



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 2024 Tulsa Walk to End Alzheimer's Date(s) of Event: Sept 21, 2024
Location Address: Start: 1800 S Boulder Park Dr Council District(s): 4
End: 1900 S Boulder Park Dr
Event Description: Held annually in more than 600 communities nationwide, the Alzheimer's Association Walk to End Alzheimer's® is the world's largest fundraiser for Alzheimer's care, support and research. This inspiring event calls on participants of all ages and abilities to join the fight against the disease.
Event Category: Miscellaneous
Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Street Closure, 9-20 is setup and no participants
Anticipated Attendance: Total: 4000 Per Day: 4000
Anticipated Participants: Total: 4000 Per Day: 4000
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Alzheimer's Association Website: https://act.alz.org
Chief Officer of Host Organization: John & Sandi Pellow
Email and Phone: 918-697-5237
Applicant Name: Chrystal Medlock
Email and Phone: cmmedlock@alz.org 918-852-7175
Professional Event Organizer:
Email and Phone:
On-site Contact: Chrystal Medlock Mobile: 918-852-7175
Billing Contact: Alzheimer's Association Phone:
Billing Address: 2448 E 81ST ST S
Tulsa, OK 74137

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/20/2024 Time: 8am
Street Closure for Event Setup: Date: 09/21/2024 Time: 6:30am
Street(s) to be Closed for Event Setup: Boulder Park Drive between 18th St and Boulder Ave (19th St)
Event Start: Date: 09/21/2024 Time: 7am
Street Closure for Event Start: Date: 09/21/2024 Time: 8:30am
Street(s) to be Closed for Event Start: See course map(s)
Run, Walk, Parade Start Time: 9:30am
Daily Event Hours: 7am-1pm
Event End: Date: 09/21/2024 Time: 1pm
Street Reopens after Event End: Date: 09/21/2024 Time: 11am
Event Teardown: Date: 09/21/2024 Time: 11am
Street Reopens after Event Teardown: Date: 09/21/2024 Time: 11am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 3- 20x20 and 35-10x10 Provider and Phone: Party Pro Rents, 918-392-5000
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Adams Security, 918-744-6787 for Security.
TPD Special Events Unit, 918-586-6054 for Traffic Control

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA, 918-596-3110

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Edward Jones, Senior Star, Cherokee Nation and Cherokee Nation Businesses, Unit Corp, FYZICAL Therapy, Central States Research, Cedarhurst Senior Living, Explorer Pipeline, Saint Francis, University Village, Saint Simeon's, Forest Hills, Prosperity Bank, Good Shepherd Hospice, Lewis Roofing, BeeHive Homes of Glenpool, Montereau, PETImaging of Tulsa, University of Tulsa, Channel 6

Park: Yes Name of Park and Location: Dream Keepers Park, 1875 S. Boulder Dr

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John Co of Tulsa, 918-836-8657

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/20/2024 Time: 12pm

Equipment Pickup: Date: 09/21/2024 Time: 12pm

Other Event Information: See Attachment(s)

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30am

Finish Time: 11am

Please describe the sound equipment that will be used for your event:

Audio provided and managed by the audio company, Integrity Lighting, 918-425-4446

Sound checks conducted prior to the event: Yes

Start Time: 7am

Finish Time: 7:15am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Signs, banners, and stage led screen

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have designated volunteers to pick up trash along the route and at the park site

Number of Trash Receptacles: 30

Number of Dumpsters: 2

Number of Recycling Containers: 15

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Schools, Neighborhood Assn, Business Assn, Businesses, Places of Worship

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/21/2024 Date routed: 09/03/2024 Date for review: 09/11/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 09/04/2024. Mayor agenda 09/11/2024. City Council agenda 09/11/2024.

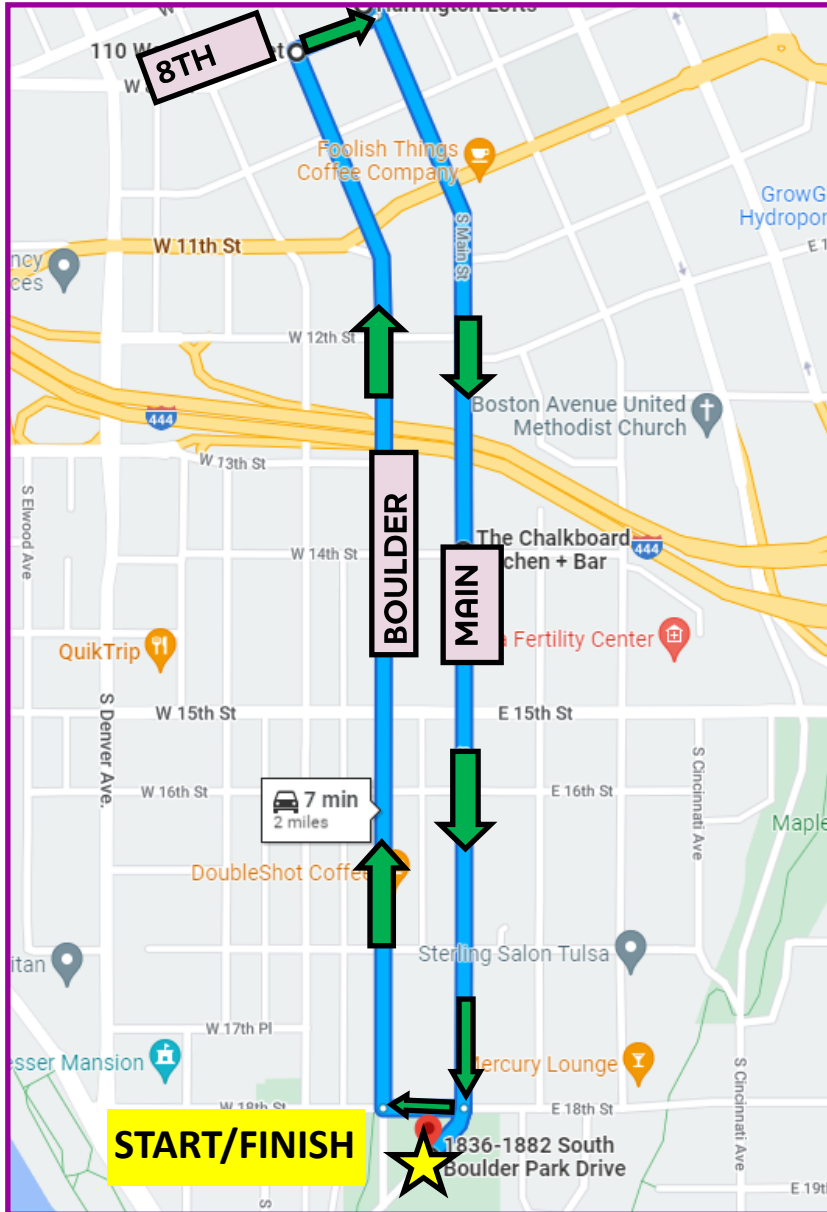
PARKING



PARKING IS AVAILABLE AT THE SPIRIT BANK PARKING LOTS AND PARKING GARAGE. HANDICAP PARKING AT THE SPIRIT BANK ATM PARKING LOT. STREET PARKING IS AVAILABLE AS WELL!

2024 TULSA WALK TO END ALZHEIMER'S

LONG ROUTE: 2 MILES



SHORT ROUTE: .5 MILE

