

City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: <u>Tulsa Firehouse 5K</u>		Date(s) of Event: August 24, 2024	
Location Address	: <u>Start: 1800 S Boston Ave</u> End: 1875 S Boulder Ave	Council District(s): <u>4</u>	
Event Description: 5K Charity Run to raise money for the Tulsa Firefighters Benevolent Fund.			
Event Category: Athletic/Recreation			
Event Includes:	<u>Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Live</u> <u>Entertainment, Food Sales, Sidewalk Closure, Street Closure</u>		
Anticipated Attend	lance: Total: <u>300</u>	Per Day: <u>300</u>	
Anticipated Partic	ipants: Total: <u>300</u>	Per Day: <u>300</u>	
Number of Events for Monthly Event: No			

Host Organization, Applicant and Professional Event Organizer Information

Host Organization:	<u>Tulsa Fire Department</u>	Website: <u>https://www.cityoftulsa.org/governm</u> <u>ent/departments/fire/</u>		
Chief Officer of Host Organization: Burl Nicholson				
Email and Phone:	burlnicholson92@gmail.com 918	<u>-629-8261</u>		
Applicant Name:	Burl Nicholson			
Email and Phone:	burlnicholson92@gmail.com 918	<u>-629-8261</u>		
Professional Event Organizer:	Glenn Jones, Nexus Timing			
Email and Phone:	glenn.jones@nexustiming.com 9	<u>18-636-3793</u>		
On-site Contact:	Burl Nicholson	Mobile: <u>918-629-8261</u>		
Billing Contact:	Tulsa Fire Department	Phone: <u>918-629-8261</u>		
Billing Address:	<u>9419 E 114th ST N</u> <u>Owasso, OK 74055</u>			

Event Setup:	Date: <u>08/24/2024</u> Time: <u>0700</u>
Street Closure for Event Setup:	Date: <u>08/24/2024</u> Time: <u>0600</u>
Street(s) to be Closed for Event Setup:	<u>Start Line - 18th St between Boston Ave and Baltimore Ave, including</u> <u>Boston Ave between 18th St and 19th St (0600 - 0900)</u> <u>Finish Line - Boulder Ave/Boulder Park Dr between 18th St and 21st</u> <u>St (0600 - 1400)</u>
Event Start:	Date: <u>08/24/2024</u> Time: <u>0800</u>
Street Closure for Event Start:	Date: <u>08/24/2024</u> Time: <u>0730</u>
Street(s) to be Closed for Event Start:	See Map
Run, Walk, Parade Start Time:	<u>1-Mile Fun Run - 0800</u> <u>5K Run - 0830</u>
Daily Event Hours:	<u>0700 - 1300</u>
Event End:	Date: <u>08/24/2024</u> Time: <u>1300</u>
Street Reopens after Event End:	Date: <u>08/24/2024</u> Time: <u>1000</u>
Event Teardown:	Date: <u>08/24/2024</u> Time: <u>1300</u>
Street Reopens after Event Teardown:	Date: <u>08/24/2024</u> Time: <u>1400</u>

Event Timeline and Lane/Street Closure Information

Secondary Permits Required

Beer Sales, Alcohol Sales:	Beer Sales		
Number of Food Vendors:	<u>0</u>		
Number of Food Trucks:	<u>2</u>		
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:	
Number of Item Vendors:	<u>0</u>	Number of Service Ver	ndors: <u>0</u>
Number & Sizes of Tents:	<u>4 - 10X10</u>	Provider and Phone:	Vendor Owned
Number of Inflatables:	<u>Yes 2</u>	Provider and Phone:	<u>Show It Off, LLC (918) 232-1196</u> <u>Collinsville Fire Department (918) 371-1020</u>
Number of Amusement Rides	s: <u>No 0</u>	Provider and Phone:	NA
Use of fireworks, rockets, lasers, or other pyrotechnics: <u>No</u>			

Provider and Phone: <u>NA</u>

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: <u>TPD Special Events Unit (918) 586-6054</u> Medical and/or First Aid Services: <u>No</u> Contact, Email and Phone: <u>Tulsa Fire Department (918) 596-1702</u> Traffic Control Barricade Company: <u>No</u> Contact, Email and Phone: <u>Action Safety Supply (918) 234-8222</u> Equipment Setup: Date: <u>08/23/2024</u> Time: <u>1000</u> Equipment Pickup: Date: <u>08/26/2024</u> Time: <u>1000</u> Crowd Management Fencing Company: <u>No</u> Contact, Email and Phone: <u>NA</u> Equipment Setup: Date: Time: Equipment Pickup: Date: Time: Parking Type: <u>Street, ADA parking available, Paved Lot</u> Transportation Service: <u>No service</u> Transportation Service: Contact, Email and Phone: <u>NA</u>

Sponsor and Other Event Information

Event Sponsor(s): <u>Tulsa Firefighters Local 1</u> <u>Others TBD</u>	76		
Park: <u>No</u> Name of Park and Location: <u>NA</u>			
Drone: <u>No</u>			
Portable Toilets: <u>Yes</u> Provider and Phone:	<u>On Call Services (918) 830-2268</u>		
Total Number of Portable Toilets: <u>10</u>	Number of ADA Accessible Portable Toilets: <u>1</u>		
Equipment Setup: Date: 08/23/2024	Time: <u>1000</u>		
Equipment Pickup: Date: 08/26/2024	Time: <u>1400</u>		
Other Event Information: See Maps			

Entertainment and Related Activities

Number of Stages: <u>1</u>	Number of	Performers/	Bands: <u>1</u>		
Performer/Band name and music type: <u>New Skool DJ Productions (918) 636-6699</u>					
Sound Amplification: Yes		Start Time:	<u>0730</u>	Finish Time:	<u>1230</u>
Please describe the sound equipment th	at will be used for you	ır event:			
<u>Megaphone</u>					
Sound checks conducted prior to the eve	ent: <u>No</u>	Start Time:		Finish Time:	
Hot air balloons, fire lanterns or similar devices used at event: <u>No</u> Describe:					
NA					
Use of any signs, banners, decorations,	or special lighting use	d at event: <u>Y</u>	<u>es</u> Describe	c	
Inflatable hydrants. Fire trucks.					
Mitigation of Impact					
Please describe your plan for cleanup a event: Tulsa Fire cleanup crew.	nd removal of recycla	ble goods, w	aste and ga	rbage during a	nd after your

 Number of Trash Receptacles: <u>4</u>
 Number of Dumpsters: <u>1</u>
 Number of Recycling Containers: <u>1</u>

Cleanup Service: <u>No</u> Provider and Phone: <u>NA</u>

Presented Event Concept to:

Residents

If not presented, please explain:

<u>NA</u>

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/05/2	2024 Date routed:	07/13/2024	Date for review: 07/24/2024
Special Events Committ	ee Recommendation:		Yes 🗌 No 🗌
Date routed to Mayor:		Mayor's Recommendation:	Yes 🗌 No 🗌
Date routed to Council:		City Council Approval:	Yes 🛛 No 🗌
Date Permit Issued:		Comments: SEC meeting	06/26/2024. Mayor agenda
07/17/2024. City Co	ouncil agenda 07/24/2	2024. 04/02/2024 - Date,	name, and course change from
May 11 to August 3 [·]	1. 04/24/2024 - Date	and course change from	August 31 to 24. Start Line and
Finish Line TCP ma	p finalized 07/12/202	4. Certified Course map	and Park site maps forthcoming.



