



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green July EventsDate(s) of Event: July 1 - 30Location Address: Start: 111 E. Reconciliation Way
End: 111 E. Reconciliation WayCouncil District(s): 1Event Description: See schedule attached**Event Category:** Concert/Performance**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure, NoneAnticipated Attendance: Total: 13000Per Day: 1000Anticipated Participants: Total: 13000Per Day: 1000

Number of Events for Monthly Event: Yes 13

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie GreenWebsite: https://guthriegreen.com/Chief Officer of Host Organization: Kimberly JessieEmail and Phone: kimberly.jessie@guthriegreen.com 210-364-7057Applicant Name: Maggie JoynerEmail and Phone: maggie.joyner@guthriegreen.com 918-591-2459

Professional Event Organizer:

Email and Phone:

On-site Contact: Maggie JoynerMobile: 918-591-2459Billing Contact: Guthrie GreenPhone: 918-591-2459Billing Address: 111 E RECONCILIATION WAY N
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/01/2026 Time: 10AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: Reconciliation Way
Event Start: Date: 07/01/2026 Time: 10AM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A
Run, Walk, Parade Start Time: N/A
Daily Event Hours: See Schedule
Event End: Date: 07/30/2026 Time: 9PM
Street Reopens after Event End: Date: Time: N/A
Event Teardown: Date: 07/30/2026 Time: 10PM
Street Reopens after Event Teardown: Date: Time: N/A

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 10
Number of Food Trucks: 10
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 20 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Will Mortensen, Will@tensevensecurity.com, 918-770-3051

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department, Robert Brown robertbrown@cityoftulsa.org, 918-596-9200

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: N/A Equipment Pickup: Date: _____ Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: N/A Equipment Pickup: Date: _____ Time: N/A

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: N/A

Equipment Pickup: Date: _____ Time: N/A

Other Event Information: See attachment(s). Due to weather, road construction or unforeseen circumstances, the timelines for activities and closures (including relocation, if necessary) are subject to change.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: 10AM

Finish Time: 11PM

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: Yes

Start Time: 11AM

Finish Time: 8PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial Services

Dumpster on Site

Number of Trash Receptacles: 1

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers Custodial, 620-278-6005

Presented Event Concept to:

Business Assn, N/A

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 5/31/2026 Date routed: 6/18/2026 Date for review: 7/8/2026

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC Meeting 7/8/2026

Application revised 06/24/2026. Schedule revised 06/25/2026.

Guthrie Green Events - July							
Separate Permits						Blue	
Road Closure						Red	
Parking Spots Only						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
7/1/2026	11AM - 2PM	Food Truck Wednesday	300+	7AM	3PM	Reserving all parking around Guthrie Green	
7/1/2026	10AM - 11AM	Camp Guthrie	300+	7AM	12PM	Reserving all parking around Guthrie Green	
7/3/2026	6PM - 9PM	July First Friday Art Crawl	1,000+	12PM	10PM	Reserving all parking around Guthrie Green	Food trucks and amplified sound
7/7/2026	8PM - 10PM	Starlight Concert Band	300+	12PM	11PM	Reserving all parking around Guthrie Green	Food trucks and amplified sound
7/8/2026	10AM - 11AM	Camp Guthrie	300+	7AM	12PM	Reserving all parking around Guthrie Green	
7/12/2026	7PM - 10PM	Sunday Salsa	300+	N/A	N/A		amplified sound
7/14/2026	8PM - 10PM	Starlight Concert Band	300+	12PM	11PM	Reserving all parking around Guthrie Green	Food trucks and amplified sound
7/15/2026	10AM - 11AM	Camp Guthrie	300+	7AM	12PM	Reserving all parking around Guthrie Green	
7/17/2026	7PM - 10PM	Movie on the Green	1,000+	12PM	11PM	Reserving all parking around Guthrie Green	Food trucks and amplified sound
7/22/2026	10AM - 11AM	Camp Guthrie	300+	7AM	12PM	Reserving all parking around Guthrie Green	
7/25/2026	5PM - 9PM	MAS Tulsa	1,000+	10AM	11PM	Reserving all parking around Guthrie Green	Food trucks and amplified sound
7/26/2026	7PM - 10PM	Sunday Salsa	300+	N/A	N/A		
7/29/2026	10AM - 11AM	Camp Guthrie	300+	7AM	12PM	Reserving all parking around Guthrie Green	
7/30/2026	7PM - 8PM	Sound Bath by Sue	60+	6PM	9PM	Reserving all parking around Guthrie Green	