davis@918security.com, 918-402-4053

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department, Robert Brown,
robertbrown@cityoftulsa.org, 918-596-9200

Traffic Control Barricade Company: Yes Contact, Email and Phone: Road Safe, bholder@roadsafetraffic.com,
918-551-5211

Equipment Setup: Date: 10/07/2026 Time: 7:00am Equipment Pickup: Date: 10/07/2026 Time: 11:00pm

Crowd Management Fencing Company: Yes Contact, Email and Phone: At Your Service, jim@aysrentals.com,
(918) 272-0568

Equipment Setup: Date: 10/23/2026 Time: 1:00pm Equipment Pickup: Date: 10/26/2026 Time: 1:00pm

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service, jim@aysrentals.com, (918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/23/2026 Time: 1:00pm

Equipment Pickup: Date: 10/26/2026 Time: 1:00pm

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: 9am

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: Yes

Start Time: 10am

Finish Time: 8pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial Service and Dumpster on site

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers, Josh Berry, berrybrotherscleaning@gmail.com, 620-278

Presented Event Concept to:

Business Assn, N/A

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/30/2026 Date routed: 09/25/2026 Date for review: 09/23/2026

Special Events Committee Recommendation: Meeting Review Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC Meeting 09/23/2026

Guthrie Green Events - October							
Separate Permits						Blue	
Road Closure						Red	
Parking Spots Only						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
10/2/2026	6:00pm - 9:00pm	LIT: Evening Concert	3,000	12:00pm	10:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/3/2026	5:00pm - 10:00pm	Garba on the Green	500	12:00pm	11:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/6/2026	4:30pm - 6:30pm	Thunder Up on the Green	500	2:00pm	9:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/7/2026	5:00pm - 8:00pm	Evening Food Truck Wednesday	500	1:00pm	9:00pm	Reserving all parking around Guthrie Green Closing Boston Ave.	Food trucks and amplified sound
10/9/2026	7:00pm - 10:00pm	Record Club: Video Games	1,000	5:00pm	11:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/10/2026	11:00am - 3:00pm	Campus Tulsa: What's Next	300	7:00am	5:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/12/2026-10/15/2026	9:00am - 5:00pm	Aspen Ideas: Economy	700	7:00am	7:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/22/2026	5:30pm - 8:30pm	Light the Night	500	1:00pm	11:00pm	Reserving all parking around Guthrie Green	Food trucks and amplified sound
10/25/2026	6:00pm - 10:00pm	Off The Cuff	5,000	7:00am	11:00pm	Reserving all parking around Guthrie Green Closing Reconciliation Way	Food trucks and amplified sound

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