



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

---

Name of Event: Tulsa State Fair Date(s) of Event: 9/26/2024 - 10/6/2024

Location Address: Start: 4145 E. 21 Street Council District(s): 3, 4  
End: 4145 E. 21 Street

Event Description: State Fair with Livestock Show and Carnival - Rights of Way (ROW) Signage

**Event Category:** Miscellaneous

**Event Includes:** Public Right of Way, Lane Closure, Wayfinding Signs on City Easement

Anticipated Attendance: Total: 1000000 Per Day: 100000

Anticipated Participants: Total: 1000000 Per Day: 100000

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

---

Host Organization: TULSA COUNTY PUBLIC FACILITIES AUTHORITY Website: <https://www2.tulsacounty.org/government/agendas/tcpfa-tulsa-county-public-facilities-authority/>

Chief Officer of Host Organization: Amanda Blair

Email and Phone: ablair@exposquare.com 918-744-1113

Applicant Name: Amanda Blair

Email and Phone: ablair@exposquare.com 918-744-1113

Professional Event Organizer:

Email and Phone:

On-site Contact: Amanda Blair Mobile: 918-760-8801

Billing Contact: Tulsa County Public Facilities Authority dba Expo Square Phone: 918-744-1113

Billing Address: 4145 E 21ST ST S  
Tulsa, OK 74112

### ***Event Timeline and Lane/Street Closure Information***

---

**Event Setup:** Date: 09/23/2024 Time: 0800  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA  
**Event Start:** Date: 09/26/2024 Time: 1100  
Street Closure for Event Start: Date: 09/26/2024 Time: 0800  
Street(s) to be Closed for Event Start: Left Turn Lane on S. Louisville Ave at E. 21st Street  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 1000 - 2400  
**Event End:** Date: 10/06/2024 Time: 2400  
Street Reopens after Event End: Date: 10/07/2024 Time: 0700  
**Event Teardown:** Date: 10/07/2024 Time: 0700  
Street Reopens after Event Teardown: Date: 10/07/2024 Time: 0700

### ***Secondary Permits Required***

---

Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

---

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, Unpaved Lot, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

---

Event Sponsor(s): Tulsa State Fair

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time: NA

Equipment Pickup: Date:                      Time: NA

Other Event Information: See Attachment

Closing the Left Turn Lane on Louisville Ave at 21st Street.

Placing Wayfinding signs on the Southeast Corner of Admiral Blvd and Memorial Dr.

Placing Wayfinding signs at 89th East Ave and Admiral Blvd.

Placing Other Applicable Signage around the Perimeter of the Fair Grounds.

Parking on grass within Tulsa State Fairgrounds

No Left Turn sign by COT

**Entertainment and Related Activities**

---

Number of Stages: NA

Number of Performers/Bands: NA

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Wayfinding Signs on Southeast corner of Admiral Blvd and Memorial Dr.

Wayfinding Signs at 89th East Ave and Admiral Blvd.

Other Applicable Signage around the Perimeter of the Fair Grounds.

**Mitigation of Impact**

---

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Signs will be removed and traffic lane opened by 0600 Monday 10/7/2024

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

N/A - No Road Closure

**Affidavit of Applicant**

---

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

---

**For City of Tulsa Special Events Committee Use Only**

Date received: 09/12/2024      Date routed: 09/23/2024      Date for review: Email Review

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

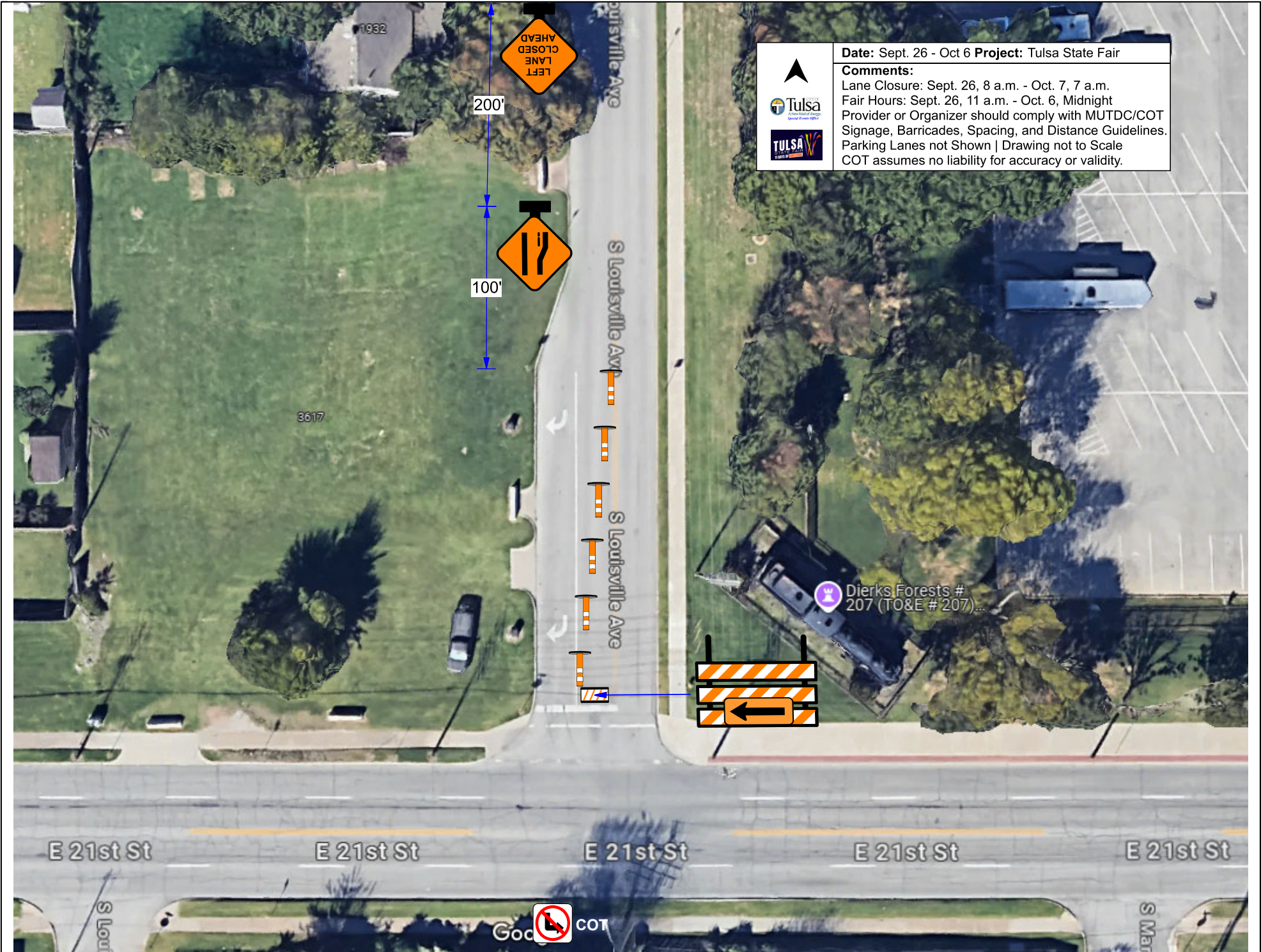
Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 10/02/2024.

No Left Turn sign by COT

---



LEFT LANE CLOSED AHEAD

200'

100'



S Louisville Ave

S Louisville Ave

S Louisville Ave

E 21st St

E 21st St

E 21st St

E 21st St

E 21st St

S Lou

God COT

S Mar

Dierks Forests # 207 (TO&E # 207)...

