

**Meeting Minutes**  
**Parks and Recreation Board**  
**November 4, 2025, at 9:00 AM**

Gilcrease Museum | 1400 N Gilcrease Museum Road | Tulsa, Oklahoma 74127

Attendees:

| MEMBERS          |         |        |
|------------------|---------|--------|
| NAME             | PRESENT | ABSENT |
| SAVAGE           | X       |        |
| MEINDERS BURKETT | X       |        |
| MILLER           | X       |        |
| REESE-TIPTON     | X       |        |
| FERNANDEZ        |         | X      |

- I. Chairperson Savage called the meeting to order at 9:09AM.
  
- II. Savage asked for review and approval of September 9, 2025, PRB minutes. No corrections or revisions were requested.

| NAME             | IN FAVOR | OPPOSED | ABSTAINING | NOT PRESENT |
|------------------|----------|---------|------------|-------------|
| SAVAGE           | X        |         |            |             |
| MEINDERS-BURKETT | X        |         |            |             |
| MILLER           | X        |         |            |             |
| REESE-TIPTON     | X        |         |            |             |
| FERNANDEZ        |          |         |            | X           |

|               |          |  |  |          |
|---------------|----------|--|--|----------|
| <b>TOTALS</b> | <b>4</b> |  |  | <b>1</b> |
|---------------|----------|--|--|----------|

Motion carried.

**III. REPORTS**

- a. Parks, Culture and Recreation Department Report – Stacie Martin

Deputy Director Stacie Martin noted that winterization has begun with restrooms and water features. Caleb Klugh and Hunter Michelsen started on November 3, 2025. Klugh will be over Reed, Hicks, and Aquatics and Michelsen will be over Jane A. Malone, Whiteside, and Lacy.

Martin noted that the Department hired seasonal staff to inventory trees. The seasonal employee was able to inventory 6,000 trees. Working with Yard-by-Yard to inspect some of the wildflower properties in your front yard.

Savage noted that code enforcement and wildflowers are an issue stating that what is determined to be “wild” is open to interpretation.

Martin noted that the Hicks Playground will be open in December 2025. This is an inclusive playground. The Burnstein Foundation donated \$750,000 for each park (including Bales Playground) totaling \$1,500,000.

Questions were welcomed.

b. Capital Improvement Projects Dashboard – Steve Lassman and Destinee Love

Destinee Love presented the Capital Improvement Projects dashboard noting that the dashboard was created to improve transparency between the City of Tulsa and its citizens. The dashboard includes capital projects that are managed by the Parks Department. Some aspects of the dashboard include project description, photo renderings, location, design and construction completion percentages, amenities, and funding for each project.

Steven Lassman presented the Capital Improvement Projects on the Capital Improvement Projects Dashboard. Lassman presented the Woodward Park project and noted that the project is around 25% through construction. Lassman noted that the terraces should be completed by Spring 2026.

Savage asked how much the weather impacts the completion of a project. Lassman noted that the weather has minimal impact as the project is mostly earth work which can be completed through the winter and is not temperature dependent.

Lassman noted that his team is nearing the end of design for Fred Johnson Park.

Questions were welcomed.

**IV. ISSUES FOR DISCUSSION AND/OR ACTION**

a. \*2026 Annual Meeting Schedule for the Gilcrease Museum Board of Trustees and the Park and Recreation Board – Destinee Love

Ashley Webb from Sales Tax Oversight Committee asked that the name of the location for Gilcrease Museum-hosted meetings be changed to specify the Helmerich Center for American Research.

Pending the location name change correction, the Board voted as follows:

| NAME             | IN FAVOR | OPPOSED | ABSTAINING | NOT PRESENT |
|------------------|----------|---------|------------|-------------|
| SAVAGE           | X        |         |            |             |
| MEINDERS-BURKETT | X        |         |            |             |
| MILLER           | X        |         |            |             |
| REESE-TIPTON     | X        |         |            |             |
| FERNANDEZ        |          |         |            | X           |
| <b>TOTALS</b>    | <b>4</b> |         |            | <b>1</b>    |

Motion carried.

**V. NEW BUSINESS**

[NOTE: "New business" is restricted to any matter not known about or which could not have been reasonably foreseen prior to the time of posting. *Oklahoma Open Meeting Act*, 25 O.S.2001, §311(9)]

No new business.

**VI. PUBLIC COMMENTS**

VII. Next Meeting –December 9, 2025, at the Tulsa Zoo – 6421 E 36<sup>th</sup> St N, Tulsa, Oklahoma 74115.

VIII. Adjournment at 9:30AM