



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Jamaica Independence CelebrationsDate(s) of Event: August 3, 2024Location Address: Start: 901 N Greenwood Ave
End: 901 N Greenwood AveCouncil District(s): 1Event Description: Cultural independence celebrations**Event Category:** Festival/Celebration**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Private Park, Open Flame, Food Sales, Merchandise Sales, Private PropertyAnticipated Attendance: Total: 200Per Day: 200Anticipated Participants: Total: 0Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Michael Johnson

Website: NA

Chief Officer of Host Organization: Michael JohnsonEmail and Phone: caribbeanpride2010@gmail.com 918-408-1904Applicant Name: Michael JohnsonEmail and Phone: caribbeanpride2010@gmail.com 918-408-1904

Professional Event Organizer:

Email and Phone:

On-site Contact: Michael JohnsonMobile: 918-408-1904Billing Contact: Michael JohnsonPhone: 918-408-1904Billing Address: 601 N Beaumont st
Owasso, OK 74055

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/03/2024 Time: 8 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 08/03/2024 Time: Noon
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: Noon - 7 pm

Event End: Date: 08/03/2024 Time: 7 pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 08/03/2024 Time: 9 pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 6
Number of Food Trucks: 6
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric
Number of Item Vendors: 10 Number of Service Vendors: 0
Number & Sizes of Tents: 10 - 10X10 Provider and Phone: Vendor Owned
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Park: Yes Name of Park and Location: BS Roberts Park, 901 N Greenwood Ave

Drone: No

Portable Toilets: Yes Provider and Phone: Aim Right (918) ?

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 3

Equipment Setup: Date: 08/02/2024 Time: 4:30 pm

Equipment Pickup: Date: 08/05/2024 Time: 9 am

Other Event Information: See Attachment

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Local Hero's Reggae
Gem Star Steel Drum and Calypso

Sound Amplification: Yes

Start Time: Noon

Finish Time: 7 pm

Please describe the sound equipment that will be used for your event:

Standard Band Speakers

Sound checks conducted prior to the event: Yes

Start Time: 11:15 a.m

Finish Time: Noon

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: American Waste removal and same day cleanup

Number of Trash Receptacles: 1

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Bill White

If not presented, please explain:

NA - No Road Closure

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/01/2024 Date routed: 08/01/2024 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 08/07/2024



Langston University Tulsa

BS Roberts Park

6 Food Trucks

AARP Calisthenics and Workout Area

STAGE

10 - 10x10 Tents



P Lot B

P Lot A

Osage Prairie Trail Osage Prairie South Trailhead

South Kansas & Oklahoma Railroad Yard

OSU Tulsa Wellness Center

OSU Tulsa Conference Center

Ellis Walker Woods Memorial

Google