



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Eastland Baptist Church Fall Festival Date(s) of Event: Sunday, October 26, 2025

Location Address: Start: 1835 S 129th E Ave
End: 1835 S 129th E Ave

Council District(s): 6

Event Description: Fall Festival for church members, Sunday afternoon after the morning service. Activities will be held on the church ball field property and last for three hours from 12 noon to 3pm. Church Fall Festival, Sunday church activity on church property.

Event Category: Miscellaneous

Event Includes: Amplified Sound, Tent/Canopy, Private Property

Anticipated Attendance: Total: 800

Per Day: 800

Anticipated Participants: Total: 800

Per Day: 800

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Eastland Baptist Church

Website: <https://www.eastlandbaptist.org/>

Chief Officer of Host Organization: John Mardirosian

Email and Phone: jmardirosian@eastlandbaptist.org 918-437-4707

Applicant Name: John Mardirosian

Email and Phone: jmardirosian@eastlandbaptist.org 918-437-4707

Professional Event Organizer:

Email and Phone:

On-site Contact: John Mardirosian

Mobile: 918-361-3804

Billing Contact: Eastland Baptist Church

Phone: 918-437-4707

Billing Address: 1835 S 129TH AVE E
Tulsa, OK 74108

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>10/25/2025</u>	Time: <u>8am</u>
Street Closure for Event Setup:	Date:	Time:
Street(s) to be Closed for Event Setup:	<u>N/A - Open Field</u>	
Event Start:	Date: <u>10/26/2025</u>	Time: <u>12pm</u>
Street Closure for Event Start:	Date:	Time:
Street(s) to be Closed for Event Start:	<u>N/A - Open Field</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>Noon to 3pm</u>	
Event End:	Date: <u>10/26/2025</u>	Time: <u>3pm</u>
Street Reopens after Event End:	Date:	Time:
Event Teardown:	Date: <u>10/26/2025</u>	Time: <u>3pm</u>
Street Reopens after Event Teardown:	Date:	Time:

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number & Sizes of Tents:	<u>1 - 40'X100', 1-60'X120'</u> Provider and Phone: <u>AJ Rentals, 918-685-1363</u>	
Number of Inflatables:	<u>Yes</u> <u>4</u>	Provider and Phone: <u>Jumpin Jiminy, LLC (918) 291-5867</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone: <u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Matthew Harp, 918-645-0497 (Hires TCSO)

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Eastland Baptist Church

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service, 918-272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/25/2025 Time: 10 am

Equipment Pickup: Date: 10/27/2025 Time: 10 am

Other Event Information: See Attachment

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 12pm

Finish Time: 3pm

Please describe the sound equipment that will be used for your event:

Portable sound system under tent for speaker and announcements

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Church members will clean up church property

Number of Trash Receptacles: 30

Number of Dumpsters: 3

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/19/2025 Date routed: 10/22/2025 Date for review: 10/22/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/22/2025.

Application revised 10/22/2025.

131st East Ave.

50' feet
to street

15' separation
between tents

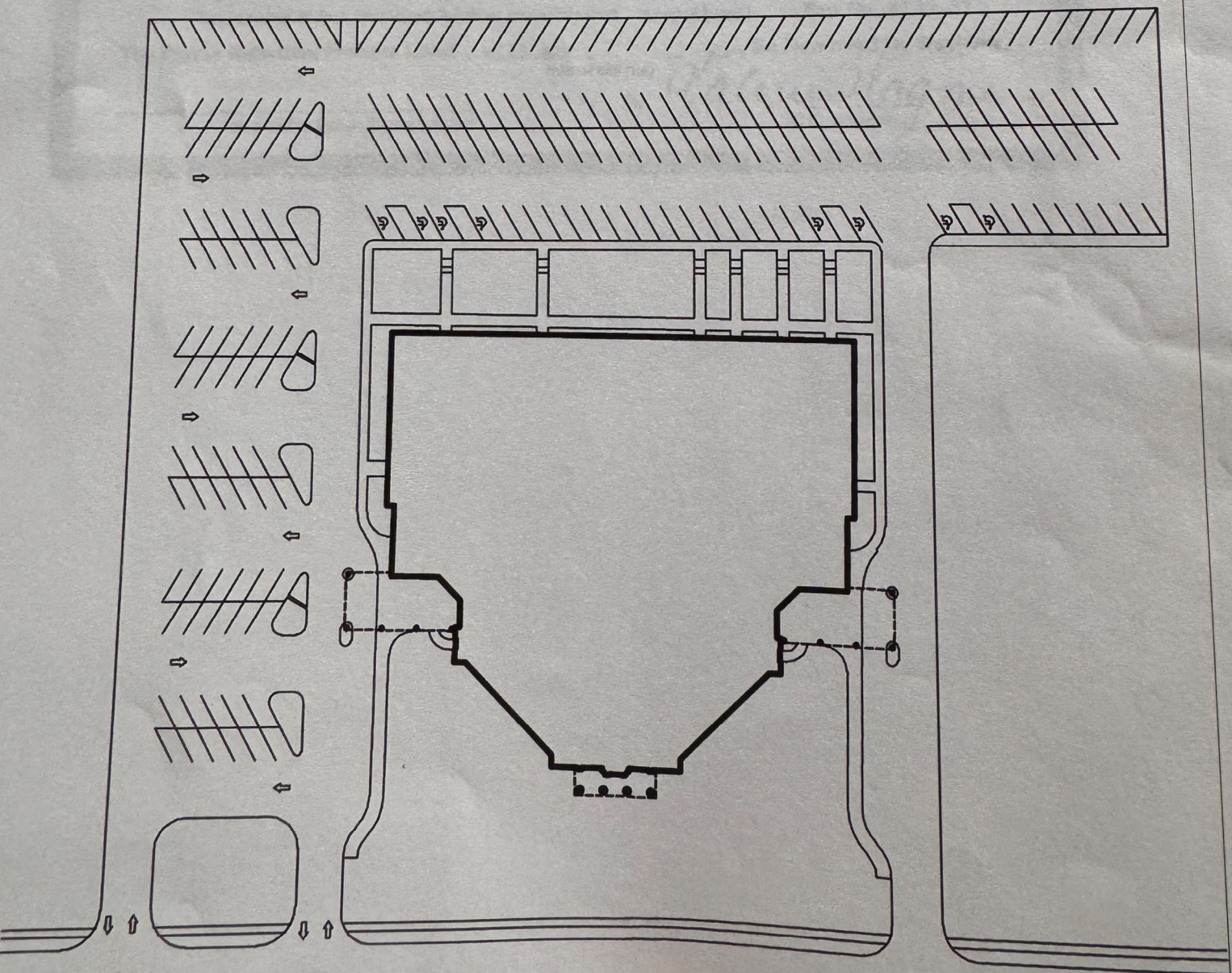
platform

Tent Size 120'x60'
Seating at tables
for 800, Platform 8'x16'

Tent Size
100'x40'
Food Serving

← North

Property Line



129th East Ave.