



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Monte Cassino Octoberfest Fun RunDate(s) of Event: Friday, Oct. 10, 2025Location Address: Start: 2200 S Yorktown Ave.  
End: 2200 S Yorktown Ave.Council District(s): 4Event Description: Fun Run one mile down Yorktown Ave and back. One Mile Fun Run.**Event Category:** Procession/March**Event Includes:** Amplified Sound, Public Right of Way, Lane Closure, No Parking Signage, Sidewalk Closure, Private Property, Street ClosureAnticipated Attendance: Total: 800Per Day: 800Anticipated Participants: Total: 500Per Day: 500Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Monte Cassino SchoolWebsite: <https://www.montecassino.org/>Chief Officer of Host Organization: Tracie KutmasEmail and Phone: tkutmas@montecassino.org 918-746-4146Applicant Name: BJ WEINTRAUBEmail and Phone: bweintraub@montecassino.org 918-746-4124

Professional Event Organizer:

Email and Phone:

On-site Contact: BJ WEINTRAUBMobile: 918-746-4124Billing Contact: Monte Cassino SchoolPhone: 918-746-4124Billing Address: 2206 S Lewis AVE  
TULSA, OK 74114

### ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>10/10/2025</u>	Time: <u>7:30 am</u>
Street Closure for Event Setup:	Date: <u>10/10/2025</u>	Time: <u>7:30 am</u>
Street(s) to be Closed for Event Setup:	<u>Yorktown Ave between Monte Cassino (22nd St) and 27th St</u>	
<b>Event Start:</b>	Date: <u>10/10/2025</u>	Time: <u>8:00 am</u>
Street Closure for Event Start:	Date: <u>10/10/2025</u>	Time: <u>7:30 am</u>
Street(s) to be Closed for Event Start:	<u>Yorktown Ave between Monte Cassino (22nd St) and 27th St</u>	
Run, Walk, Parade Start Time:	<u>8:30 am</u>	
Daily Event Hours:	<u>N/A</u>	
<b>Event End:</b>	Date: <u>10/10/2025</u>	Time: <u>10:00 am</u>
Street Reopens after Event End:	Date: <u>10/10/2025</u>	Time: <u>10:00 am</u>
<b>Event Teardown:</b>	Date: <u>10/10/2025</u>	Time: <u>9:30 am</u>
Street Reopens after Event Teardown:	Date: <u>10/10/2025</u>	Time: <u>10:00 am</u>

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>0</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>	Number of Service Vendors:	<u>0</u>
Number & Sizes of Tents:	<u>0</u>	Provider and Phone:	<u>N/A</u>
Number of Inflatables:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides:	<u>No</u> <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>		
Provider and Phone:	<u>N/A</u>		

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Mike Williams, mwilliams@montecassino.org, 918-638-3005 for security.  
TPD Special Events Unit, 918-586-6054 for traffic control.

Medical and/or First Aid Services: Yes Contact, Email and Phone: Jillian Russell, jrussell@montecassino.org, 773-220-8126

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): NA

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See Attachment

## **Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: DJ on property

Sound Amplification: Yes

Start Time: 8:00 am

Finish Time: 1-:00 am

Please describe the sound equipment that will be used for your event:

DJ with a speaker and microphone

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Maintenance and volunteers will help pick up trash and tables.

Number of Trash Receptacles: 3

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 09/08/2025      Date routed: 09/30/2025      Date for review: 10/08/2025

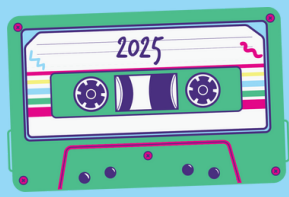
Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 10/08/2025. Mayor agenda  
10/08/2025. City Council agenda 10/08/2025. Application fees paid 09/29/2025. Application revised  
09/30/2025.

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# Monte Cassino OCTOBERFEST

## Octoberfest 2025 Run Map

On October 10, 2025, the Tulsa Police Department will close Yorktown between Monte Cassino and East 27th Street from approximately 8:00-10:00am.

