



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Spartan AirliftDate(s) of Event: June 30, 2024Location Address: Start: 7777 Airport Dr  
End: 8820 E Pine StCouncil District(s): 3Event Description: Airlift of 8 small airplanes with helicopter from Tulsa International Airport to parking lot at 8820 E Pine Street. Temporarily hold traffic on Pine St both directions while helicopter flies over Pine St. Maybe 5 minutes each hold.Event Category: MiscellaneousEvent Includes: Public Right of Way, Intermittent Traffic Control (3 - 5 minutes)Anticipated Attendance: Total: 0Per Day: 0Anticipated Participants: Total: 0Per Day: 0Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Spartan College of Aeronautics Website: https://www.spartan.edu/Chief Officer of Host Organization: Kyle MorganEmail and Phone: 918-831-5342Applicant Name: Damon BowlingEmail and Phone: damon.bowling@spartan.edu 918-836-6886

Professional Event Organizer:

Email and Phone:

On-site Contact: Damon BowlingMobile: 918-836-6886Billing Contact: Spartan College of AeronauticsPhone: 918-836-6886Billing Address: 8820 E. Pine Street Pine  
Tulsa, OK 74115

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 06/30/2024 Time: 0500  
Street Closure for Event Setup: Date: 06/30/2024 Time: 0600  
Street(s) to be Closed for Event Setup: Intermittent Traffic Control (3 - 5 minutes)  
**Event Start:** Date: 06/30/2024 Time: 0600  
Street Closure for Event Start: Date: 06/30/2024 Time: 0600  
Street(s) to be Closed for Event Start: Intermittent Traffic Control (3 - 5 minutes)  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 0600-0900  
**Event End:** Date: 06/30/2024 Time: 0900  
Street Reopens after Event End: Date: 06/30/2024 Time: 0900  
**Event Teardown:** Date: 06/30/2024 Time: 0900  
Street Reopens after Event Teardown: Date: 06/30/2024 Time: 0900

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 for ITC

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Sparta College of Aeronautics and Technology

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See Map

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: None required

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Activity approved by Tulsa International Airport and FAA

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 06/26/2024      Date routed: 06/29/2024      Date for review: Email Review

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 07/10/2024.

Fees paid 06/27/2024

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