



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Native American Day Parade Date(s) of Event: October 14, 2024

Location Address: Start: 1800 S Boulder Park Dr Council District(s): 4
End: 1900 S Boulder Park Dr

Event Description: Tulsa Native American Day Parade and Celebration

Event Category: Parade

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Lane Closure, Food Sales, Street Closure

Anticipated Attendance: Total: 5000 Per Day: 5000

Anticipated Participants: Total: 1000 Per Day: 1000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Greater Tulsa Area Indian Affairs Website: N/A
Commission

Chief Officer of Host Organization: Krystal Reyes

Email and Phone: keyes@cityoftulsa.org 918-596-7712

Applicant Name: Cheryl Cohenour

Email and Phone: cheryl.cohenour@gmail.com 918-896-0494

Professional Event Organizer:

Email and Phone:

On-site Contact: Cheryl Cohenour Mobile: 918-896-0494

Billing Contact: GTAIAC Phone: 918-896-0494

Billing Address: 2809 E 28TH ST S
Tulsa, OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/14/2024 Time: 7:00 am
Street Closure for Event Setup: Date: 10/14/2024 Time: 8:00 am
Street(s) to be Closed for Event Setup: Boulder Park Drive between 18th St and 19th St closed 8:00 am - 5:00 pm for Static Venue.
Main St between 16th St and 18th St closed 9:00 am - Noon for Assembly Staging.

Event Start: Date: 10/14/2024 Time: 9:00 am
Street Closure for Event Start: Date: 10/14/2024 Time: 10:30 am
Street(s) to be Closed for Event Start: See Parade Route Map
Run, Walk, Parade Start Time: 11:00 am
Daily Event Hours: 9:00 am -4:00 pm

Event End: Date: 10/14/2024 Time: 4:00 pm
Street Reopens after Event End: Date: 10/14/2024 Time: 1:00 pm

Event Teardown: Date: 10/14/2024 Time: 4:00 pm
Street Reopens after Event Teardown: Date: 10/14/2024 Time: 5:00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 9
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 80 Number of Service Vendors: 0
Number & Sizes of Tents: (2) 20X30, (2) 40X120, and (5) 10X10 tents Provider and Phone: ABCO Party, 918-583-6557
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Muscogee Creek Nation Lighthorse. Captain Fish, 918-752-4763.
TPD Special Events Unit, 918-586-6054.

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Control, Brad Holder, 918-425-4550

Equipment Setup: Date: 10/14/2024 Time: 7:00 am Equipment Pickup: Date: 10/14/2024 Time: 5:00 pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: Riverspirit Casino, Tommy Yardy

Sponsor and Other Event Information

Event Sponsor(s): City of Tulsa, Greater Tulsa Area Indian Affairs, Cherokee Nation, Osage Nation, Muscogee Creek Nation, Chickasaw Nation, OneGas, PSO, Williams, Foster Garvey,

Park: Yes Name of Park and Location: Dream Keepers Park, 1875 S Boulder Ave

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service, 918-272-0568

Total Number of Portable Toilets: 18 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 10/13/2024 Time: 12:00 pm

Equipment Pickup: Date: 10/15/2024 Time: 9:00 am

Other Event Information: See Attachments.

Parade will be at 11:00 am to 12:30 pm.

Tulsa Native American Day will be ongoing at Dream Keepers Park from 9:00 am to 4:00 pm. Boulder Park Drive is the only street closed for the entire day's event.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Native American Drummers and Singers
Wood Flute Playing

Sound Amplification: Yes

Start Time: 9:00 am

Finish Time: 4:00 pm

Please describe the sound equipment that will be used for your event:

Speakers and microphones

Sound checks conducted prior to the event: Yes

Start Time: 8:00 am

Finish Time: 8:30 am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteer Committee will be picking up trash and emptying receptacles. City of Tulsa Parks will ultimately handle end of event disposal

Number of Trash Receptacles: 12

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: At Your Service, 918-272-0568, is providing the portable toilets and barr

Presented Event Concept to:

Businesses, Native American Day posters given out to all the businesses that surround Dream Keepers Park.

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/10/2024 Date routed: 09/20/2024 Date for review: 09/25/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 10/02/2024. Mayor agenda
09/25/2024. City Council agenda 09/25/2024.

TULSA, TULSA COUNTY, OKLAHOMA

NATIVE AMERICAN DAY – OCTOBER 9, 2023



THE PRIMARY STAGING AREA WILL BE BETWEEN 16th AND 18th ON MAIN STREET

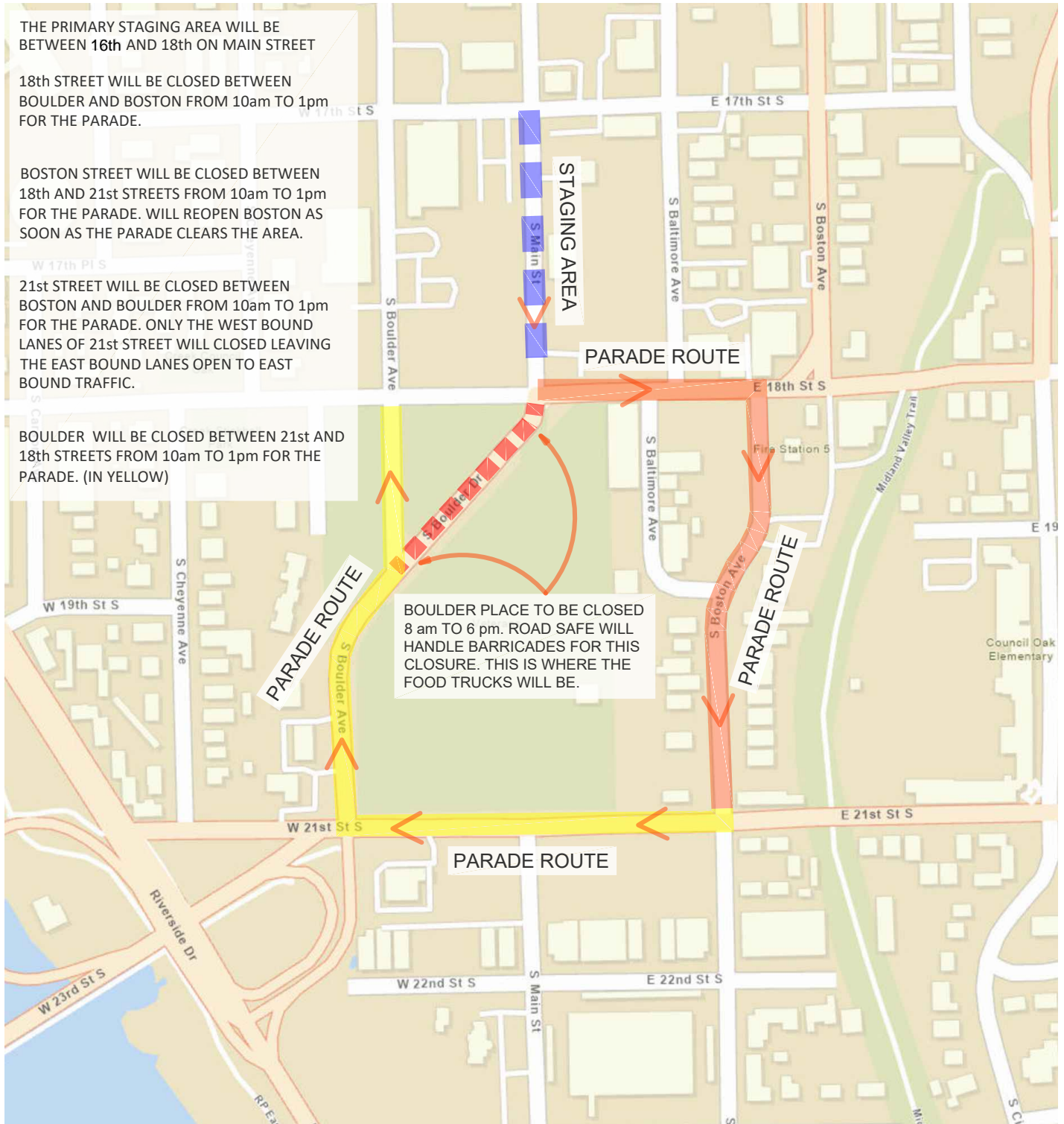
18th STREET WILL BE CLOSED BETWEEN BOULDER AND BOSTON FROM 10am TO 1pm FOR THE PARADE.

BOSTON STREET WILL BE CLOSED BETWEEN 18th AND 21st STREETS FROM 10am TO 1pm FOR THE PARADE. WILL REOPEN BOSTON AS SOON AS THE PARADE CLEARS THE AREA.

21st STREET WILL BE CLOSED BETWEEN BOSTON AND BOULDER FROM 10am TO 1pm FOR THE PARADE. ONLY THE WEST BOUND LANES OF 21st STREET WILL BE CLOSED LEAVING THE EAST BOUND LANES OPEN TO EAST BOUND TRAFFIC.

BOULDER WILL BE CLOSED BETWEEN 21st AND 18th STREETS FROM 10am TO 1pm FOR THE PARADE. (IN YELLOW)

BOULDER PLACE TO BE CLOSED 8 am TO 6 pm. ROAD SAFE WILL HANDLE BARRICADES FOR THIS CLOSURE. THIS IS WHERE THE FOOD TRUCKS WILL BE.



DREAM KEEPERS PARK PARADE STREET CLOSINGS

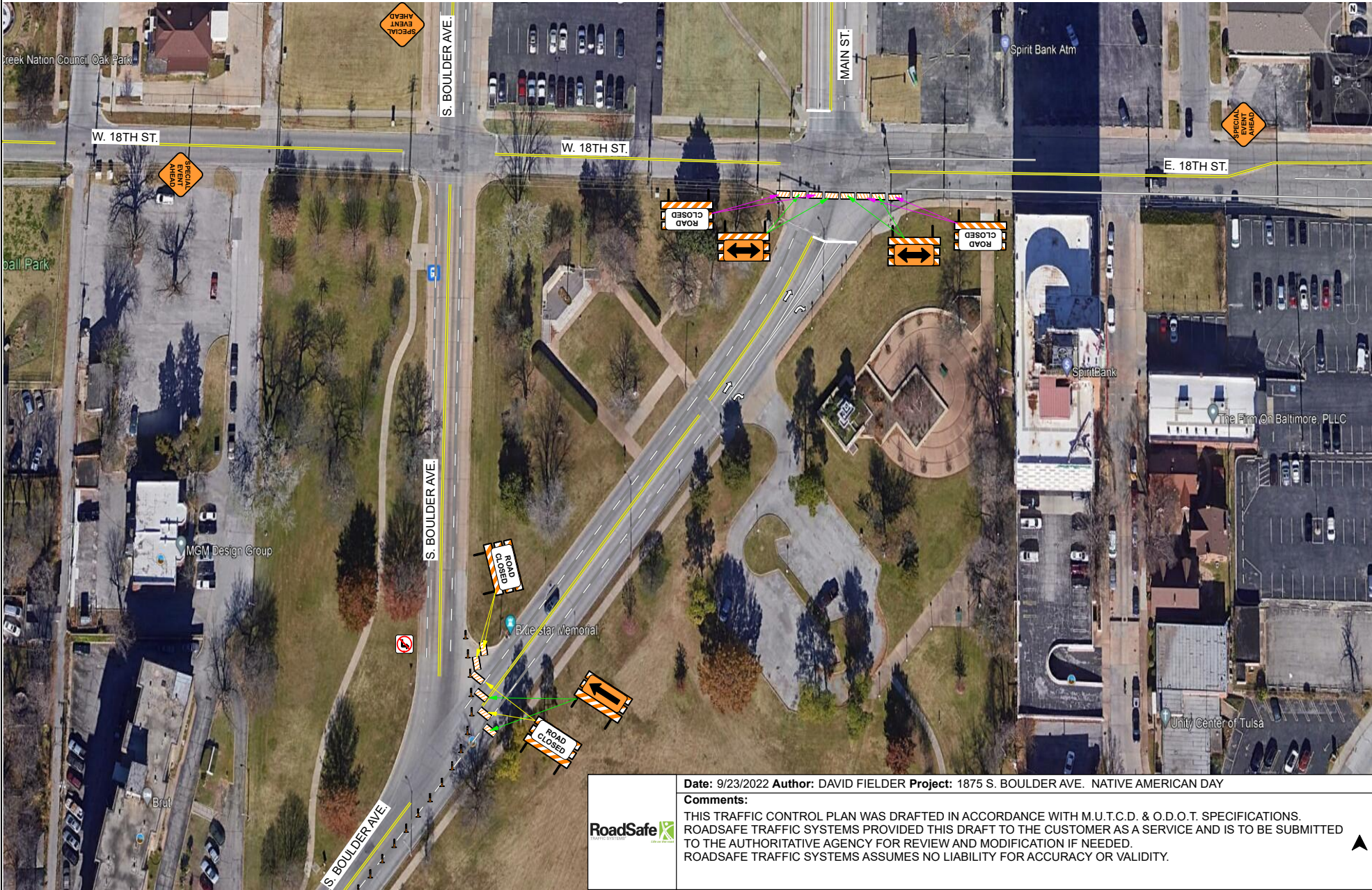


Date: 9/23/2022 Author: DAVID FIELDER Project: 1875 S. BOULDER AVE. NATIVE AMERICAN DAY

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



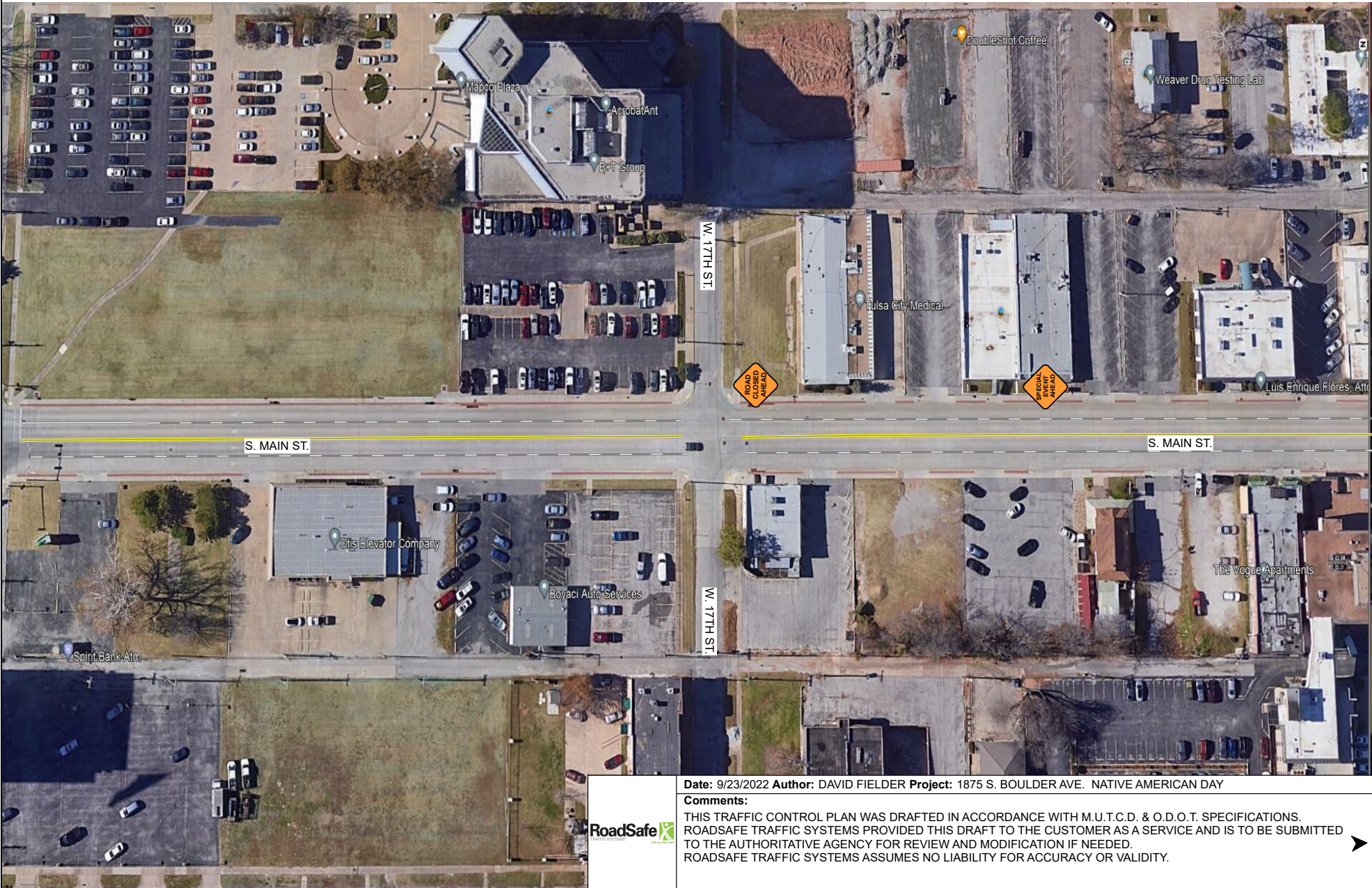


Date: 9/23/2022 Author: DAVID FIELDER Project: 1875 S. BOULDER AVE. NATIVE AMERICAN DAY

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADS SAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADS SAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



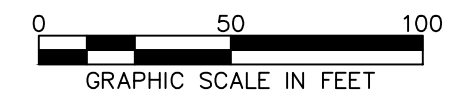


Date: 9/23/2022 Author: DAVID FIELDER Project: 1875 S. BOULDER AVE. NATIVE AMERICAN DAY

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADS SAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADS SAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



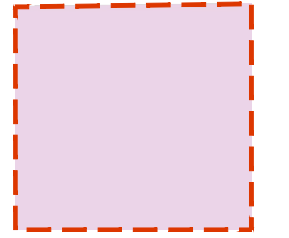
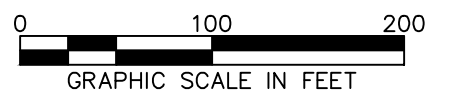
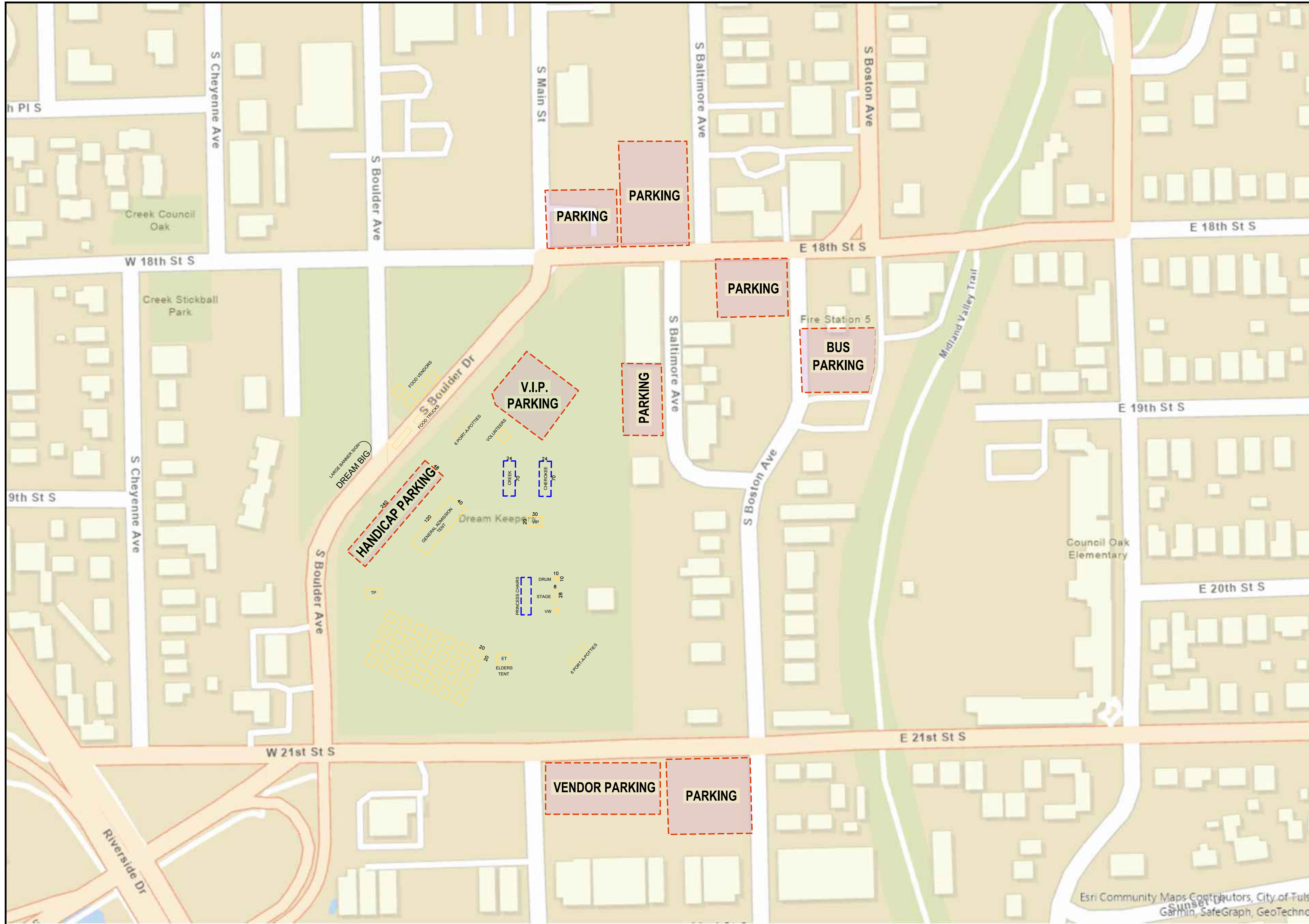


- PARKING
- AWNINGS
- TENTS
- PORT-A-POTTIES
- FOOD TRUCKS
- AMBULANCE

8-7-24 REVISION 4

DREAM KEEPERS PARK GENERAL LAYOUT	
NATIVE AMERICAN DAY	
TULSA, TULSA COUNTY, OKLAHOMA	
XXX	7-27-23
REVISION	0
PARADE PERMIT	

8/27/24 10:30 AM
 C:\Users\jgarcia\OneDrive\Documents\Native American Day\Dream Keepers Park\JGarcia\24-144



PARKING AREAS

Esri Community Maps Contributors, City of Tulsa
Garmin, SafeGraph, GeoTechno

8-7-24 REVISION 1

**DREAM KEEPERS PARK
PARKING AREAS**

NATIVE AMERICAN DAY

TULSA, TULSA COUNTY, OKLAHOMA

XXX	7-27-23	REVISION	0
-----	---------	----------	---

PARADE PERMIT

11/15/2023 11:58 AM
 C:\Users\jgarcia\OneDrive\Documents\2023\NAD\Map\Map_Series_080823_114.mxd