



Bylaws

Department of City Experience



NEIGHBORHOOD
ACADEMY

Where are we?

Getting Organized

- ✓ Introduction
- ✓ Finding a Core Group
- ✓ Community Workshops
- ✓ Developing Leaders
- ✓ Selecting Officers
- Bylaws
- Running Meetings
- Financial Administration & Compliance

Topics to Cover:

- What are bylaws?
- Why do we want them?
- How do we get them?



What are bylaws?



Bylaws

List of Definitions:

- Governance
- Management
- Operations



Bylaws

Components

- Membership
- Rights & Responsibilities
- Officers & Roles
- Meetings & Notices
- Finances & Financial Management
- Conflict of Interests Policies
- Amendment & Revision Procedures
- Committees Roles & Responsibilities



Storytime





Bylaws

Components

- Membership
- Rights & Responsibilities
- **Officers & Roles**
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- Committees Roles & Responsibilities



Bylaws Components

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How do we get bylaws?



Bylaws

Obtain by:

- Drafting
- Implementing



Bylaws

Implement by:

- **Vote of Members**
- **Approved by Board of Directors**
- **Amend by Formal Process**



**What about
tax exempt status?**



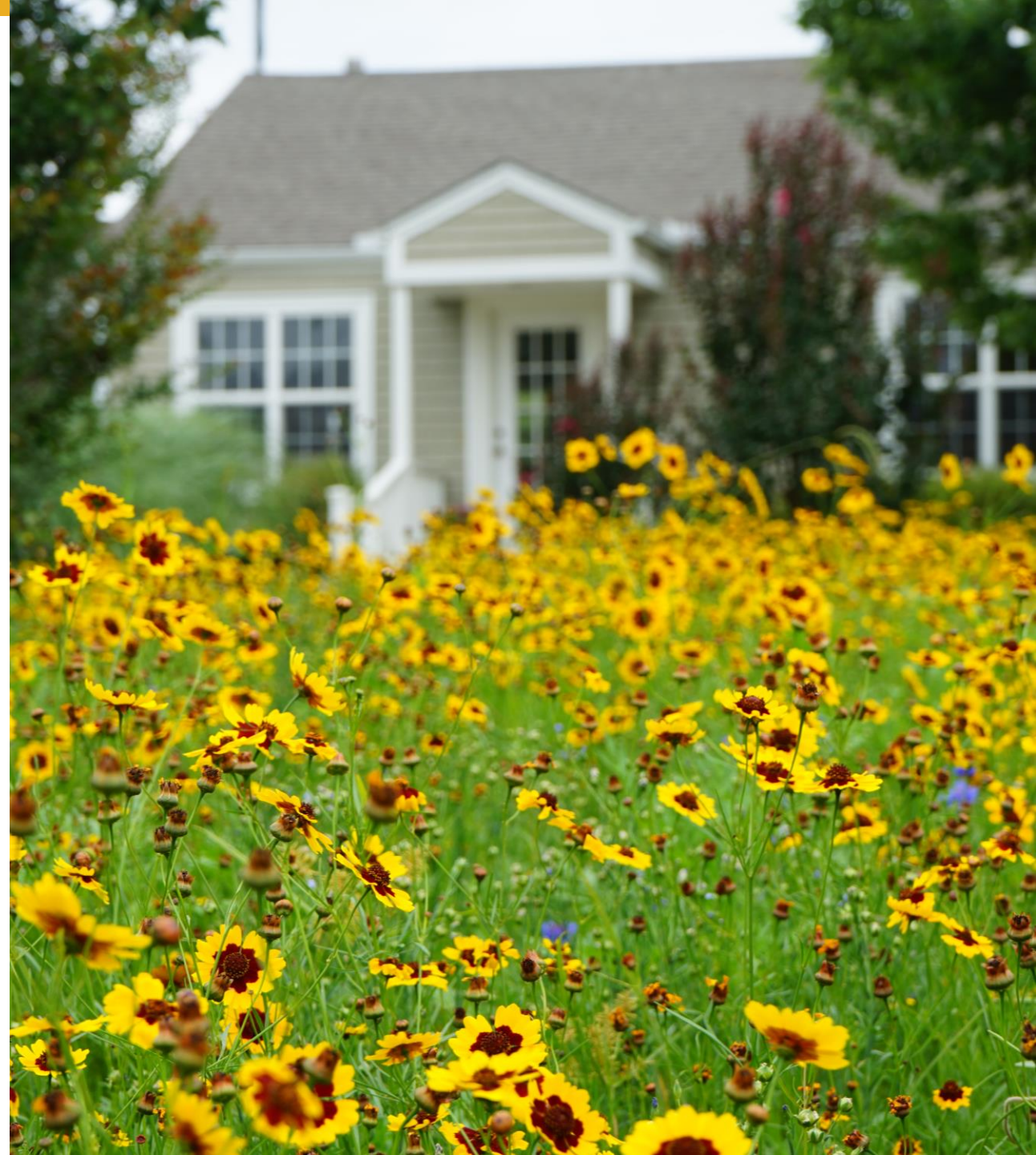
DISCLAIMER



Bylaws

Tax Exemption Requirement:

- Bylaws



What's next?



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Questions?



THANK YOU

