



# City of Tulsa SPECIAL EVENT PERMIT APPLICATION

## Summary of Event

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Name of Event: Route 66 Spooktakular

Date(s) of Event: October 26, 2024

Location Address: Start: 1124 S Lewis Ave  
End: 1124 S Lewis Ave

Council District(s): 4

Event Description: Spooktakular on Route 66 in the Tulsa Market District.  
Trick-or-treat at local businesses along 11th St. and Lewis Ave. Plus, enjoy music, photo opportunities, face painting, balloon twisting, free giveaways, and more!  
Put on your favorite costumes, bring the whole family for a spooky good time → don't miss out on the Halloween fun.

Event Category: Festival/Celebration

Event Includes: Live Entertainment, Food Sales, Private Property

Anticipated Attendance: Total: 150

Per Day: 150

Anticipated Participants: Total: 150

Per Day: 150

Number of Events for Monthly Event: No

## Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: LT Operating Foundation

Website: www.lobecktaylor.org

Chief Officer of Host Organization: Katy Hall

Email and Phone: katy@lobecktaylor.org 918-813-1111

Applicant Name: Roniet Sachs

Email and Phone: roniet@lobecktaylor.org 310-488-1803

Professional Event Organizer:

Email and Phone:

On-site Contact: Roniet Sachs

Mobile: 310-488-1803

Billing Contact: LTF

Phone:

Billing Address: 1124 S LEWIS AVE E  
Tulsa, OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 10/26/2024 Time: 8:30am  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: N/A - Private Property

**Event Start:** Date: 10/26/2024 Time: 10:00am  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: N/A - Private Property  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 10:00am - 1:00pm

**Event End:** Date: 10/26/2024 Time: 1:00pm  
Street Reopens after Event End: Date: Time:

**Event Teardown:** Date: 10/26/2024 Time: 1:00pm  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 2  
Number of Food Trucks: 1  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 2 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: N/A  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

**Sponsor and Other Event Information**

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Event Sponsor(s): None

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See Attachments

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 2

Performer/Band name and music type: Hot Toast Music  
DJ

Sound Amplification: Yes

Start Time: 10:30am

Finish Time: 1pm

Please describe the sound equipment that will be used for your event:

Mini PA system / speakers

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: None

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Residents, Businesses, Tulsa Market District Association  
Renaissance Neighborhood Association

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/07/2024      Date routed: 10/15/2024      Date for review: 10/16/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 10/16/2024.

Site map uploaded 10/15/2024.

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● Spooktakular Trick or Treat Stops



[Charcuteray](#)

Charcuteray, South Lewis Avenue, Tulsa, OK, USA



[Cityscape Home Mortgage](#)

Cityscape Home Mortgage, South Lewis Avenue, Tulsa, OK, USA



[KC Motorsports](#)

KC Motorsports, East 11th Street, Tulsa, OK, USA



[KC Motorsports](#)

KC Motorsports, East 11th Street, Tulsa, OK, USA



[Mother Road Market](#)

Mother Road Market, South Lewis Avenue, Tulsa, OK, USA



[NOMA](#)

NOMA, East 11th Street, Tulsa, OK, USA



[Parlour Salon](#)

Parlour Salon, South Lewis Avenue, Tulsa, OK, USA



[Renaissance Brewing Co.](#)

Renaissance Brewing Co., South Lewis Avenue, Tulsa, OK, USA



[Southwood Home & Garden](#)

Southwood Home & Garden, South Lewis Avenue, Tulsa, OK, USA



[The Curious Bison](#)

The Curious Bison, South Lewis Avenue, Tulsa, OK, USA



[The Edge Salon](#)

The Edge Salon, East 11th Street, Tulsa, OK, USA



[Spooktakular Trick or Treat Stops](#)

Mythic City :: Retail Shop & Tulsa Gifts at Shops at Mother Road Market, South Lewis Avenue, Tulsa, OK, USA