



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Art in Bloom Date(s) of Event: April 4, 5, 6, 2025

Location Address: Start: 2727 S Rockford Rd Council District(s): 4  
End: 2727 S Rockford Rd

Event Description: Enjoy a weekend of wonder. See Philbrook through the creative eyes of floral designers. Art in Bloom is a museum-renowned experience that features stunning structures made by local floral designers, inspired by the architecture and art of Philbrook.

**Event Category:** Festival/Celebration

**Event Includes:** Beer/Alcohol Sales, Public Right of Way, Food Sales, Merchandise Sales, No Parking Signage, Private Property

Anticipated Attendance: Total: 5400 Per Day: 1800

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Philbrook Museum of Art Website: http://www.philbrook.org/

Chief Officer of Host Organization: Megan Nesbit

Email and Phone: mnesbit@philbrook.org 918-748-5332

Applicant Name: Cristen Burdell

Email and Phone: cburdell@philbrook.org 918-770-1250

Professional Event Organizer:

Email and Phone:

On-site Contact: Cristen Burdell Mobile: 918-770-1250

Billing Contact: Revenue Projects Producer Phone: 918-770-1250

Billing Address: 2727 S ROCKFORD RD E  
Tulsa, OK 74114

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/03/2025 Time: 9:00am-5:00pm  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: N/A - Reserving Parking Spaces

**Event Start:** Date: 04/04/2025 Time: 9:00am  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: N/A - Reserving Parking Spaces  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 9:00am-9:00pm, Friday and Saturday  
9:00am-5:00pm, Sunday

**Event End:** Date: 04/06/2025 Time: 5:00pm  
Street Reopens after Event End: Date: Time:

**Event Teardown:** Date: 04/07/2025 Time: 9:00am  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: N/A  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Philbrook in-house security, security@philbrook.org, 918-748-5386

Medical and/or First Aid Services: Yes Contact, Email and Phone: Philbrook in-house security, security@philbrook.org, 918-748-5386

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street, ADA parking available, Paved Lot, Unpaved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

## **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Other Event Information: See Attachments

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banner on Front Gate of Museum

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Philbrook Custodial

Number of Trash Receptacles: 30

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: Philbrook Custodial, 918-748-5332

Presented Event Concept to:

Neighborhood Assn

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/22/2025      Date routed: 01/2 /2025      Date for review: 02/12/2025

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: 02/05/2025

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Parking Signage

Art in Bloom 25



Support  
Parking

Google

## 2024 PLAN - Requires minimal updates for 2025

### ART IN BLOOM CONING - ALL PLANS

