



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Red Fork Equinox FestivalDate(s) of Event: Sunday, Sept. 20, 2026Location Address: Start: 2615 W 40th PI S
End: 2615 W 40th PI SCouncil District(s): 2

Event Description: The Red Fork Equinox Festival is a community art festival celebrating the changing of the seasons and bringing the arts to west Tulsa. The event will feature an art market with local vendors, art workshops, and family friendly entertainment. The festival will be open to the public and charge no admission fee.

Event Category: Festival/CelebrationEvent Includes: Tent/Canopy, Food Sales, Private PropertyAnticipated Attendance: Total: 600Per Day: 600Anticipated Participants: Total: 200Per Day: 200Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RedFork Arts Foundry TulsaWebsite: <https://www.raftulsa.org/>Chief Officer of Host Organization: Mike RodriguezEmail and Phone: mike.rodriguez@raftulsa.org 504-669-6251Applicant Name: Mike RodriguezEmail and Phone: mike.rodriguez@raftulsa.org 504-669-6251

Professional Event Organizer:

Email and Phone:

On-site Contact: Mike RodriguezMobile: 504-669-6251Billing Contact: RedFork Arts Foundry TulsaPhone: 504-669-6251Billing Address: 2615 W 40TH PL S
Tulsa, OK 74107

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>09/20/2026</u>	Time: <u>10:00am</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	<u>N/A</u>	
Event Start:	Date: <u>09/20/2026</u>	Time: <u>11:00am</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>N/A</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>11:00am - 5:00pm</u>	
Event End:	Date: <u>09/20/2026</u>	Time: <u>5:00pm</u>
Street Reopens after Event End:	Date:	Time:
Event Teardown:	Date: <u>09/20/2026</u>	Time: <u>5:00pm</u>
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>2</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>4</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>4 - 8 10'x10'</u>	Provider and Phone: <u>Vendor owned. Note: Tents not spaced according to TFD guidelines (i.e., 12 feet separation between every 400 square feet of tent) require a Tent Permit. For example, 10x10 or 10X20 tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet requires a Tent Permit. 20x20 tents (400 sf) not separated by 12 feet require a Tent Permit. Any tent or group of tents over 400 sf require a Tent Permit. If a Tent Permit is required, upload it to the portal.</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): City of Tulsa, Art Commission of the City of Tulsa, VISION Tulsa

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: American On-Site (918) 777-4112

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/18/2026 Time: 8am-12pm

Equipment Pickup: Date: 09/23/2026 Time: 8am-12pm

Other Event Information: See attachment(s). Due to weather or unforeseen circumstances, the timelines for activities (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup will be conducted by volunteers as the festival is tearing down and resetting the building.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Businesses

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/12/2026 Date routed: 09/08/2026 Date for review: 09/11/2026

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 09/02/2026.

PARKING LOT

S. CEDAR AVE

W. 40TH PLACE



STREET PARKING



OUTDOOR ARTISTS



ADA RESTROOMS

INDOOR ARTISTS/WORKSHOPS

AGITSTI

ART EMPORIUM 66

140'

NOISE TOWN

INDOOR ARTISTS/WORKSHOPS

JOSH STOUT GALLERY

140'

PARKING LOT

RT 66 SW BLVD