



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Wicked Sing-A-LongDate(s) of Event: Friday, Oct. 31, 2025Location Address: Start: 2727 S Rockford Rd
End: 2727 S Rockford RdCouncil District(s): 4

Event Description: One Last Spellbinding Night! Join us for the final Film on the Lawn of 2025 at Philbrook Museum. On Halloween night, Friday, October 31st, immerse yourself in a magical sing-along experience with WICKED (2024). Get ready to belt out your favorite tunes and relive the enchanting story of Elphaba and Galinda before "FOR GOOD" graces the silver screen in November. Embrace the spirit of Oz under the stars as their friendship takes a dramatic turn in this beloved tale. Don't miss this wickedly fun Films on the Lawn finale.

FILM LANGUAGE: British English
2024 (PG-13) 2hr 45mins
Open/Closed Captions on screen

Event Category: MiscellaneousEvent Includes: Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Food Sales, No Parking Signage, Private PropertyAnticipated Attendance: Total: 500Per Day: 500Anticipated Participants: Total: 500Per Day: 500Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Philbrook Museum of Art
https://philbrook.org/Website: https://philbrook.org/Chief Officer of Host Organization: Megan NesbitEmail and Phone: mnesbit@philbrook.org 918-748-5332Applicant Name: Cristen BurdellEmail and Phone: cburdell@philbrook.org 918-770-1250

Professional Event Organizer:

Email and Phone:

On-site Contact: Cristen BurdellMobile: 918-770-1250Billing Contact: Revenue Projects ProducerPhone: 918-770-1250Billing Address: 2727 S ROCKFORD RD E
Tulsa, OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/31/2025 Time: 2:00pm
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A - Reserving Parking Spaces Only
Event Start: Date: 10/31/2025 Time: 5:00pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A - Reserving Parking Spaces Only
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 5:00 - 10:00pm
Event End: Date: 10/31/2025 Time: 10:00pm
Street Reopens after Event End: Date: Time:
Event Teardown: Date: 10/31/2025 Time: 10:00pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 1
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 4 10x10 tents Provider and Phone: Philbrook Owned
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Philbrook Security

Medical and/or First Aid Services: Yes Contact, Email and Phone: Philbrook Security/First Aid

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Fowler Automotive

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachments.

5:00pm: Check-in begins. For Reserved Spots: Arrive with your entire group check-in.

5-7:00pm: Ongoing picnicking & fun activities

7:00pm (dusk): Film Begins

9:00pm: Check-in Closes

10:00pm: Film Concludes

<https://philbrook.org/calendar/fowler-automotive-films-on-the-lawn-wicked-sing-along-2025-10-31>.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 5:00pm

Finish Time: 10:00pm

Please describe the sound equipment that will be used for your event:

In-house speakers to project on Film Lawn

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Philbrook Custodial

Number of Trash Receptacles: 5

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 0 /0 /2025 Date routed: 10/20/2025 Date for review: 10/22/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/22/2025. Partial application
fees outstanding 10/20/2025. Application revised 10/20/2025.



Parking Signage
Wicked Sing-A-Long 10/31/2025

Support Parking

Google