



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Juneteenth Festival - Family Field Day

Date(s) of Event: Saturday, June 15, 2024

Location Address: Start: 100 E Cameron St
End: 200 E Cameron St

Council District(s): 1

Event Description: Tulsa Juneteenth Festival will be hosting a family field day during the Wellness portion of the festival.

Event Category: Carnival

Event Includes: Private Park, Public Right of Way, No Parking Signage, Street Closure

Anticipated Attendance: Total: 100

Per Day: 100

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Juneteenth Inc

Website: <https://www.tulsajuneteenth.org/>

Chief Officer of Host Organization: Lauren Corbitt

Email and Phone: info@tulsajuneteenth.org 918-764-8833

Applicant Name: Lauren Corbitt

Email and Phone: info@tulsajuneteenth.org 918-764-8833

Professional Event Organizer:

Email and Phone:

On-site Contact: Lauren Corbitt

Mobile: 918-856-1214

Billing Contact: Tulsa Juneteenth Inc

Phone: 918-764-8833

Billing Address: 700 North Greenwood Avenue
Tulsa, OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/15/2024 Time: 11am
Street Closure for Event Setup: Date: 06/15/2024 Time: 11am
Street(s) to be Closed for Event Setup: E Cameron St between MLK Jr Blvd and Boston Ave
Event Start: Date: 06/15/2024 Time: Noon
Street Closure for Event Start: Date: 06/15/2024 Time: 11am
Street(s) to be Closed for Event Start: E Cameron St between MLK Jr Blvd and Boston Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: Noon - 3pm
Event End: Date: 06/15/2024 Time: 3pm
Street Reopens after Event End: Date: 06/15/2024 Time: 4pm
Event Teardown: Date: 06/15/2024 Time: 3pm
Street Reopens after Event Teardown: Date: 06/15/2024 Time: 4pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: Yes 4 Provider and Phone: Cox Family Inflatables, Bryce Cox (918) 845-8499
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: DNA Security - Donnie Johnson (918) 810-1538

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department - Robert Brown (918) 596-9200

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4552

Equipment Setup: Date: 06/15/2024 Time: 11am Equipment Pickup: Date: 06/15/2024 Time: 4pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking Garage, Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Juneteenth Festival

Park: Yes Name of Park and Location: Guthrie Green, 111 Reconciliation Way

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See TCP Map.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Guthrie Green will be providing cleaning services

Number of Trash Receptacles: 10

Number of Dumpsters: 0

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Guthrie Green

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/07/2024 Date routed: 06/07/2024 Date for review: 06/12/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 06/26/2024 Mayor agenda
06/12/2024. City Council agenda 06/12/2024.

W Easton St

N Boulder Ave

N Main St

N Boston Ave

P

Event Field

P



Date: June 15, 2024 **Project:** Cameron St Closure

Comments:
 Road Closure: 11 a.m. to 4 p.m.
 Juneteenth Kid's Zone Hours: Noon - 3 p.m.
 Provider and/or Organizer should comply with MUTCD/COT Signage, Barricade, Spacing, and Distance Guidelines.
 Parking Lanes not Shown. | Drawing not to Scale.
 COT assumes no liability for accuracy or validity.



N Detroit Ave

Entrance

Exit

P

Oklahoma's Own™
GUTHRIE COMMUNICATIONS

ROAD CLOSED

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

P

Public Parking @ the
Parking Garage located @
1st Street & Main Street.

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

W Cameron St

CLUB 209
-THE ARTS BAR-

Alley

HUNT CLUB
VANGUARD
CHIMERA

SPECIAL EVENT AHEAD

THE TAVERN

ROAD CLOSED AHEAD

Alley

CAZ'S

ROAD CLOSED

Guthrie Green

SPECIAL EVENT AHEAD

E Cameron St

WPX Energy Headquarters

SPECIAL EVENT AHEAD

W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

Julio Tomasco's
Mexicali
BORDER CAFE
A Tulsa Tradition

P

46

Bench Park

FAIRFIELD INN & SUITES
Marriott

ROAD CLOSED

ROAD CLOSED

WOODY GUTHRIE
CENTER | TULSA, OK

P

M L King Jr Blvd

E Reconciliation Way

P

N Detroit Ave

E Archer St

E Archer St