



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: Maple Ridge Memorial Day RunDate(s) of Event: Monday, May 25, 2026Location Address: Start: 2500 S Owasso Ave.  
End: 2600 S Owasso Ave.Council District(s): 4Event Description: 5K and One-mile running events**Event Category:** Athletic/Recreation**Event Includes:** Public Right of Way, Street ClosureAnticipated Attendance: Total: 325Per Day: 325Anticipated Participants: Total: 300Per Day: 300

Number of Events for Monthly Event: No

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: RunnersWorld RacingWebsite: <https://www.runnersworldtulsa.com/>Chief Officer of Host Organization: Kathy BrattonEmail and Phone: runnersworldtulsa@yahoo.com 918-749-7557Applicant Name: Kathy BrattonEmail and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Professional Event Organizer:

Email and Phone:

On-site Contact: Kathy BrattonMobile: 918-805-6905Billing Contact: RunnersWorld RacingPhone: 918-749-7557Billing Address: 3920 South Peoria Street  
Tulsa, OK 74105

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/25/2026 Time: 5AM  
Street Closure for Event Setup: Date: 05/25/2026 Time: 5AM  
Street(s) to be Closed for Event Setup: Owasso Ave between Woodward Blvd and Cincinnati Ave  
**Event Start:** Date: 05/25/2026 Time: 8AM  
Street Closure for Event Start: Date: 05/25/2026 Time: 7:30AM  
Street(s) to be Closed for Event Start: Woodward Blvd and Cincinnati Ave between 22nd St and 29th St.  
Run, Walk, Parade Start Time: Fun Run starts at 8AM, 5K Run at 8:30AM  
Daily Event Hours: 7AM-11AM  
**Event End:** Date: 05/25/2026 Time: 11AM  
Street Reopens after Event End: Date: 05/25/2026 Time: 10AM  
**Event Teardown:** Date: 05/25/2026 Time: 10:30AM  
Street Reopens after Event Teardown: Date: 05/25/2026 Time: 11AM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: N/A  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 for traffic control

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): RunnersWorld Racing,  
Maple Ridge Neighborhood Assoc.

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568.

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/25/2026 Time: TBD

Equipment Pickup: Date: 05/26/2026 Time: TBD

Other Event Information: See attachment. Due to weather or road construction, the timelines for activities and closures (including rerouting, if necessary) are subject to change.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Will haul away trash

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 02/17/2026      Date routed: 02/24/2026      Date for review: 03/25/2026

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 03/11/2026. Mayor agenda  
03/18/2026. City Council 03/25/2026.

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USATF Certification

Maple Ridge 5k #3  
Tulsa, OK – 5,000 meters

Effective Dates  
May 30, 2022



**Start/Finish:** On Owasso Ave, 2.9 m west of the front door of 2523 Owasso S Ave. Also right as the road starts to widen for the split in Owasso Ave. (GPS Coordinates 36.1279 -95.9798)  
**1k:** On Cincinnati, 12 m north of the only stop sign at the 29<sup>th</sup> and Cincinnati intersection.  
**2k:** On E Woodward Blvd, 3 m west of the sidewalk leading to the front door of 222 E Woodard (GPS 36.1315 -95.9828)  
**3k:** On S Woodard Blvd, at the center of the driveway of 2740 S Woodward Blvd (GPS 36.1240 -95.9787)  
**4k:** On Cincinnati, 24.8 m S of the stop sign on the SE corner of Cincinnati & 25<sup>th</sup> St (GPS 32.1286 -959826)

**Course Description:**  
**THIS IS A TWO LAP COURSE**  
 The course goes out to Woodward Blvd and turns right to start lap one. Runners do not come back to S/F on Owasso Ave after first lap, but continue straight on Woodward. After lap 2 runners turn right on to Owasso to the finish line.

**Race Contact:**  
 Kathy Bratton, Runners World  
 918-749-7557,  
 runnersworldtulsa@yahoo.com

**Measured by:** Martin Updike, I:40 Race Service  
 Measured on 3/1/2018  
 918-577-1956,  
 martin@i40raceservice.com

