



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: McNellie's Pub Run

Date(s) of Event: November 9, 2024

Location Address: Start: 409 E 1st St
End: 409 E 1st St

Council District(s): 1, 4

Event Description: 4 Mile Run/Walk and Fun Run

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Private Property, Street Closure, 4 Mile Run and Fun Run

Anticipated Attendance: Total: 2500

Per Day: 2500

Anticipated Participants: Total: 1600

Per Day: 1600

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Fleet Feet Sports Tulsa

Website: www.fleetfeet.com/s/tulsa

Chief Officer of Host Organization: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Applicant Name: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer: Timothy Dreiling, Fleet Feet Sports Tulsa

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

On-site Contact: Timothy Dreiling

Mobile: 918-230-5760

Billing Contact: Fleet Feet Sports Tulsa

Phone: 918-492-3338

Billing Address: 5968 S Yale AVE
Tulsa, OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/09/2024 Time: 12:00 PM
Street Closure for Event Setup: Date: 11/09/2024 Time: 12:00 PM
Street(s) to be Closed for Event Setup: Start Line on 1st St west of Elgin Ave. Finish Line on 1st St east of Elgin Ave
Close 1st St between Detroit Ave and Greenwood Ave.
Close Elgin Ave between south of the Railroad Tracks (access to parking lots) to north of the Hotel Indigo driveway (access to hotel).
Reopen Elgin Ave after last runner crosses Finish Line, and then continue to close 1st St between Elgin Ave and Greenwood Ave.

Event Start: Date: 11/09/2024 Time: 3:00 PM
Street Closure for Event Start: Date: 11/09/2024 Time: 2:00 PM
Street(s) to be Closed for Event Start: See course map; beer stops requested to be closed at 1:00 PM
Run, Walk, Parade Start Time: 3:00 PM 4 Mile Run
3:05 PM FUN RUN

Daily Event Hours: 3:00 - 6:00 PM

Event End: Date: 11/09/2024 Time: 6:00 PM
Street Reopens after Event End: Date: 11/09/2024 Time: 5:00 PM

Event Teardown: Date: 11/09/2024 Time: 6:30 PM
Street Reopens after Event Teardown: Date: 11/09/2024 Time: 7:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 6 10x10 Provider and Phone: Fleet Feet Owned Tents. Spaced per TFD guidelines
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Yes Contact, Email and Phone: Fleet Feet owned barricades

Equipment Setup: Date: 11/09/2024 Time: 12:00 PM Equipment Pickup: Date: 11/09/2024 Time: 6:00 PM

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Fleet Feet Tulsa
McNellie's

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 12 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 11/09/2024 Time: 10:00 AM

Equipment Pickup: Date: 11/11/2024 Time: 9:00 am

Other Event Information: See Attachment(s)

If in the Guinness Challenge, your race bib (number) will have FIVE beverage tabs on the bottom – three of those are for the three beers you will receive on the course and two are for the two beverages after the race.

At each beer stop you will need to pull off the correct tab for the location and drop that into a collection box before picking up your beer. So do not lose your tabs! You must drink the beer inside the fenced in area at each beer stop. Do not carry your beers outside of those zones.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 1:00 PM

Finish Time: 6:00 PM

Please describe the sound equipment that will be used for your event:

Small portable sound systems (2)

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff to collect and properly dispose of all trash

Number of Trash Receptacles: 12

Number of Dumpsters: 2

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Business Assn, Businesses

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/23/2024 Date routed: 10/22/2024 Date for review: 10/30/2024

Special Events Committee Recommendation: _____ Yes No _____

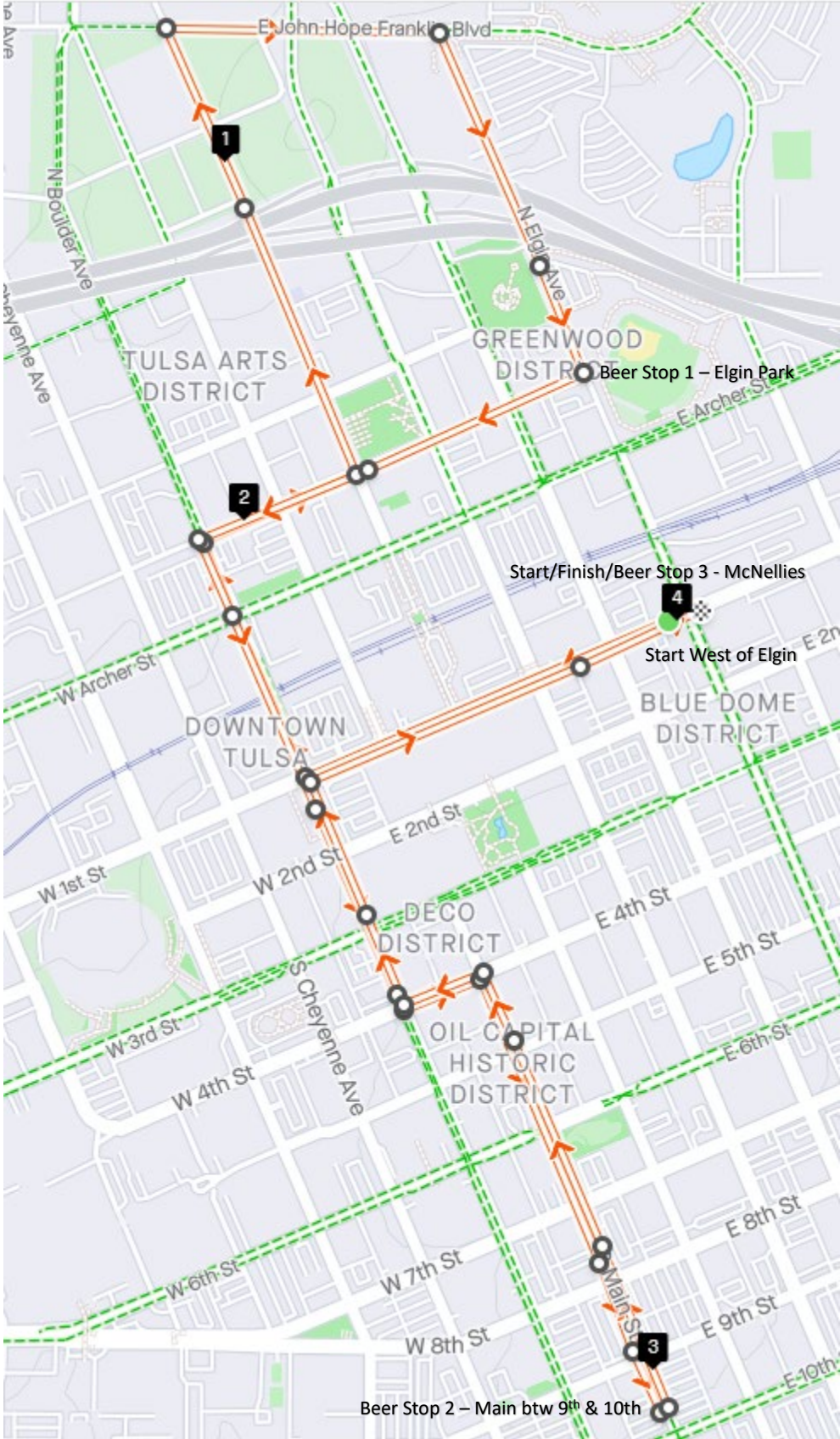
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

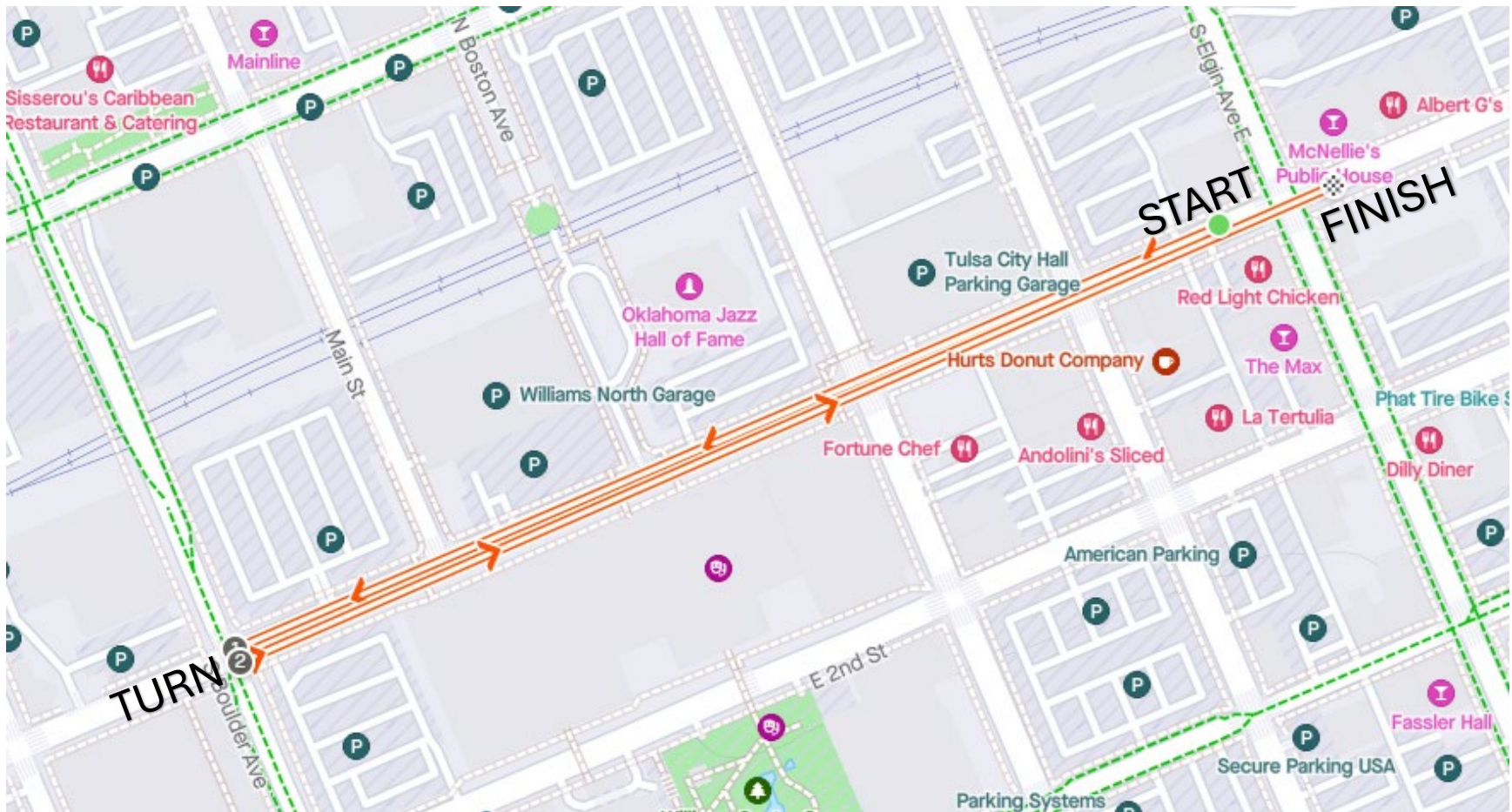
Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 11/06/2024. Mayor agenda

10/30/2024. City Council agenda 10/30/2024. Fun Run map uploaded and application revised 10/22/2024.

McNellie's Pub Run 4-Mile Course





McNellie's Pub Run

Fun Run Course