



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Namastreet Downtown YogaDate(s) of Event: June 20, 2024Location Address: Start: 400 S. Boston Ave.  
End: 500 S. Boston Ave.Council District(s): 4Event Description: Namastreet Downtown Yoga is a public yoga and meditation experience on Boston Avenue in Downtown Tulsa. Food trucks and a local DJ or musician will be invited to participate.Event Category: Athletic/RecreationEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street ClosureAnticipated Attendance: Total: 300Per Day: 300Anticipated Participants: Total: 300Per Day: 300Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Downtown Tulsa Partnership Website: https://downtowntulsa.com/  
(918) 671-2708Chief Officer of Host Organization: Brian KurtzEmail and Phone: bkurtz@cityoftulsa.org 918-732-9353Applicant Name: Morgan PhillipsEmail and Phone: morgan@downtowntulsa.com 918-671-2708

Professional Event Organizer:

Email and Phone:

On-site Contact: Morgan Phillips Mobile: 918-671-2708Billing Contact: Downtown Tulsa Partnership Phone: 918-671-2708Billing Address: 401 S BOSTON AVE E  
Tulsa, OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 06/20/2024 Time: 4:00 PM  
Street Closure for Event Setup: Date: 06/20/2024 Time: 4:00 PM  
Street(s) to be Closed for Event Setup: Boston Avenue from 4th to 5th Streets. See Phase I Map.  
**Event Start:** Date: 06/20/2024 Time: 5:30 PM  
Street Closure for Event Start: Date: 06/20/2024 Time: 5:00 PM  
Street(s) to be Closed for Event Start: Boston Avenue from 4th to 5th Streets. See Phase II Map.  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 5:30 - 8:00 PM  
**Event End:** Date: 06/20/2024 Time: 8:00 PM  
Street Reopens after Event End: Date: 06/20/2024 Time: 8:30 PM  
**Event Teardown:** Date: 06/20/2024 Time: 8:00 PM  
Street Reopens after Event Teardown: Date: 06/20/2024 Time: 8:30 PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 3  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 2 Number of Service Vendors: 0  
Number & Sizes of Tents: 2 - 10 x 10 feet Provider and Phone: DTP and Sponsor Owned  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: DTP (918) 671-2708

Equipment Setup: Date: 06/20/2024 Time: 4:00 PM Equipment Pickup: Date: 06/20/2024 Time: 8:30 PM

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Downtown Tulsa Partnership, Updog Yoga, lululemon, Bounceless

Park: No Name of Park and Location: NA

Drone: Yes

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Other Event Information: See Maps. An ATSSA Certified Traffic Control Supervisor shall oversee each Traffic Control Plan.

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 4:00 PM

Finish Time: 8:00 PM

Please describe the sound equipment that will be used for your event:

2 speakers on risers

Sound checks conducted prior to the event: Yes

Start Time: 4:30 PM

Finish Time: 5:00 PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Downtown Ambassadors to clean event site before and after event.

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: DTP

Presented Event Concept to:

Residents, Neighborhood Assn, Business Assn, Businesses

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/15/2024    Date routed: 06/04/2024    Date for review: 06/12/2024

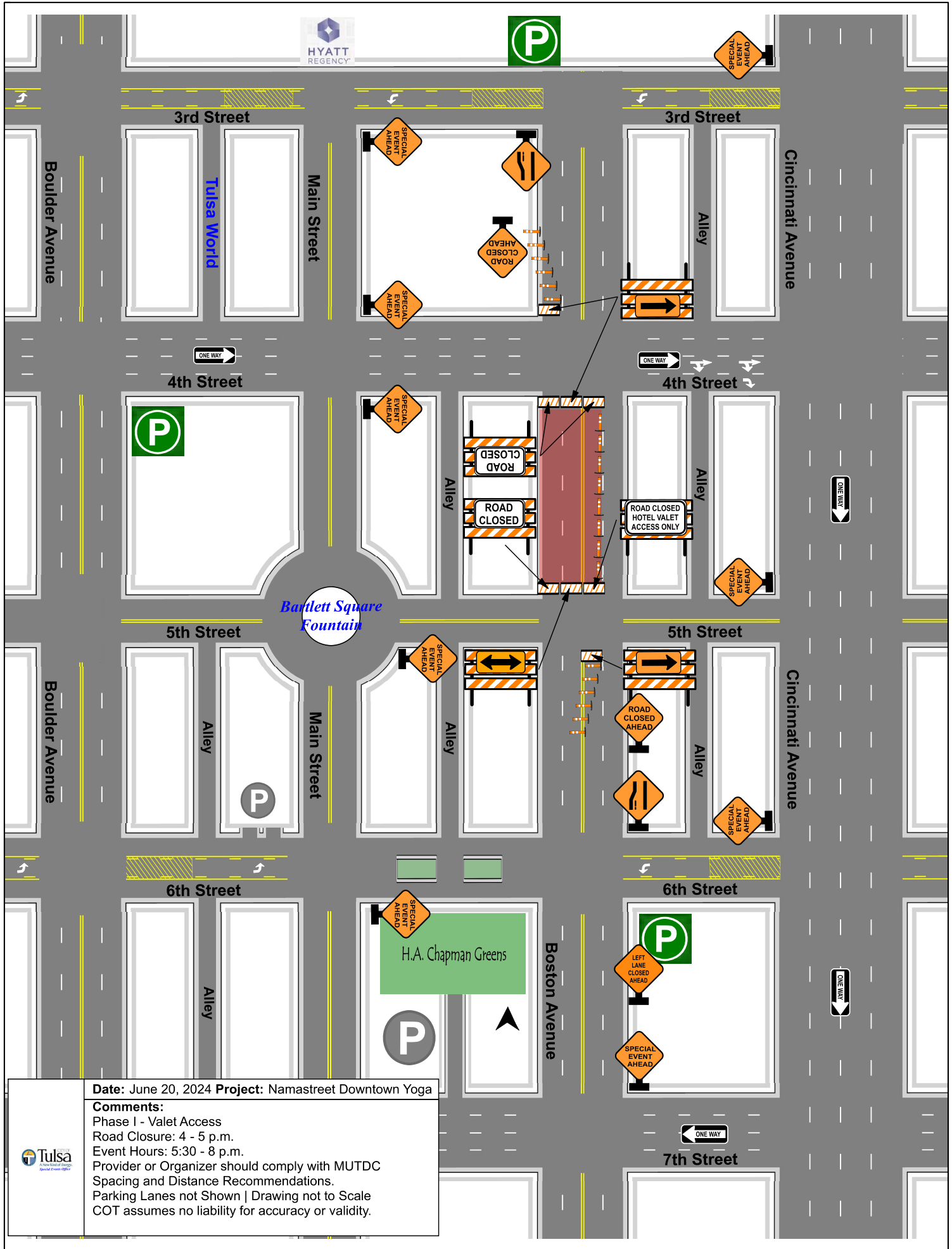
Special Events Committee Recommendation: \_\_\_\_\_    Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_    Comments: SEC meeting 06/06/2024. Mayor agenda  
06/12/2024. City Council agenda 06/12/2024. TCP maps revised 06/03/2024.

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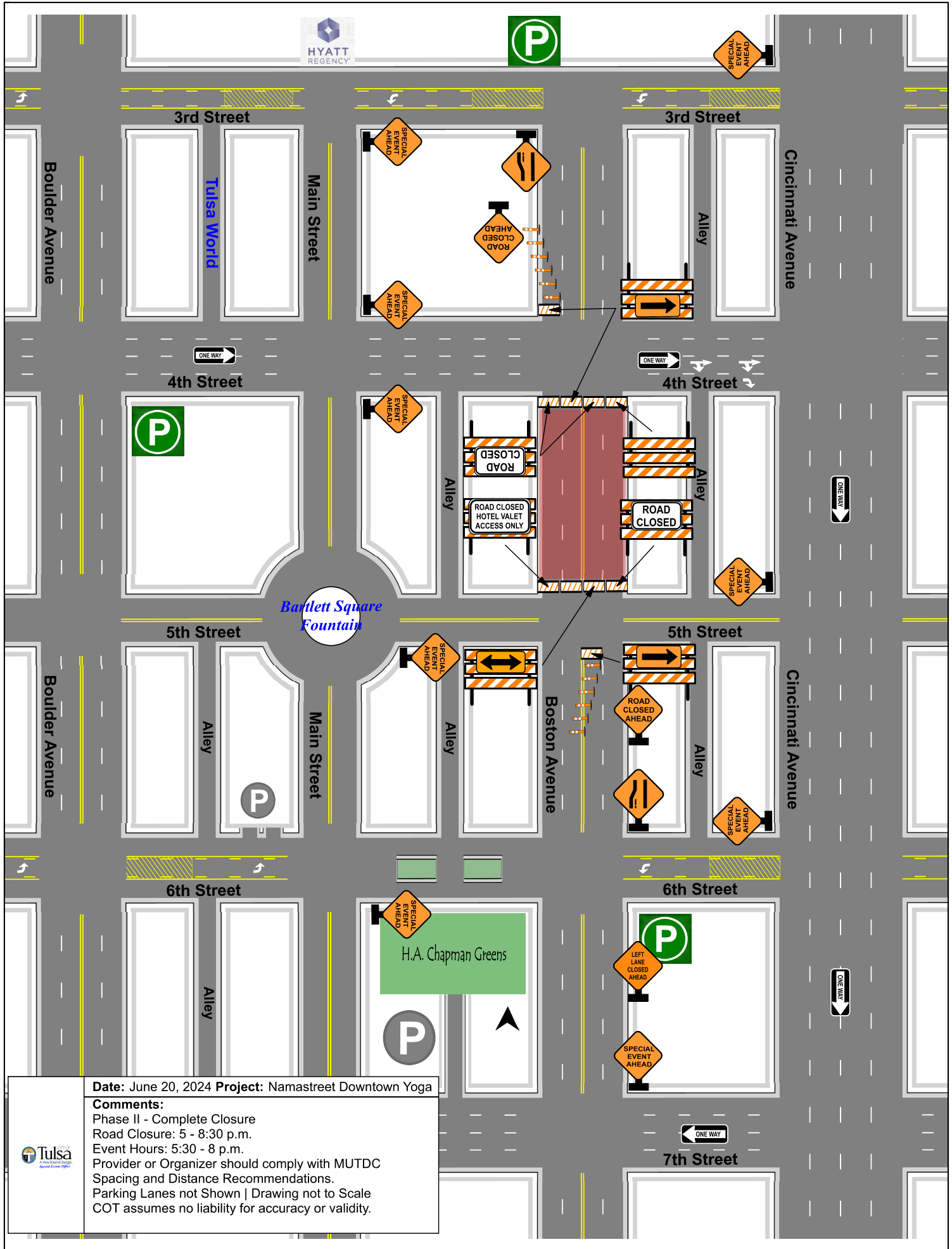
Date: June 20, 2024 Project: Namastreet Downtown Yoga

Comments:

- Phase I - Valet Access
- Road Closure: 4 - 5 p.m.
- Event Hours: 5:30 - 8 p.m.
- Provider or Organizer should comply with MUTCD Spacing and Distance Recommendations.
- Parking Lanes not Shown | Drawing not to Scale
- COT assumes no liability for accuracy or validity.



Additional project details and disclaimer text.



**Date:** June 20, 2024 **Project:** Namastreet Downtown Yoga

**Comments:**

Phase II - Complete Closure  
Road Closure: 5 - 8:30 p.m.  
Event Hours: 5:30 - 8 p.m.  
Provider or Organizer should comply with MUTCD Spacing and Distance Recommendations.  
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