



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Christmas ParadeDate(s) of Event: Saturday, Dec. 13, 2025Location Address: Start: 212 E 6th St  
End: 913 S Boulder AveCouncil District(s): 4Event Description: American Waste Control will be hosting the Tulsa Christmas Parade with balloons, floats, marching bands and other entriesEvent Category: ParadeEvent Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Lane Closure, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 10000Per Day: 10000Anticipated Participants: Total: 250Per Day: 250Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: American Waste Control, Inc.Website: <https://tulsachristmasparade.org/>Chief Officer of Host Organization: Paul RossEmail and Phone: 918-446-0023Applicant Name: Paul RossEmail and Phone: paul@awcok.com 918-446-0023

Professional Event Organizer:

Email and Phone:

On-site Contact: Paul RossMobile: 918-282-0490Billing Contact: Tulsa Christmas ParadePhone: 918-446-0023Billing Address: 1420 W 35TH ST S  
Tulsa, OK 74107

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 12/12/2025 Time: 9am  
Street Closure for Event Setup: Date: 12/12/2025 Time: 9am  
Street(s) to be Closed for Event Setup: Pre-Staging: 6th St between Detroit Ave and Cincinnati Ave Closed 12/12/2025 at 9am - 12/13, 2pm

**Event Start:** Date: 12/13/2025 Time: 1000am  
Street Closure for Event Start: Date: 12/13/2025 Time: 6am  
Street(s) to be Closed for Event Start: Parade Staging Area: Close 6 a.m. - 1 p.m.  
6th St between Elgin Ave and Main St  
7th St between Elgin Ave and Boulder Ave  
8th St between Elgin Ave and Boulder Ave  
9th St between Elgin Ave and Boulder Ave  
Detroit Ave between 5th St and 10th St

Parade Route: Close 9:30 a.m. - 1 p.m.  
Boston Ave between 3rd St and 6th St  
3rd St between Boston Ave and Boulder Ave.  
Boulder Ave between 3rd and 10th.

Run, Walk, Parade Start Time: Tulsa Parks Egg Nog Pajama Jog on the Parade route to begin 10 a.m.  
Tulsa Christmas Parade begin at 11 a.m.

Daily Event Hours: N/A

**Event End:** Date: 12/13/2025 Time: 12:30pm  
Street Reopens after Event End: Date: 12/13/2025 Time: 1pm

**Event Teardown:** Date: 12/13/2025 Time: 1pm  
Street Reopens after Event Teardown: Date: 12/13/2025 Time: 2pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number & Sizes of Tents: 8 Provider and Phone: ABCO (918) 583-6557

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit - Jack Hoehner (918) 527-0025.  
Ron Neal (918) 633-0051.

Medical and/or First Aid Services: Yes Contact, Email and Phone: TFD Derek Dixon (918) 625-0211

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems, Brad Holder (918)  
906-0551, bholder@roadsafetraffic.com

Equipment Setup: Date: 12/12/2025 Time: 8am Equipment Pickup: Date: 12/13/2025 Time: 2pm

Crowd Management Fencing Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems, Brad Holder  
( 9 1 8 ) 9 0 6 - 0 5 5 1 ,  
bholder@roadsafetraffic.com

Equipment Setup: Date: 12/12/2025 Time: 8am Equipment Pickup: Date: 12/13/2025 Time: 1pm

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

Event Sponsor(s): American Waste Control, Reasor's

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: BWI Porta Johns (877) 294-1000

Total Number of Portable Toilets: 20 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 12/12/2025 Time: 9am

Equipment Pickup: Date: 12/15/2025 Time: 9am

Other Event Information: See Attachments

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: TBD

Performer/Band name and music type: Parade List Pending

Sound Amplification: Yes

Start Time: 7am

Finish Time: 12:30pm

Please describe the sound equipment that will be used for your event:

Marching bands, live playing

Sound checks conducted prior to the event: Yes

Start Time: 7am

Finish Time: 730am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We contract with Hawkeye Pro Services Matt Maynard matt@hawkeyeproservices.com, 918-724-0544

Number of Trash Receptacles: 10

Number of Dumpsters: 6

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: Hawkeye Pro Services Matt Maynard matt@hawkeyeproservices.com (

Presented Event Concept to:

Residents, Businesses, Places of Worship

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

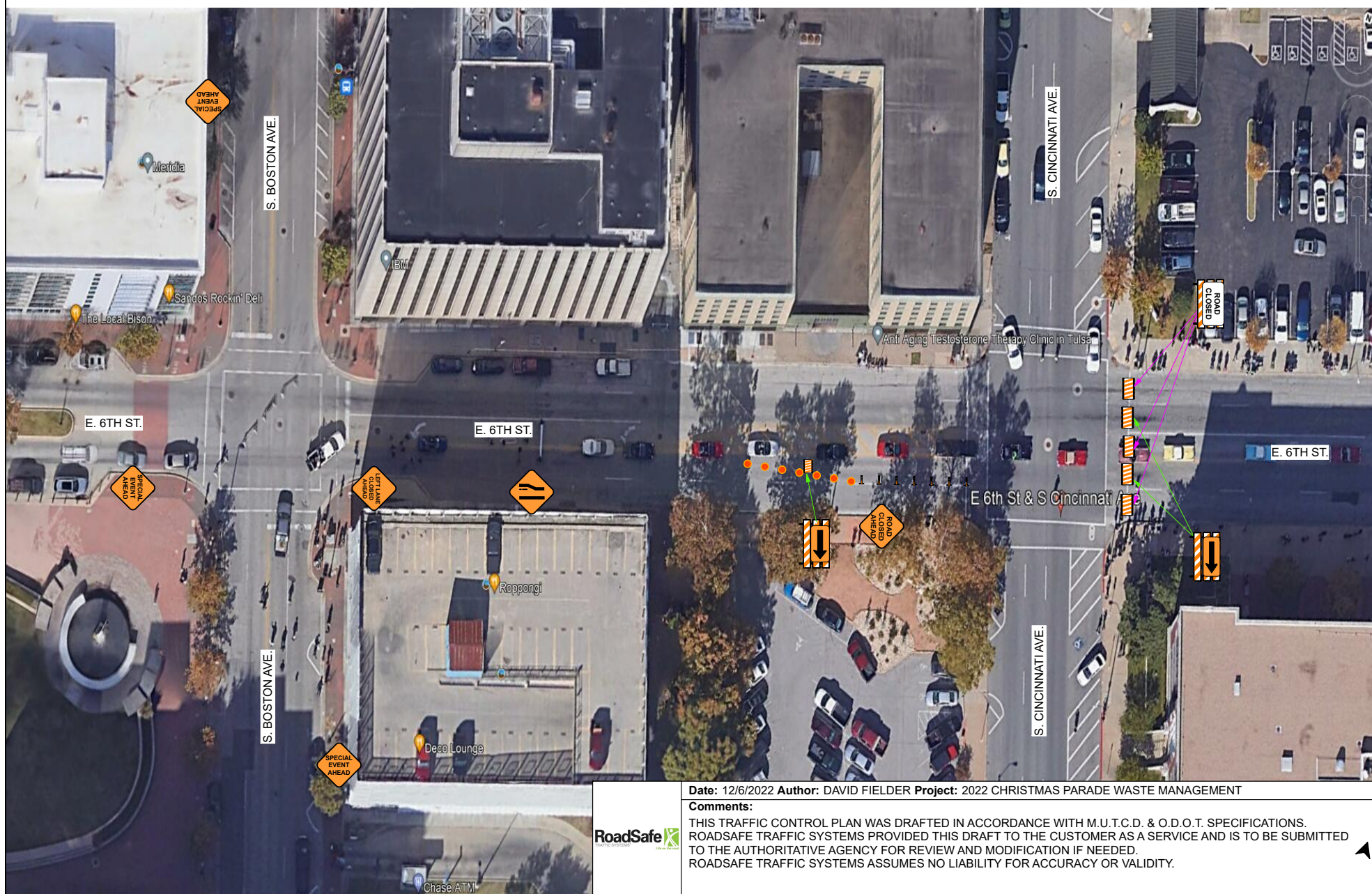
Initials: On File

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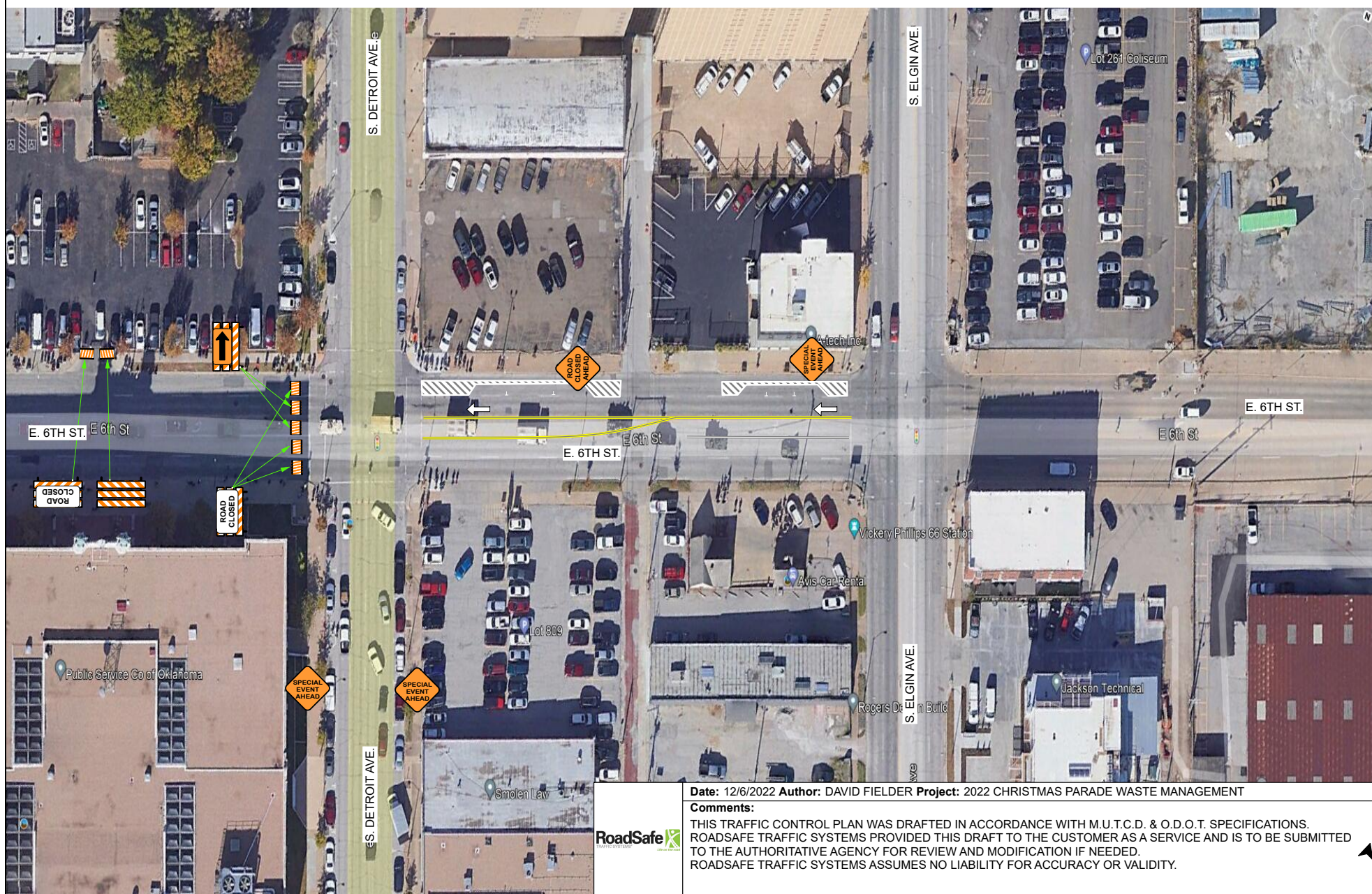
**For City of Tulsa Special Events Committee Use Only**

Date received: 7/14/2025      Date routed: 11/21/2025      Date for review: 12/3/2025  
Special Events Committee Recommendation: Meeting Review      Yes ☒ No ☐ 12/3/2025  
Date routed to Mayor: 11/26/2025      Mayor's Recommendation: Yes ☒ No ☐ 12/03/2025  
Date routed to Council: 11/26/2025      City Council Approval: Yes ☒ No ☐ 12/03/2025  
Date Permit Issued: 12/10/2025      Comments: SEC Meeting 12/3/2025. Mayor agenda  
12/03/2025. City Council agenda 12/03/2025. Tent permit, parade list & standard size parade map received 12/10/2025.

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**TULSA CHRISTMAS PARADE**  
SATURDAY, DECEMBER 13TH

 PARADE ROUTE

 VOLUNTEER & PARADE ENTRY CHECK-IN TENT

