



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Handmade Market Date(s) of Event: Saturday, September 19, 2026

Location Address: Start: 600 S Peoria Ave Council District(s): 4
End: 600 S Norfolk Ave

Event Description: Local vendors selling handmade goods. This is a City of Tulsa - Tulsa Parks event. Last year we held this event in the green space of veterans, and this year we want to extend onto 6th street.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Food Sales, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 3500 Per Day: 3500

Anticipated Participants: Total: 3500 Per Day: 3500

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Parks Website: <https://www.cityoftulsa.org/government/departments/park-and-recreation/>

Chief Officer of Host Organization: Dustin Jagers

Email and Phone: djagers@cityoftulsa.org 918-884-8373

Applicant Name: Dustin Jagers

Email and Phone: djagers@cityoftulsa.org 918-884-8373

Professional Event Organizer:

Email and Phone:

On-site Contact: Kenneth Wilson Mobile: 918-645-1471

Billing Contact: City of Tulsa - Parks Phone: 918-884-8373

Billing Address: 1028 E 6th ST
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/19/2026 Time: 7:00am
Street Closure for Event Setup: Date: 09/19/2026 Time: 6:00am
Street(s) to be Closed for Event Setup: 6th Street between Norfolk Ave and Peoria Ave. Closed 6:00am - 6:00pm

Event Start: Date: 09/19/2026 Time: 10:00am
Street Closure for Event Start: Date: 09/19/2026 Time: 6:00am
Street(s) to be Closed for Event Start: 6th Street between Norfolk Ave and Peoria Ave. Closed 6:00am - 6:00pm

Run, Walk, Parade Start Time: N/A
Daily Event Hours: 10:00am - 4:00pm

Event End: Date: 09/19/2026 Time: 4:00pm
Street Reopens after Event End: Date: 09/19/2026 Time: 6:00pm

Event Teardown: Date: 09/19/2026 Time: 4:00pm
Street Reopens after Event Teardown: Date: 09/19/2026 Time: 6:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 4
Number of Food Trucks: 4
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 150 - 10x10 Provider and Phone: Provided by individuals participating. Note: Tents not spaced according to TFD guidelines (i.e., 12 feet separation between every 400 square feet of tent) require a Tent Permit. For example, 10x10 or 10X20 tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet requires a Tent Permit. 20x20 tents (400 sf) not separated by 12 feet require a Tent Permit. Any tent or group of tents over 400 sf require a Tent Permit. If a Tent Permit is required, upload it to the portal.

Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: TBD

Equipment Setup: Date: 09/19/2026 Time: 6:00am Equipment Pickup: Date: 09/19/2026 Time: 6:00pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Not at this time

Park: Yes Name of Park and Location: Veterans Park, 1028 E 6th St

Drone: No

Portable Toilets: Yes Provider and Phone: On Call Services (918) 397-7787

Total Number of Portable Toilets: 9 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/18/2026 Time: 10:00am

Equipment Pickup: Date: 09/21/2026 Time: 10:00am

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 3

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 10:00am

Finish Time: 4:00pm

Please describe the sound equipment that will be used for your event:

Amplifier

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event Banners

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Parks Staff

Number of Trash Receptacles: 12

Number of Dumpsters: 0

Number of Recycling Containers: 4

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

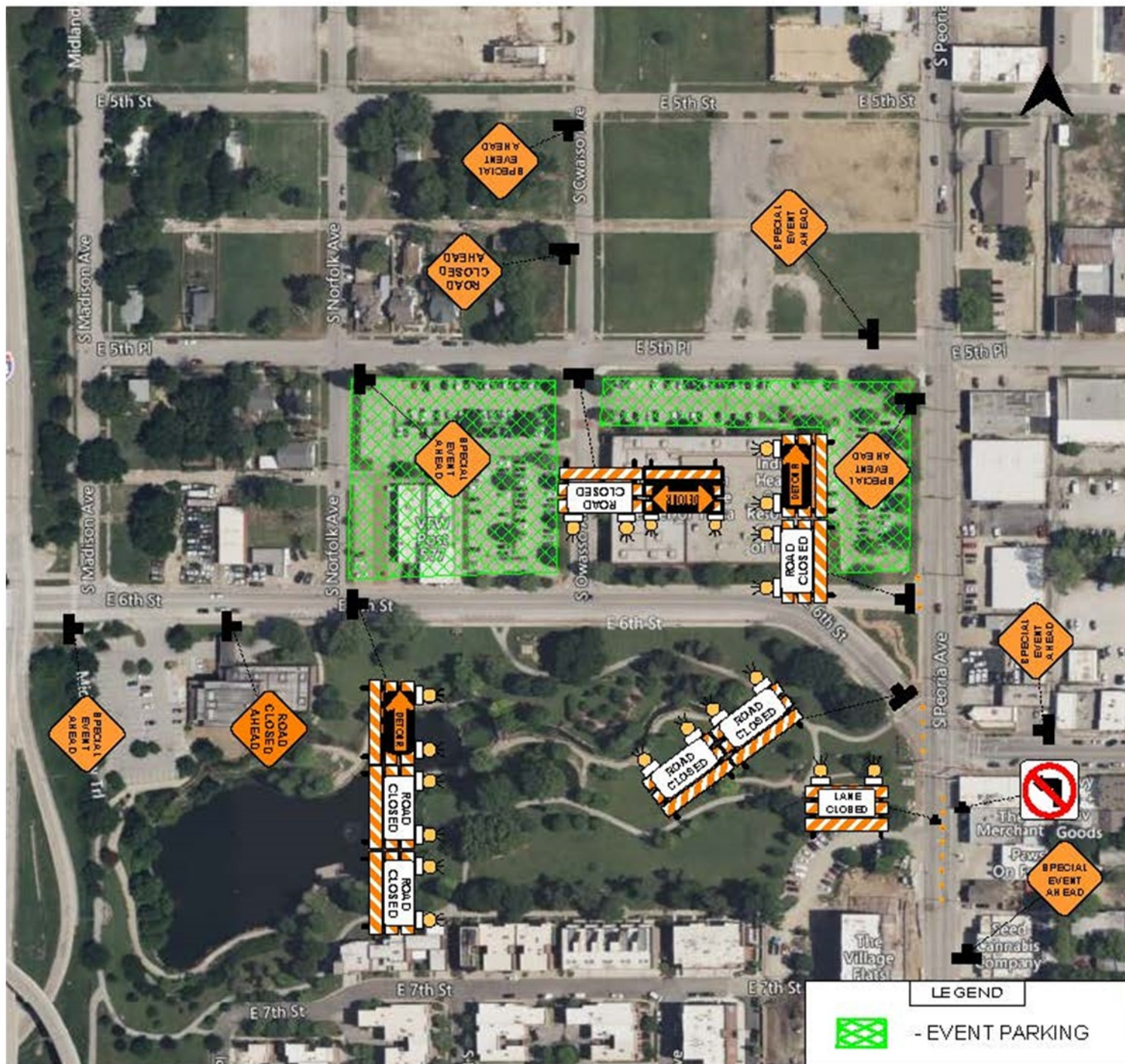
Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/23/2026 Date routed: 08/18/2026 Date for review: 09/02/2026
Special Events Committee Recommendation: Meeting Review Yes ☒ No ☐ 08/05/2026
Date routed to Mayor: 08/20/2026 Mayor's Recommendation: Yes ☐ No ☐ _____
Date routed to Council: 08/20/2026 City Council Approval: Yes ☐ No ☐ _____
Date Permit Issued: _____ Comments: SEC meeting 08/05/2026. Mayor agenda
08/26/2026. City Council agenda 09/02/2026. Final revised TCP map received 08/18/2026.



Tulsa Parks - E 6th St Road Closure TCP



■ (10x10) Booth Space

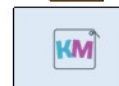
■ Port a john and Wash station



(20x20) Tent

■ (10x20) Booth Space

■ Food Truck



Kids Market

— Road Closed Signs

**Handmade Market With 6th
Street Closed**