



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Black Wall Street Food Festival

Date(s) of Event: Saturday, July 18, 2026

Location Address: Start: 100 N Greenwood Ave  
End: 300 N Greenwood Ave

Council District(s): 1

Event Description: Food festival highlighting local small food and retail businesses.

**Event Category:** Miscellaneous

**Event Includes:** Amplified Sound, Generator/Electricity, Public Right of Way, Food Sales, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 250

Per Day: 250

Anticipated Participants: Total: 250

Per Day: 250

Number of Events for Monthly Event: No

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Step Up Now Foundation Inc. Website: <https://stepupnowfoundation.com/>

Chief Officer of Host Organization: Tarina Foster

Email and Phone: stepupnowfoundation23@gmail.com 918-406-3943

Applicant Name: Tarina Foster

Email and Phone: stepupnowfoundation23@gmail.com 918-406-3943

Professional Event Organizer:

Email and Phone:

On-site Contact: Tarina Foster Mobile: 918-406-3943

Billing Contact: Step Up Now Foundation Inc. Phone: 918-406-3943

Billing Address: 1233 N Cedar ST  
OWASSO, OK 74055

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 07/18/2026 Time: 9 AM  
Street Closure for Event Setup: Date: 07/17/2026 Time: 10 PM  
Street(s) to be Closed for Event Setup: Greenwood Ave between Archer St and Cameron St. Closed 07/17, 10 PM - 07/18, 9 PM

**Event Start:** Date: 07/18/2026 Time: 10 AM  
Street Closure for Event Start: Date: 07/17/2026 Time: 10 PM  
Street(s) to be Closed for Event Start: Greenwood Ave between Archer St and Cameron St. Closed 07/17, 10 PM - 07/18, 9 PM

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 10 AM - 8 PM

**Event End:** Date: 07/18/2026 Time: 8 PM  
Street Reopens after Event End: Date: 07/18/2026 Time: 9 PM

**Event Teardown:** Date: 07/18/2026 Time: 8 PM  
Street Reopens after Event Teardown: Date: 07/18/2026 Time: 9 PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 25  
Number of Food Trucks: 25  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Wood  
Number of Item Vendors: 25 Number of Service Vendors: 0  
Number & Sizes of Tents: N/A Provider and Phone: N/A  
Number of Inflatables: Yes 1 Provider and Phone: Junebugs Jumpin Jupiters, 918-704-7978  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Popsey TPD, 918-992-0676

Medical and/or First Aid Services: Yes Contact, Email and Phone: TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: TBD

Equipment Setup: Date: 07/17/2026 Time: 10 PM Equipment Pickup: Date: 07/18/2026 Time: 9 PM

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): None

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: OnCall Services, 918-397-7787

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 07/17/2026 Time: 5 PM

Equipment Pickup: Date: 07/19/2026 Time: 10 AM

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 11 AM

Finish Time: 7 PM

Please describe the sound equipment that will be used for your event:

DJ with provided speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

8 X4 Banner

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will work throughout the day of the event, maintaining clean areas.

Number of Trash Receptacles: 3

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Schools, Businesses, Places of Worship

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/19/2026      Date routed: 07/06/2026      Date for review: 07/15/2026

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 07/08/2026. Mayor agenda 07/15/2026. City Council agenda 07/15/2026. TCP map received 06/30/2026. TBD information requested 06/15/2026 still pending.

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Date: 6/29/2026 Author: Tyler West Project: N Greenwood Ave and E Archer St

Comments:  
TCP Showing Special Event at N Greenwood Ave and E Archer St.  
Step Up Now Foundation

NOT TO SCALE

