



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: WeStreet Ice Centers Farmers & Makers Market Date(s) of Event: May 26, 2024

Location Address: Start: 4143 South Yale Council District(s): 5  
End: 4143 South Yale

Event Description: Hosting a small outdoor market to bring awareness to the facility

**Event Category:** Farmers/Outdoor Market

**Event Includes:** Merchandise Sales, Private Property

Anticipated Attendance: Total: 250 Per Day: 250

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Tulsa Ice Centers Website: https://weststreeticecenter.com/  
https://weststreeticecenter.com/

Chief Officer of Host Organization: Nicolas Stolusky

Email and Phone: nicolas.stolusky@tulsaicecenters.com 918-520-2056

Applicant Name: Nicolas Stolusky

Email and Phone: nicolas.stolusky@tulsaicecenters.com 918-520-2056

Professional Event Organizer:

Email and Phone:

On-site Contact: Nicolas Stolusky Mobile: 918-520-2056

Billing Contact: Tulsa Ice Centers Phone: 918-520-2056

Billing Address: 4143 S YALE AVE E  
Tulsa, OK 74135

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/26/2024 Time: 12pm  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - Parking Lot

**Event Start:** Date: 05/26/2024 Time: 12pm  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: NA Parking Lot  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: Noon - 5pm

**Event End:** Date: 05/26/2024 Time: 5pm  
Street Reopens after Event End: Date: Time:

**Event Teardown:** Date: 05/26/2024 Time: 5pm  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 5 - 10x10 Provider and Phone: In-house Vendor Owned.  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Parking Garage, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): NA

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Other Event Information: Guests will be using our facility. In-house Outdoor Market.  
Using Tulsa Promenade SW parking lot.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Our janitorial staff will take care of everything

Number of Trash Receptacles: 10

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

**For City of Tulsa Special Events Committee Use Only**

Date received: 05/03/2024 Date routed: 05/20/2024 Date for review: \*Email Review

Special Events Committee Recommendation: \_\_\_\_\_ Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_ City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Comments: \*SEC meeting 05/29/2024.

