



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Farmers' Market (TFM)Date(s) of Event: July 1 - 29, 2026Location Address: Start: 1 S Lewis Ave
End: 1 S Atlanta AveCouncil District(s): 4Event Description: Marketplace for local producers to directly connect with their customers.**Event Category:** Farmers/Outdoor Market**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Street ClosureAnticipated Attendance: Total: 24000Per Day: 3000Anticipated Participants: Total: 640Per Day: 80

Number of Events for Monthly Event: Yes 8

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Farmers' MarketWebsite: https://www.tulsafarmersmarket.orgChief Officer of Host Organization: Kristin HuttoEmail and Phone: kristin@tulsafarmersmarket.org 918-636-8419Applicant Name: Kristin HuttoEmail and Phone: kristin@tulsafarmersmarket.org 918-636-8419

Professional Event Organizer:

Email and Phone:

On-site Contact: Kristin HuttoMobile: 918-636-8419Billing Contact: Tulsa Farmers' MarketPhone: 918-636-8419Billing Address: PO BOX PO BOX 14572
Tulsa, OK 74159

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/04/2026 Time: 5 am
Street Closure for Event Setup: Date: 07/04/2026 Time: 5 am
Street(s) to be Closed for Event Setup: Admiral Blvd from Lewis Ave to Atlanta Ave, including one block east to St. Francis Xavier Church parking lot driveway. Atlanta Ave from Admiral Blvd south to alleyway. Whittier Square parking lot.

Event Start: Date: 07/04/2026 Time: 7 am
Street Closure for Event Start: Date: 07/04/2026 Time: 5 am
Street(s) to be Closed for Event Start: See Schedule and Map
Run, Walk, Parade Start Time: N/A
Daily Event Hours: See Schedule

Event End: Date: 07/29/2026 Time: 11 am
Street Reopens after Event End: Date: 07/29/2026 Time: 12 pm

Event Teardown: Date: 07/29/2026 Time: 11 am
Street Reopens after Event Teardown: Date: 07/29/2026 Time: 12 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 67
Number of Food Trucks: 3
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 9 Number of Service Vendors: 1
Number & Sizes of Tents: 77 -10'x10' tents. Provider and Phone: Vendor owned. Tents not spaced according to TFD guidelines (i.e., 12 feet separation between every 400 square feet of tent) require a Tent Permit. For example, 10x10 or 10X20 tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet requires a Tent Permit. 20x20 tents (400 sf) not separated by 12 feet require a Tent Permit. Any tent or group of tents over 400 sf require a Tent Permit. If a Tent Permit is required, upload it to the portal.

Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Justin Thompson Restaurant Group, Come on in, Y'all, Klingeman CPA, American Heritage Bank, The Sartin Family, TSET Healthy Living Program, Roark Acre, Magnolia Dental, Kingdom Chiropractic, The Sustainability Alliance.

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Acoustic, Singer/songwriter

Sound Amplification: No

Start Time: 7 am

Finish Time: 11 am

Please describe the sound equipment that will be used for your event:

Small speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All vendors are required to clean up their assigned spaces per TFM rules. TFM Staff conducts site checks before reopening the street.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Schools, Neighborhood Assn, Business Assn, Businesses, Places of Worship

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/16/2026 Date routed: 06/30/2026 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 07/08/2026. Monthly

Application revised 06/29/2026.

DATE	EVENT HOURS	ESTIMATED ATTENDANCE	STREET CLOSED	STREET OPENED	NAME OF EVENT	STREETS TO BE CLOSED
1 July –2026	8:00 AM - 11:00 AM	500	6:00 AM	12:00 PM	Tulsa Farmers' Market	Whittier Square Parking Lot
4 July—2026	7:00 AM - 11:00 AM	3500	5:00 AM	12:00 PM	Tulsa Farmers' Market	including one block east to St. Francis Xavier Church parking lot driveway; Atlanta Ave from Admiral Blvd south to alleyway; Whittier Square parking lot.
8-Jul-26	8:00 AM - 11:00 AM	500	6:00 AM	12:00 PM	Tulsa Farmers' Market	Whittier Square Parking Lot
11 July–2026	7:00 AM - 11:00 AM	3500	5:00 AM	12:00 PM	Tulsa Farmers' Market	including one block east to St. Francis Xavier Church parking lot driveway; Atlanta Ave from Admiral Blvd south to alleyway; Whittier Square parking lot.
15 July-2026	8:00 AM - 11:00 AM	500	6:00 AM	12:00 PM	Tulsa Farmers' Market	Whittier Square Parking Lot
18-Jul-26	7:00 AM - 11:00 AM	3500	5:00 AM	12:00 PM	Tulsa Farmers' Market	including one block east to St. Francis Xavier Church parking lot driveway; Atlanta Ave from Admiral Blvd south to alleyway; Whittier Square parking lot.
22-Jul-26	8:00 AM - 11:00 AM	500	6:00 AM	12:00 PM	Tulsa Farmers' Market	Whittier Square Parking Lot
25-Jul-26	7:00 AM - 11:00 AM	3500	5:00 AM	12:00 PM	Tulsa Farmers' Market	including one block east to St. Francis Xavier Church parking lot driveway; Atlanta Ave from Admiral Blvd south to alleyway; Whittier Square parking lot.
29 July-2026	8:00 AM - 11:00 AM	500	6:00 AM	12:00 PM	Tulsa Farmers' Market	Whittier Square Parking Lot

Tulsa Farmers' Market





Date: 4/6/2026 **Author:** DAVID FIELDER **Project:** E. ADMIRAL BLVD. & S. LEWIS AVE. TULSA FARMERS MARKET

Comments:
 THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

Road Closure: 5 a.m. - Noon every Saturday
 Market Hours: 7 - 11 a.m. every Saturday
 Provider and/or Organizer should comply with MUTCD/COT
 Signage, Barricade, Spacing, and Distance Guidelines.