



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Jack & Jill of America Teen Leadership Conference Date(s) of Event: Thursday, June 26, 2025

Location Address: Start: 101 N Greenwood Ave  
End: 130 N Greenwood Ave

Council District(s): 1

Event Description: A cultural youth event sponsored by the Tulsa Chapter of Jack And Jill of America, Inc. Tulsa is hosting the Regional Teen Leadership Conference. This event will take place on Thursday, June 26, 2025. We will host about 200 teens and chaperones as we highlight Greenwood and Black Wall Street. We plan to block off Greenwood from Archer to Cameron and have a row of tables for dinner. We will have local artists perform and some Greenwood businesses and vendors will have tables to sell their wares. We will have a stage for the performers and food trucks.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 200

Per Day: 200

Anticipated Participants: Total: 200

Per Day: 200

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Janice and David Connolly

Website: N/A

Chief Officer of Host Organization: Janice Connolly

Email and Phone: 469-733-6734

Applicant Name: Jolie Fredieu

Email and Phone: cogbiz@verizon.net 540-247-1806

Professional Event Organizer:

Email and Phone:

On-site Contact: David Connolly

Mobile: 469-733-6734

Billing Contact: Jolie Fredieu

Phone: 540-247-1806

Billing Address: 11250 S 72nd PL E  
Bixby, OH 74008

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 06/26/2025 Time: 9:00 am  
Street Closure for Event Setup: Date: 06/26/2025 Time: 9:00 am  
Street(s) to be Closed for Event Setup: Greenwood Ave between Cameron St and Archer St  
**Event Start:** Date: 06/26/2025 Time: 6:00 pm  
Street Closure for Event Start: Date: 06/26/2025 Time: 9:00 am  
Street(s) to be Closed for Event Start: Greenwood Ave between Cameron St and Archer St  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 6:00 - 9:00 pm  
**Event End:** Date: 06/26/2025 Time: 9:00 pm  
Street Reopens after Event End: Date: 06/27/2025 Time: 2:00 am  
**Event Teardown:** Date: 06/26/2025 Time: 9:15 pm  
Street Reopens after Event Teardown: Date: 06/27/2025 Time: 2:00 am

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 4  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 4 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: N/A  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: Izzy Rodriguez, I-Rod Security, 918-406-5752, rod91@cox.net

Medical and/or First Aid Services: Yes Contact, Email and Phone: Robert Brown, Tulsa Fire Department, 918-596-9200, robertbrown@cityoftulsa.org

Traffic Control Barricade Company: Yes Contact, Email and Phone: Charlie Mclaughlin, Action Safety Supply Co., 918-234-8222, charlie@actionsafetysupply.com

Equipment Setup: Date: 06/26/2025 Time: 9:00 am Equipment Pickup: Date: 06/26/2025 Time: 10:00 pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: Local bus company. Still researching the right fit.

## **Sponsor and Other Event Information**

Event Sponsor(s): Jolie Fredieu, 540-247-1806, cogbiz@verizon.net  
Janice Connolly, 214-991-6410, jjatulsace@gmail.com.

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: Brett Fuller, AYS Rentals, 918-850-0568, brett@aysrentals.com

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 06/26/2025 Time: 5:30 pm

Equipment Pickup: Date: 06/26/2025 Time: 9:30 pm

Other Event Information: See Attachments. This event is strictly provided for the Jack And Jill of America, Inc Central Region Teens. It is intended to welcome the teens from the 7 states of the central region to the city of Tulsa for their leadership conference.

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 2 - 3

Performer/Band name and music type: There will be a spoken word artist, a comedian and possibly a violinist.

Sound Amplification: Yes

Start Time: 6:00 pm

Finish Time: 9:00 pm

Please describe the sound equipment that will be used for your event:

There will be a stage with a sound system and a few spot lights for the entertainment.

Sound checks conducted prior to the event: Yes

Start Time: 5:30 pm

Finish Time: 6:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

We will have a balloon arch and 4 large letters.

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We have a committee tasked with the clean up of the event. They will oversee the dismantling of the stage by the sound and stage company. They will oversee the dismantling and removal of the tables and chairs as well as any clean up of trash or debris remaining from the dinner. They will ensure the pick up of the portable toilets and wash stations. The traffic flow and safety company will remove any barricades and signage pertaining to our event.

Number of Trash Receptacles: 8

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: N/A

Presented Event Concept to:

Business Assn

If not presented, please explain:

N/A

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/05/2025      Date routed: 06/09/2025      Date for review: 06/18/2025

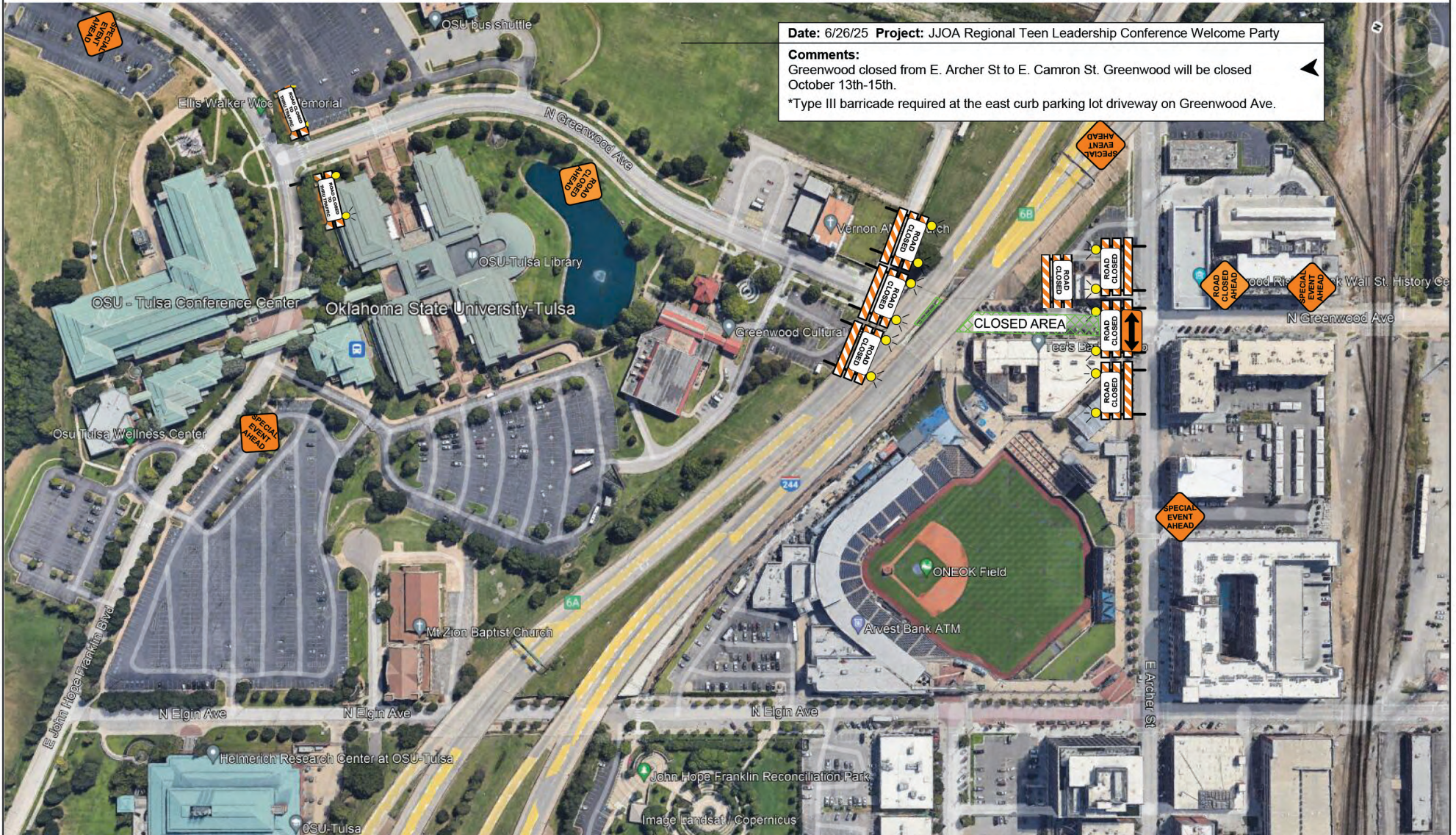
Special Events Committee Recommendation: \_\_\_\_\_      Yes ☐ No ☐ \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes ☐ No ☐ \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes ☐ No ☐ \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 06/04/2025. Mayor agenda  
06/18/2025. City Council agenda 06/18/2025. TCP and Site maps received 04/09/2025.

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**Date:** 6/26/25 **Project:** JJOA Regional Teen Leadership Conference Welcome Party

**Comments:**

Greenwood closed from E. Archer St to E. Camron St. Greenwood will be closed October 13th-15th.

\*Type III barricade required at the east curb parking lot driveway on Greenwood Ave.