



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tate McRae Street Party Date(s) of Event: Wednesday, October 29, 2025

Location Address: Start: 300 S Denver Ave Council District(s): 1, 4
End: 300 S Frisco Ave

Event Description: Street party for the Tate McRae concert at BOK Center.

Event Category: Street/Block Party

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 1000 Per Day: 1000

Anticipated Participants: Total: 1000 Per Day: 1000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: BOK Center - OVG Tulsa Website: www.bokcenter.com

Chief Officer of Host Organization: Keller Taylor

Email and Phone: keller.taylor@oakviewgroup.com 970-518-5131

Applicant Name: Holly Harper

Email and Phone: holly.harper@oakviewgroup.com 918-404-0104

Professional Event Organizer:

Email and Phone:

On-site Contact: Holly Harper Mobile: 918-404-0104

Billing Contact: Oak View Group Phone: 918-404-0104

Billing Address: 200 S DENVER AVE W
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>10/28/2025</u>	Time: <u>8 AM</u>
Street Closure for Event Setup:	Date: <u>10/27/2025</u>	Time: <u>1 PM</u>
Street(s) to be Closed for Event Setup:	<u>3rd Street between Denver Ave and Frisco Ave</u>	
Event Start:	Date: <u>10/29/2025</u>	Time: <u>4:30 PM</u>
Street Closure for Event Start:	Date: <u>10/27/2025</u>	Time: <u>1 PM</u>
Street(s) to be Closed for Event Start:	<u>3rd Street between Denver Ave and Frisco Ave</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>4:30-8 PM</u>	
Event End:	Date: <u>10/29/2025</u>	Time: <u>8 PM</u>
Street Reopens after Event End:	Date: <u>10/31/2025</u>	Time: <u>1 PM</u>
Event Teardown:	Date: <u>10/30/2025</u>	Time: <u>8 PM</u>
Street Reopens after Event Teardown:	Date: <u>10/30/2025</u>	Time: <u>1 PM</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>3</u>		
Number of Food Trucks:	<u>3</u>		
Food Cooked on-site:	<u>Yes</u>	Fuel(s) to be used:	<u>Gas</u>
Number of Item Vendors:	<u>1</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>2 - 20'x20'</u>	Provider and Phone:	<u>Party Perfect, 918-258-7368</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: BOK Center to provide security, 918-894-4200

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA will be onsite for BOK Center event

Traffic Control Barricade Company: No Contact, Email and Phone: BOK Center will provide traffic control equipment

Equipment Setup: Date: 10/27/2025 Time: 1 PM Equipment Pickup: Date: 10/31/2025 Time: 1 PM

Crowd Management Fencing Company: No Contact, Email and Phone: BOK Center to provide barricade/bike rack

Equipment Setup: Date: 10/27/2025 Time: 1 PM Equipment Pickup: Date: 01/31/2025 Time: 1 PM

Parking Type: Street, ADA parking available

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): BOK Center

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service, 918-272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/27/2025 Time: 1 PM

Equipment Pickup: Date: 10/31/2025 Time: 1 PM

Other Event Information: See attachments; all alcohol sales will take place on BOK Center property

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 2 PM

Finish Time: 8 PM

Please describe the sound equipment that will be used for your event:

Band speakers

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event signage, including a-frames and banners on tents and trusses

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center will clean the street

Number of Trash Receptacles: 5

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

BOK Center website and social media

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

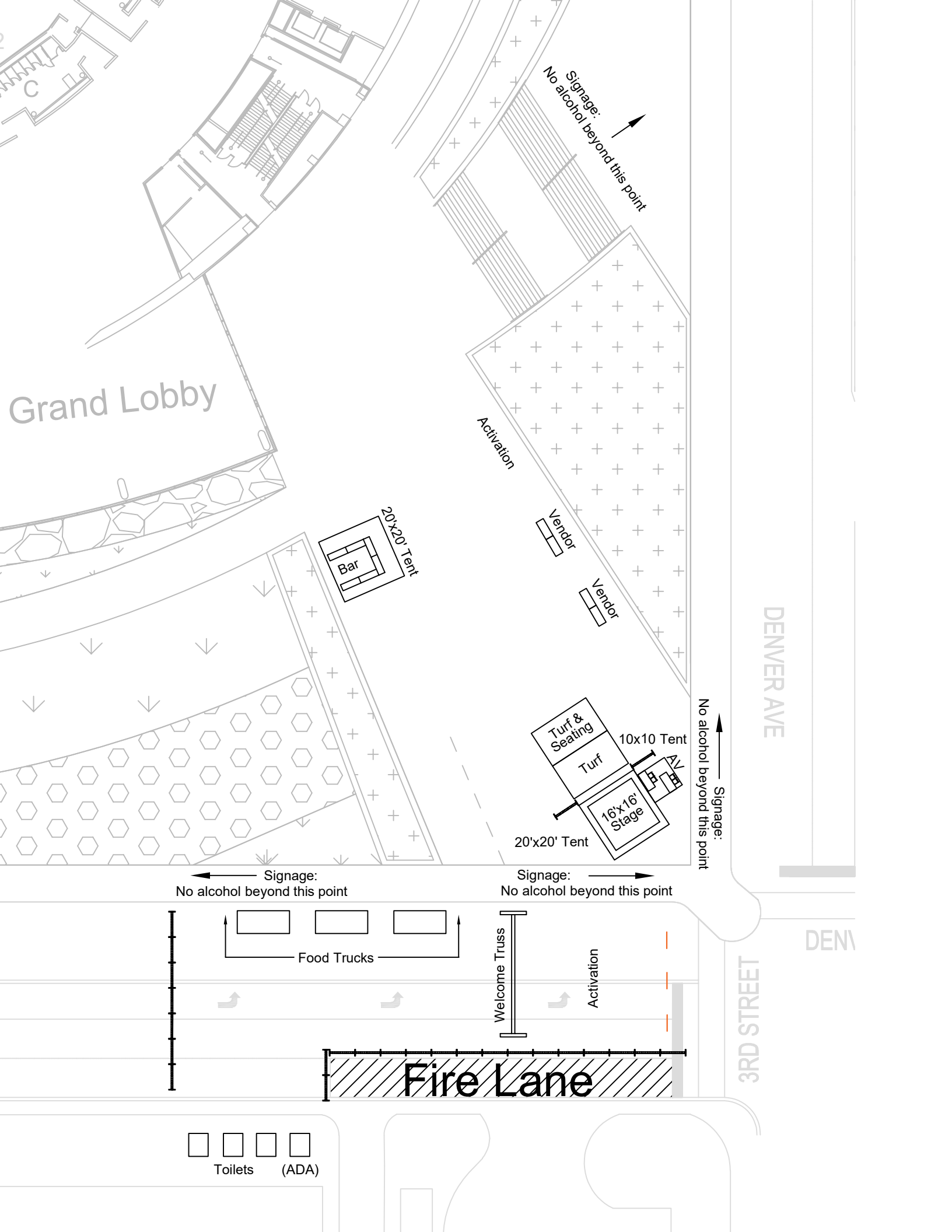
Date received: 09/04/2025 Date routed: 10/20/2025 Date for review: 10/22/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 10/22/2025. Application
revised 10/20/2025.



Grand Lobby

Signage:
No alcohol beyond this point

Activation

Vendor

Vendor

20'x20' Tent
Bar

20'x20' Tent
Turf & Seating
Turf
16'x16' Stage
10x10 Tent

Signage:
No alcohol beyond this point

Signage:
No alcohol beyond this point

Signage:
No alcohol beyond this point

Food Trucks

Welcome Truss

Activation

Fire Lane

Toilets (ADA)

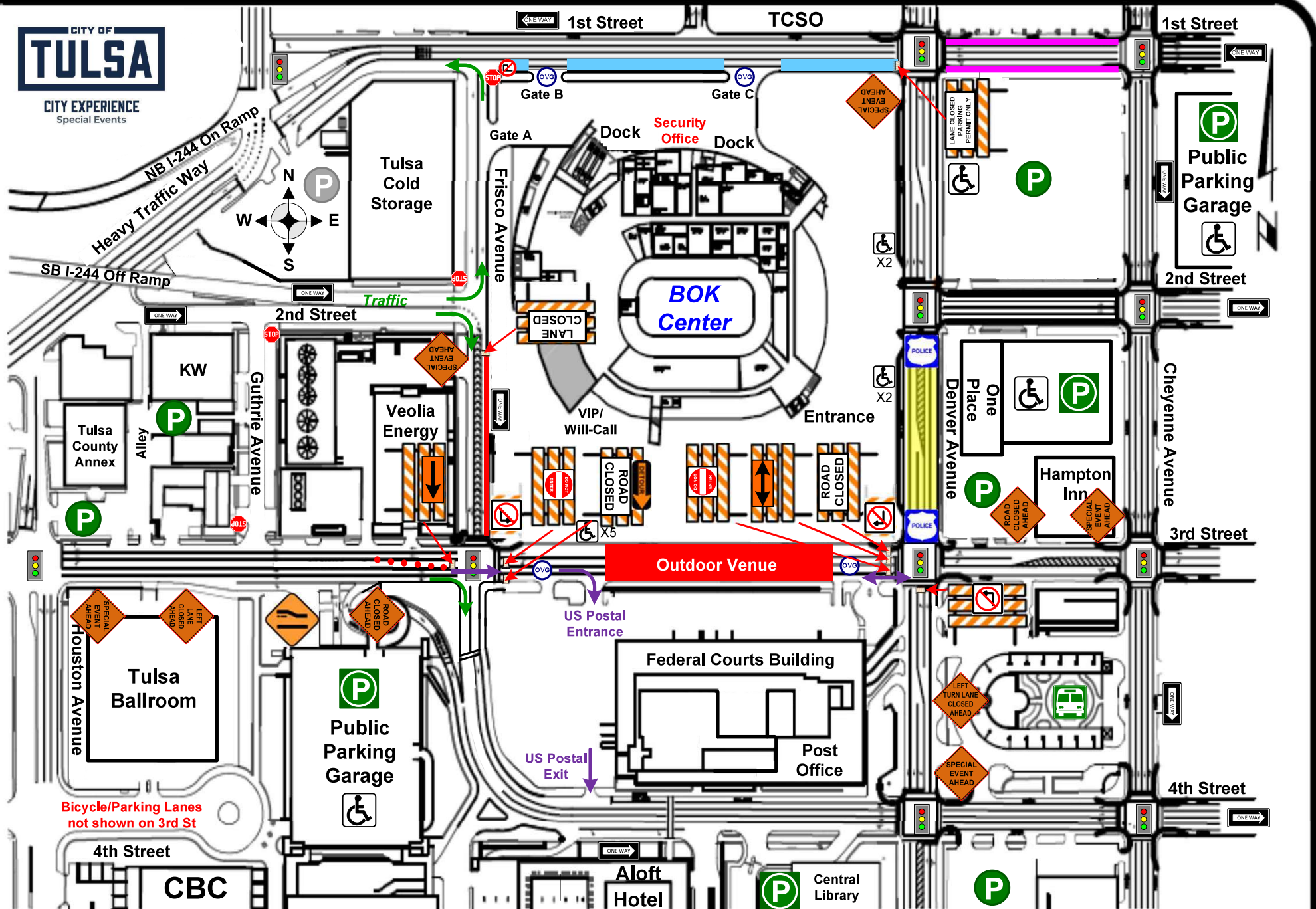
DENVER AVE

3RD STREET

DEN



CITY EXPERIENCE
Special Events



Traffic Control generally during BOK Center large events (attendance 5,000+).
Visit www.bokcenter.com for schedule.



BOK Center Security

Parking Permit Only

Rideshare Lane Closure by Police

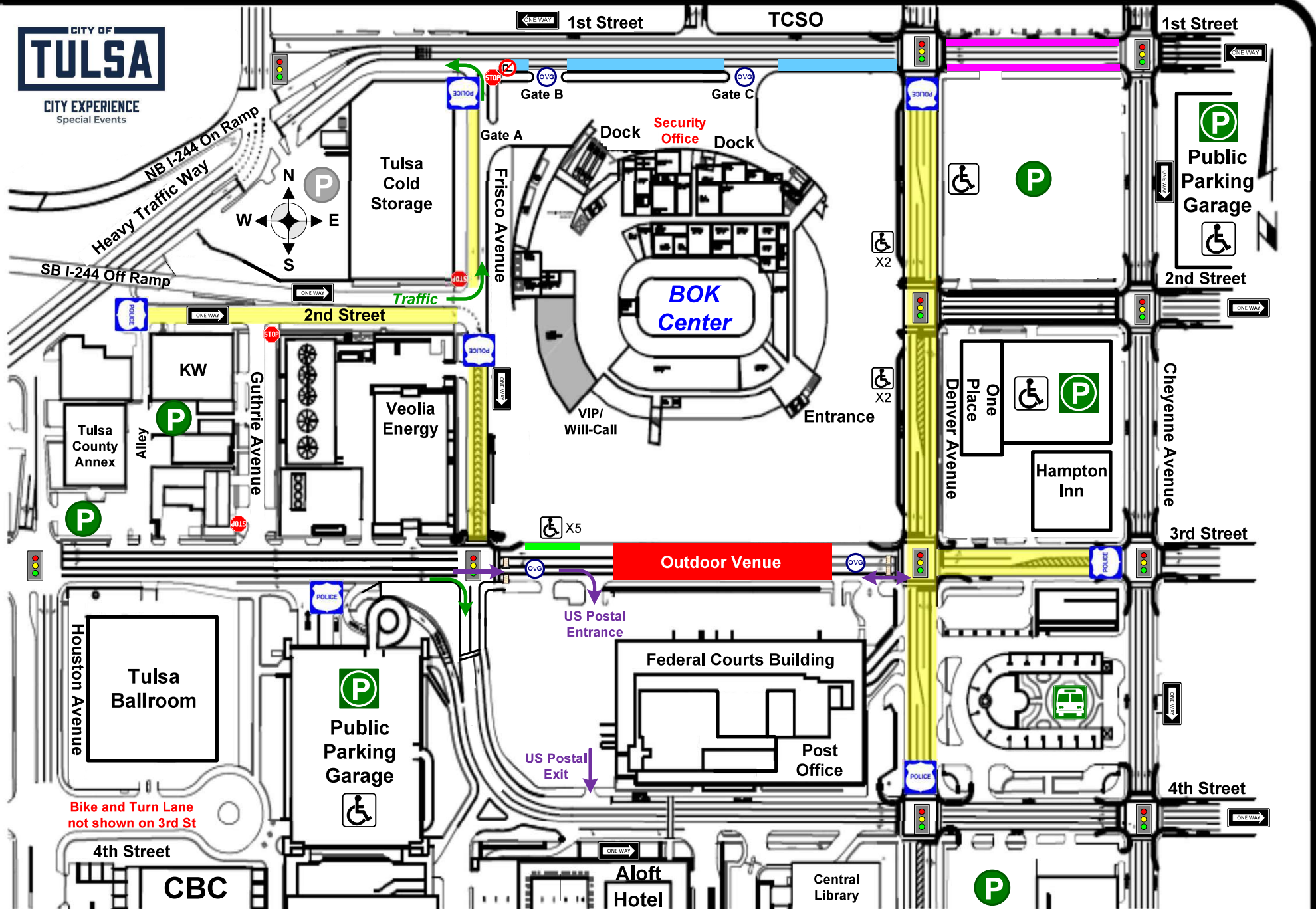
Outdoor Venue Road Closure

Road Closure before the Event Starts and after the Event Ends when 3rd Street is Closed for venue.





CITY EXPERIENCE
Special Events



Traffic Control generally during BOK Center large events (attendance 5,000+). Visit www.bokcenter.com for schedule.

Road Closure Depending on Crowd Size before Event Starts and before Event Ends
 POLICE

N Curb Parking Lane Closure
 Outdoor Venue Road Closure

Parking Permit Only
 Rideshare Lane Closure by Police