



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: SAL SQUADERON 308 CAR AND BIKE SHOW Date(s) of Event: May 18, 2024
Location Address: Start: 11328 E ADMIRAL PL Council District(s): 3
End: 11328 E ADMIRAL PL
Event Description: CAR AND BIKE SHOW
Event Category: Miscellaneous
Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Live Entertainment, Food Sales, Private Property
Anticipated Attendance: Total: 150 Per Day: 150
Anticipated Participants: Total: 75 Per Day: 75
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: American Legion 308 Website: <https://americanlegion142.org/about/district-1/>
Chief Officer of Host Organization: Bob Coffee or Jim Bartlett
Email and Phone: 812-704-8750
Applicant Name: Bob Cofey
Email and Phone: post308@mohawkpost308.org 918-437-4308
Professional Event Organizer:
Email and Phone:
On-site Contact: Bob Coffee or Jim Bartlett Mobile: 812-704-8750
Billing Contact: American Legion Mohawk Post 308 Phone: 918-437-4308
Billing Address: 11328 E Admiral PL
Tulsa, OK 74116

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/18/2024 Time: 7:00 AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A

Event Start: Date: 05/18/2024 Time: 9:00 AM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 9:00 AM - 5:00 PM

Event End: Date: 05/18/2024 Time: 5:00 PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 05/18/2024 Time: 5 PM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 3 (10X10) Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: N/A Equipment Pickup: Date: _____ Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: N/A Equipment Pickup: Date: _____ Time: N/A

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): AMERICAN LEGION MOHAWK POST 308

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: N/A

Equipment Pickup: Date: _____ Time: N/A

Other Event Information: See Map

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: BUCKLE UP
COUNTRY MUSIC

Sound Amplification: Yes

Start Time: 11:00 AM Finish Time: 3:00 PM

Please describe the sound equipment that will be used for your event:

AMPS AND SPEAKERS

Sound checks conducted prior to the event: Yes

Start Time: 10:45 AM Finish Time: 11:00 AM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: VOLUNTEERS WILL CLEAN UP TRASH AND DEBRIS

Number of Trash Receptacles: 6

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

EVENT WILL OCCUR ON A WEEKEND. ALL SURROUNDING BUSINESSES ARE CLOSED ON WEEKENDS.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

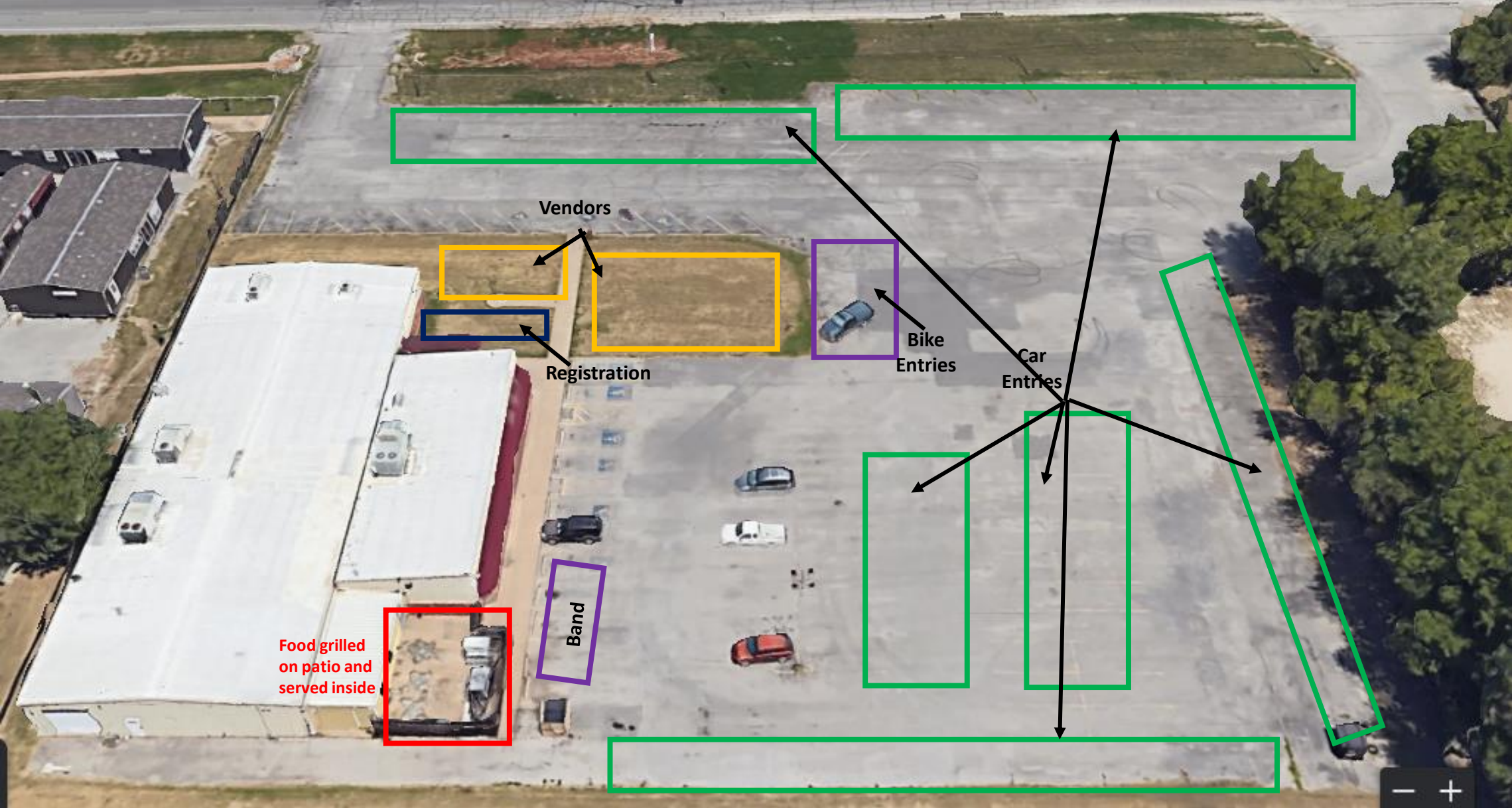
Date received: 04/21/2024 Date routed: 05/08/2024 Date for review: 05/13/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 05/01/2024.



Food grilled on patio and served inside

Band

Registration

Vendors

Bike Entries

Car Entries

