



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Firehouse 5K Date(s) of Event: August 24, 2024

Location Address: Start: 1800 S Boston Ave Council District(s): 4  
End: 1875 S Boulder Ave

Event Description: 5K Charity Run to raise money for the Tulsa Firefighters Benevolent Fund.

Event Category: Athletic/Recreation

Event Includes: Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Live Entertainment, Food Sales, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 300 Per Day: 300

Anticipated Participants: Total: 300 Per Day: 300

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Tulsa Fire Department Website: <https://www.cityoftulsa.org/government/departments/fire/>

Chief Officer of Host Organization: Burl Nicholson

Email and Phone: [burlnicholson92@gmail.com](mailto:burlnicholson92@gmail.com) 918-629-8261

Applicant Name: Burl Nicholson

Email and Phone: [burlnicholson92@gmail.com](mailto:burlnicholson92@gmail.com) 918-629-8261

Professional Event Organizer: Glenn Jones, Nexus Timing

Email and Phone: [glenn.jones@nexustiming.com](mailto:glenn.jones@nexustiming.com) 918-636-3793

On-site Contact: Burl Nicholson Mobile: 918-629-8261

Billing Contact: Tulsa Fire Department Phone: 918-629-8261

Billing Address: 9419 E 114th ST N  
Owasso, OK 74055

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/24/2024 Time: 0700  
Street Closure for Event Setup: Date: 08/24/2024 Time: 0600  
Street(s) to be Closed for Event Setup: Start Line - 18th St between Boston Ave and Baltimore Ave, including Boston Ave between 18th St and 19th St (0600 - 0900)  
Finish Line - Boulder Ave/Boulder Park Dr between 18th St and 21st St (0600 - 1400)

**Event Start:** Date: 08/24/2024 Time: 0800  
Street Closure for Event Start: Date: 08/24/2024 Time: 0730  
Street(s) to be Closed for Event Start: See Map  
Run, Walk, Parade Start Time: 1-Mile Fun Run - 0800  
5K Run - 0830

Daily Event Hours: 0700 - 1300

**Event End:** Date: 08/24/2024 Time: 1300  
Street Reopens after Event End: Date: 08/24/2024 Time: 1000

**Event Teardown:** Date: 08/24/2024 Time: 1300  
Street Reopens after Event Teardown: Date: 08/24/2024 Time: 1400

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Beer Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 4 - 10X10 Provider and Phone: Vendor Owned  
Number of Inflatables: Yes 2 Provider and Phone: Show It Off, LLC (918) 232-1196  
Collinsville Fire Department (918) 371-1020  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054  
Medical and/or First Aid Services: No Contact, Email and Phone: Tulsa Fire Department (918) 596-1702  
Traffic Control Barricade Company: No Contact, Email and Phone: Action Safety Supply (918) 234-8222  
Equipment Setup: Date: 08/23/2024 Time: 1000 Equipment Pickup: Date: 08/26/2024 Time: 1000  
Crowd Management Fencing Company: No Contact, Email and Phone: NA  
Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Parking Type: Street, ADA parking available, Paved Lot  
Transportation Service: No service  
Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Firefighters Local 176  
Others TBD  
Park: No Name of Park and Location: NA  
Drone: No  
Portable Toilets: Yes Provider and Phone: On Call Services (918) 830-2268  
Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 1  
Equipment Setup: Date: 08/23/2024 Time: 1000  
Equipment Pickup: Date: 08/26/2024 Time: 1400  
Other Event Information: See Maps



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**For City of Tulsa Special Events Committee Use Only**

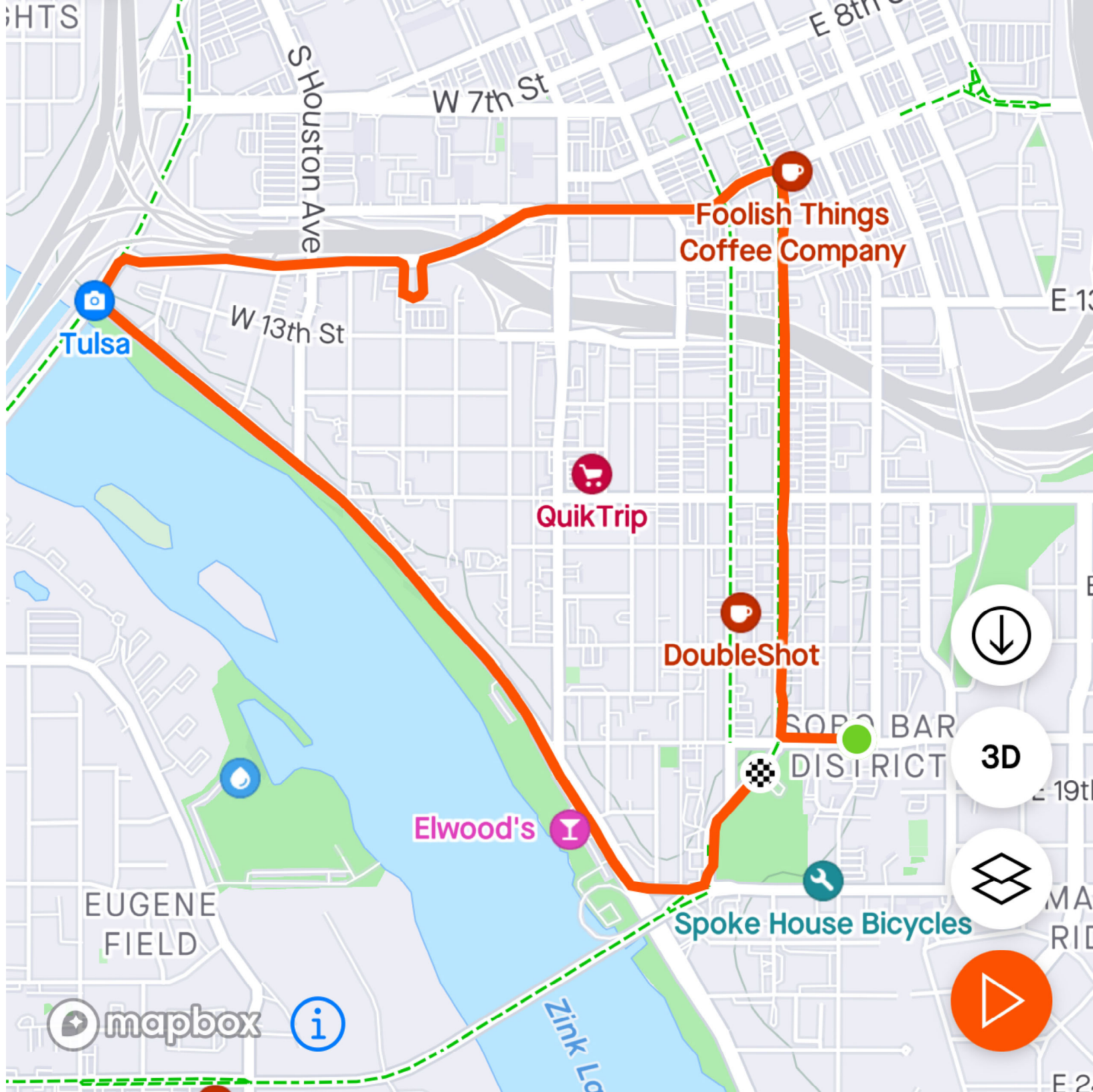
Date received: 02/05/2024      Date routed: 07/13/2024      Date for review: 07/24/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 06/26/2024. Mayor agenda 07/17/2024. City Council agenda 07/24/2024. 04/02/2024 - Date, name, and course change from May 11 to August 31. 04/24/2024 - Date and course change from August 31 to 24. Start Line and Finish Line TCP map finalized 07/12/2024. Certified Course map and Park site maps forthcoming.



Tulsa



Foolish Things  
Coffee Company



QuikTrip



DoubleShot



Elwood's



Spoke House Bicycles



mapbox





**Author:** Ben Hill **Project:** Tulsa Firehouse 5K  
**Comments:**  
 Cones will have reflective stripe.  
 Daytime operation.  
 NOT TO SCALE.

**Legend**

-  Cone
-  Work Area

