



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: McNellie's 2025 St. Patrick's Celebration

Date(s) of Event: March 15 - 17, 2025

Location Address: Start: 100 S Elgin Ave
End: 50 S Elgin Ave

Council District(s): 1

Event Description: 2025 McNellie's St. Patrick's Celebration

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Food Sales, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 2600

Per Day: 1300

Anticipated Participants: Total: 2600

Per Day: 1300

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: McNellie's LLC

Website: <https://mcnellies.com/locations/tulsa/>

Chief Officer of Host Organization: Jim O'Connor

Email and Phone: jim@mcnellies.com 918-671-3047

Applicant Name: Scott Sipes

Email and Phone: scotts@mcnellies.com 918-740-7225

Professional Event Organizer:

Email and Phone:

On-site Contact: Caleb Blair

Mobile: 817-675-7496

Billing Contact: Scott Sipes

Phone: 918-740-7225

Billing Address: 409 E 1ST ST S
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/15/2025 Time: 6:00AM
Street Closure for Event Setup: Date: 03/14/2025 Time: 5:00PM
Street(s) to be Closed for Event Setup: Elgin Ave between 1st St and the Railroad Tracks.

Event Start: Date: 03/15/2025 Time: 2:00PM
Street Closure for Event Start: Date: 03/14/2025 Time: 5:00PM
Street(s) to be Closed for Event Start: Elgin Ave between 1st St and the Railroad Tracks
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 03/15, 2:00PM - Midnight
03/17, 2:00PM - 11:45PM

Event End: Date: 03/17/2024 Time: 11:45PM
Street Reopens after Event End: Date: 03/18/2025 Time: 10:00AM

Event Teardown: Date: 03/18/2025 Time: 8:00AM
Street Reopens after Event Teardown: Date: 03/18/2025 Time: 10:00AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Quinton Hoauk, 918-406-6039

Medical and/or First Aid Services: No Contact, Email and Phone: Will call EMSA, 911, if needed. First Aid Kit onsite.

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply, 918-234-8222

Equipment Setup: Date: 03/14/2025 Time: 5:00PM Equipment Pickup: Date: 03/18/2025 Time: 10:00AM

Crowd Management Fencing Company: Yes Contact, Email and Phone: At Your Service, 918-892-2403

Equipment Setup: Date: 03/15/2025 Time: 8:00AM Equipment Pickup: Date: 03/18/2025 Time: 6:00AM

Parking Type: Parking Garage, Street, Unpaved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): McNellie's

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service, 918-892-2403

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/15/2025 Time: 8:00AM

Equipment Pickup: Date: 03/18/2025 Time: 6:00AM

Other Event Information: See Attachments.

McNellie's road closure on 1st street this year and/or next year for the 2025/2026 McNellie's St. Patrick's Day Celebration is subject to change. Testing the new location this year since the Day falls on a Monday. The venue will be on 1st Street in future celebration events.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 7:00 PM

Finish Time: 11:00PM

Please describe the sound equipment that will be used for your event:

Sound Speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: McNellie's staff will clean up after.

Number of Trash Receptacles: 18

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Business Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

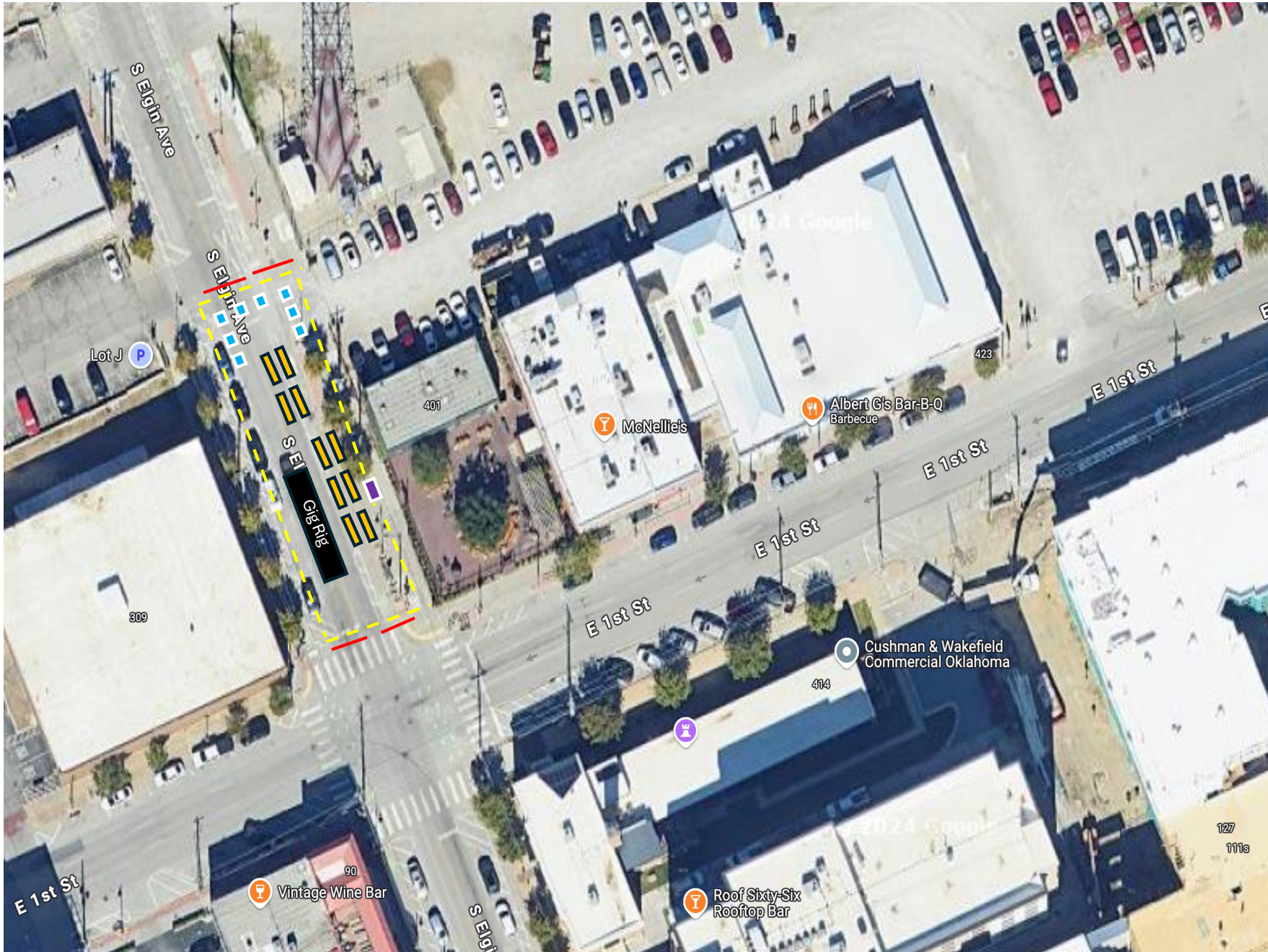
Date received: 01/21/2025 Date routed: 02/26/2025 Date for review: 03/12/2025

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 02/19/2025. Mayor agenda
03/05/2025. City Council agenda 03/12/2025. TCP map received 02/26/2025.




Legend

- Entrance/Exit 
- Porto Johns 
- Tables 
- Barriers 
- Fencing 

Author: Ben Hill Project: McNellie's - St. Patrick's Day Celebration

Comments:
NOT TO SCALE.

Legend

-  Work Area

