



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Spreading Hope Back 2 Bash For Children Date(s) of Event: Saturday, August 16, 2025

Location Address: Start: 800 N Greenwood Ave
End: 700 N Greenwood Ave

Council District(s): 1

Event Description: This is a Back 2 School Bash for children with Unique Needs. We will be giving out Backpacks, community vendors, music, games, and education classes. The event will be at BS Roberts Park and Langston-Tulsa University.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Public Park, Lane Closure, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 1500

Per Day: 1500

Anticipated Participants: Total: 1500

Per Day: 1500

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Supporters of Families with
Sickle Cell Disease, Inc.

Website: <https://sicklecelloklahoma.org/>

Chief Officer of Host Organization: Jeremiah Watts

Email and Phone: jeremiahwatts@att.net 918-619-6174

Applicant Name: Jeremiah Watts

Email and Phone: jeremiahwatts@att.net 918-619-6174

Professional Event Organizer:

Email and Phone:

On-site Contact: Jeremiah Watts

Mobile: 918-408-1468

Billing Contact: Supporters of Families with
Sickle Cell Disease, Inc.

Phone: 918-619-6174

Billing Address: 691293 P O Box
Tulsa, OK 74126

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/16/2025 Time: 8:00am
Street Closure for Event Setup: Date: 08/16/2025 Time: 8:00am
Street(s) to be Closed for Event Setup: Greenwood Ave between King St and John Hope Franklin Blvd
Event Start: Date: 08/16/2025 Time: 11:00am
Street Closure for Event Start: Date: 08/16/2025 Time: 8:00am
Street(s) to be Closed for Event Start: Greenwood Ave between King St and John Hope Franklin Blvd
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 11:00am-3:00pm
Event End: Date: 08/16/2025 Time: 3:00pm
Street Reopens after Event End: Date: 08/16/2025 Time: 3:00pm
Event Teardown: Date: 08/16/2025 Time: 3:00pm
Street Reopens after Event Teardown: Date: 08/16/2025 Time: 3:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal
Number of Item Vendors: 0 Number of Service Vendors: 40
Number & Sizes of Tents: 40 - 10x10 •(4 - 10'x10' tents per group) Provider and Phone: Vendor owned. Tents spaced per TFD guidelines (12 feet separation between every 400 square feet of tent or groups of tents).
Number of Inflatables: Yes 1 Provider and Phone: TBD
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TBD

Medical and/or First Aid Services: Yes Contact, Email and Phone: TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 08/16/2025 Time: 8:00am Equipment Pickup: Date: 08/16/2025 Time: 3:00pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Supporters of Families with Sickle Cell Disease

Park: Yes Name of Park and Location: BS Roberts Park, 800 N Greenwood Ave

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 08/15/2025 Time: 10am

Equipment Pickup: Date: 08/16/2025 Time: 3:00pm

Other Event Information: See Attachment. (OSU-Tulsa Parking Lot A & B)

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 10:00am

Finish Time: 3:00pm

Please describe the sound equipment that will be used for your event:

Speakers and Mic

Sound checks conducted prior to the event: Yes

Start Time: 9:00am

Finish Time: 10:am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banners will be put on poles

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Organization will cleanup after event

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Businesses

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/16/2025 Date routed: 07/07/2025 Date for review: 07/30/2025

Special Events Committee Recommendation: _____ Yes ☐ No ☐ _____

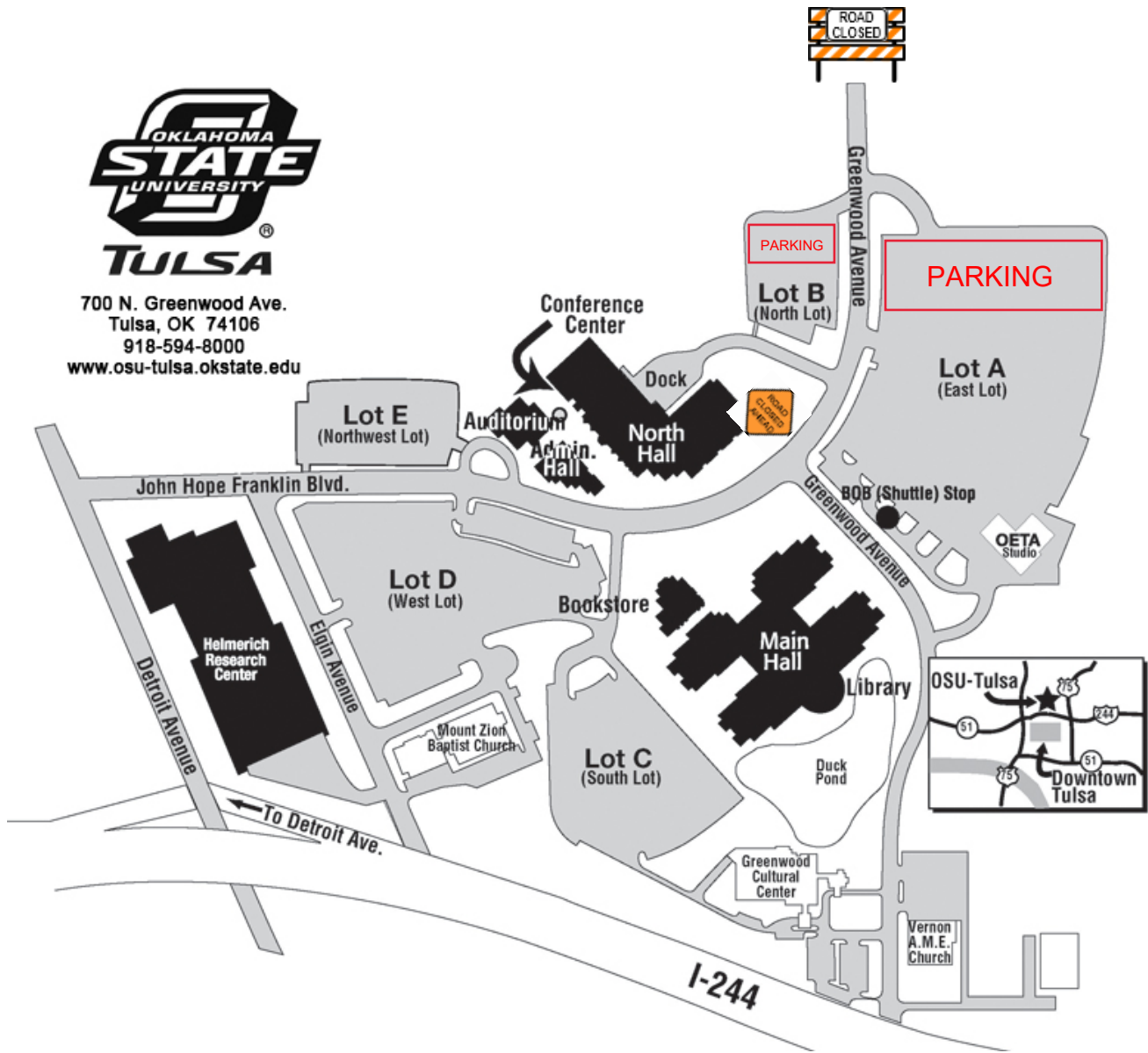
Date routed to Mayor: _____ Mayor's Recommendation: Yes ☐ No ☐ _____

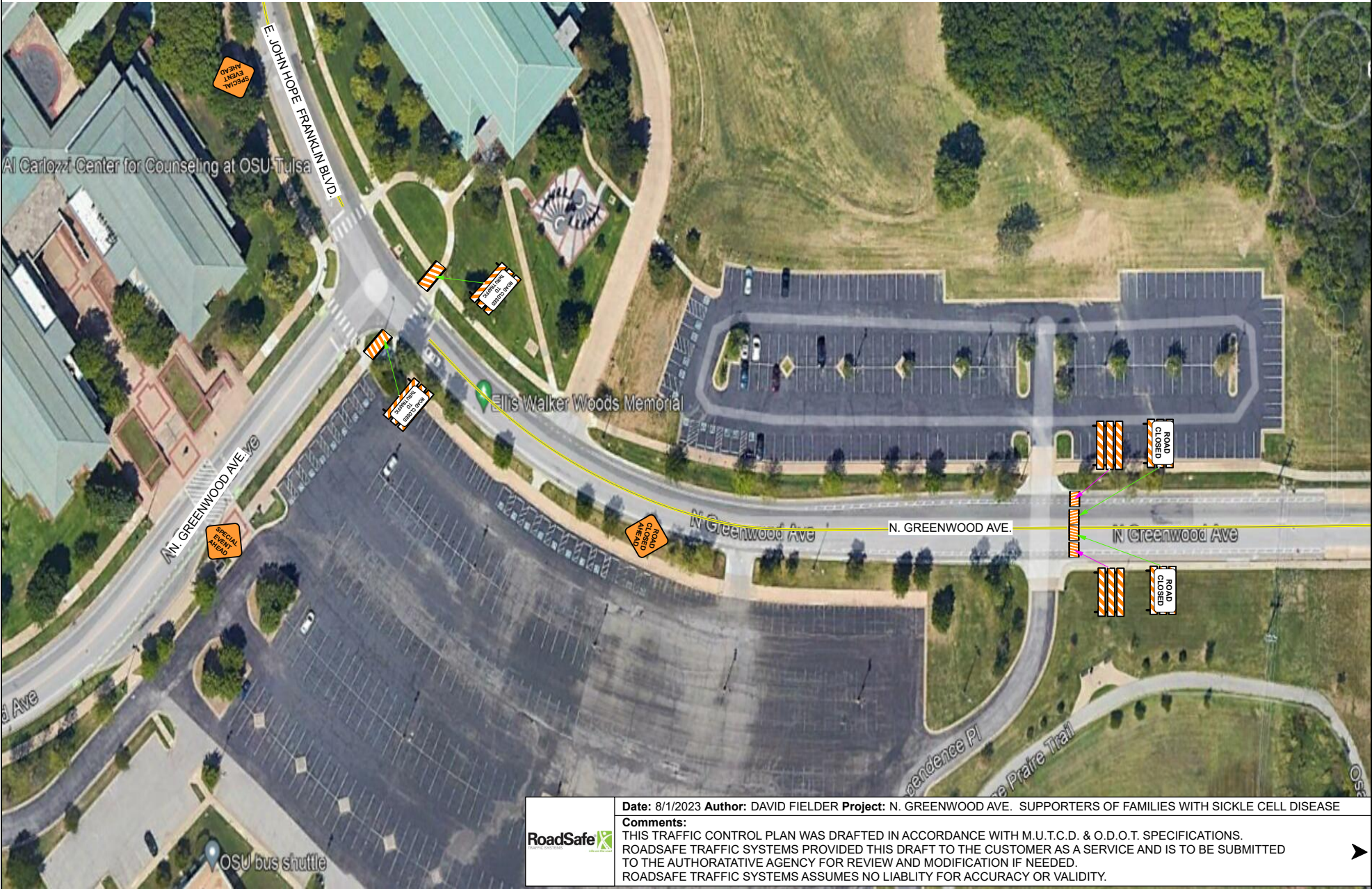
Date routed to Council: _____ City Council Approval: Yes ☐ No ☐ _____

Date Permit Issued: _____ Comments: SEC meeting 07/02/2025. Mayor agenda
07/23/2025. City Council agenda 07/30/2025. "TBD" still pending 07/07/2025.



700 N. Greenwood Ave.
Tulsa, OK 74106
918-594-8000
www.osu-tulsa.okstate.edu





Date: 8/1/2023 **Author:** DAVID FIELDER **Project:** N. GREENWOOD AVE. SUPPORTERS OF FAMILIES WITH SICKLE CELL DISEASE

Comments:
THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

N. FRANKFORT AVE.

Paradise Baptist Church

Any Beans and Rice

JAC & Associates Real Estate

Langston University: Tulsa

N. GREENWOOD AVE.

N Greenwood Ave & E King St

BS Roberts Park

Greenwood Play



RoadSafe 

Date: 8/1/2023 **Author:** DAVID FIELDER **Project:** N. GREENWOOD AVE. SUPPORTERS OF FAMILIES WITH SICKLE CELL DISEASE

Comments:

Comments: THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.