



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Monte Cassino Octoberfest Fun RunDate(s) of Event: Friday, October 9, 2026Location Address: Start: 2100 S Lewis Ave
End: 2700 S Lewis AveCouncil District(s): 4Event Description: 1 mile along Yorktown Ave Fun Run**Event Category:** Athletic/Recreation**Event Includes:** Public Right of Way, Lane Closure, Private Property, Street ClosureAnticipated Attendance: Total: 700Per Day: 700Anticipated Participants: Total: 400Per Day: 400Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Monte Cassino SchoolWebsite: <https://www.montecassino.org/>Chief Officer of Host Organization: Tracie KutmasEmail and Phone: tkutmas@montecassino.org 918-746-4146Applicant Name: BJ WEINTRAUBEmail and Phone: bweintraub@montecassino.org 918-746-4124

Professional Event Organizer:

Email and Phone:

On-site Contact: BJ WEINTRAUBMobile: 918-746-4124Billing Contact: Monte Cassino SchoolPhone: 918-746-4124Billing Address: 2206 S Lewis AVE
TULSA, OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>10/09/2026</u>	Time: <u>6 AM</u>
Street Closure for Event Setup:	Date: <u>10/09/2026</u>	Time: <u>8:00 AM</u>
Street(s) to be Closed for Event Setup:	<u>Yorktown Ave between 21st St and 27th St</u>	
Event Start:	Date: <u>10/09/2026</u>	Time: <u>8:00 AM</u>
Street Closure for Event Start:	Date: <u>10/09/2026</u>	Time: <u>8:00 AM</u>
Street(s) to be Closed for Event Start:	<u>See Course Map</u>	
Run, Walk, Parade Start Time:	<u>8:30 AM</u>	
Daily Event Hours:	<u>8 - 10 AM</u>	
Event End:	Date: <u>10/09/2026</u>	Time: <u>10:00 AM</u>
Street Reopens after Event End:	Date: <u>10/09/2026</u>	Time: <u>10:30 AM</u>
Event Teardown:	Date: <u>10/09/2026</u>	Time: <u>10:00 AM</u>
Street Reopens after Event Teardown:	Date: <u>10/09/2026</u>	Time: <u>10:30 AM</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>0</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit, jhoehner@cityoftulsa.org (918) 586-6064 for escort, traffic control and barricades.

Medical and/or First Aid Services: Yes Contact, Email and Phone: Monte Cassino will have their own medical staff on site

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Monte Cassino School

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: DJ will be on Monte Cassino property

Sound Amplification: Yes

Start Time: 8:00 AM

Finish Time: 10:00 AM

Please describe the sound equipment that will be used for your event:

Sound System

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Monte Cassino School has a their own cleaning service.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: Yes Provider and Phone: Statewide (918) 632-0515

Presented Event Concept to:

Schools

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/03/2026 Date routed: 09/23/2026 Date for review: 09/30/2026

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: C eeting 09/23/2026. ayo agenda
09/30/2026. City Council agenda 09/30/2026. Late application fee 09/23/2026.



Monte Cassino OCTOBERFEST

Octoberfest 2025 Run Map

On October 10, 2025, the Tulsa Police Department will close Yorktown between Monte Cassino and East 27th Street from approximately 8:00-10:00am.

