



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

---

Name of Event: Tour de Tulsa

Date(s) of Event: May 4, 2024

Location Address: Start: 2100 S Jackson Ave  
End: 2100 S Jackson Ave

Council District(s): 2

Event Description: Bicycle ride benefits the River Parks Authority. Various distances from 5 to 98 miles

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Lane Closure

Anticipated Attendance: Total: 500

Per Day: 500

Anticipated Participants: Total: 500

Per Day: 500

Number of Events for Monthly Event: No

### **Host Organization, Applicant and Professional Event Organizer Information**

---

Host Organization: Tulsa Bicycle Club

Website: <https://www.tulsabicycleclub.com/>

Chief Officer of Host Organization: Wayne Mark

Email and Phone: hwmark49@olp.net 918-366-2739

Applicant Name: ROSS SNIDER

Email and Phone: ross4@cox.net 918-606-1519

Professional Event Organizer:

Email and Phone:

On-site Contact: Michael Schooling

Mobile: 918-720-3401

Billing Contact: Tulsa Bicycle Club

Phone: 918-606-1519

Billing Address: 1337 E 36th St  
Tulsa, OK 74105

## ***Event Timeline and Lane/Street Closure Information***

---

**Event Setup:** Date: 05/04/2024 Time: 6am  
Street Closure for Event Setup: Date: 05/04/2024 Time: 7:30am  
Street(s) to be Closed for Event Setup: Southbound lane of Jackson Ave between 20th St and 21st St  
**Event Start:** Date: 05/04/2024 Time: 8am  
Street Closure for Event Start: Date: 05/04/2024 Time: 8am  
Street(s) to be Closed for Event Start: Traffic control @ 23rd St & Jackson Ave, 23rd St & SW Blvd, and 23rd St and I-244 Exit Ramp.  
Run, Walk, Parade Start Time: 8am  
Daily Event Hours: 8am-4pm  
**Event End:** Date: 05/04/2024 Time: 4pm  
Street Reopens after Event End: Date: 05/04/2024 Time: 8:15am  
**Event Teardown:** Date: 05/04/2024 Time: 5pm  
Street Reopens after Event Teardown: Date: 05/04/2024 Time: 8:15am

## ***Secondary Permits Required***

---

Beer Sales, Alcohol Sales: Free Beer  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 3 10x10 tents and 1 20x30 white frame tent Provider and Phone: ABCO Rentals (918) 583-6557  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: Lt Jack Hoehner, TPD Special Events Unit (918) 586-6054 for traffic control at staging area and intersections. Special Event Services, Terra Shelton (918) for security services from 8 p.m. Friday night to 6 a.m. Saturday morning at River West Festival Park.

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

Event Sponsor(s): Tulsa Bicycle Club

Park: Yes Name of Park and Location: River West Festival Park, 2100 Jackson Ave

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/03/2024 Time: 9am

Equipment Pickup: Date: 05/06/2024 Time: 9am

Other Event Information: See Map. Subject to change due to road construction at 23rd St and Jackson Ave. Option B, if road construction is incomplete: North on Jackson Ave to 17th St and SW Blvd and south to 23rd St and SW Blvd.

**Entertainment and Related Activities**

---

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: DJ prior to start

Sound Amplification: Yes

Start Time: 7am

Finish Time: 9am

Please describe the sound equipment that will be used for your event:

DJ speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Feather banners at the start/finish

**Mitigation of Impact**

---

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Have requested recycling containers from the Met. Small dumpster will be rented from At Your Service

Number of Trash Receptacles: 3

Number of Dumpsters: 1

Number of Recycling Containers: 3

Cleanup Service: Yes Provider and Phone: American Waste Control (918) 446-0023 Ext 143

Presented Event Concept to:

River Parks

If not presented, please explain:

**Affidavit of Applicant**

---

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                      On File

---

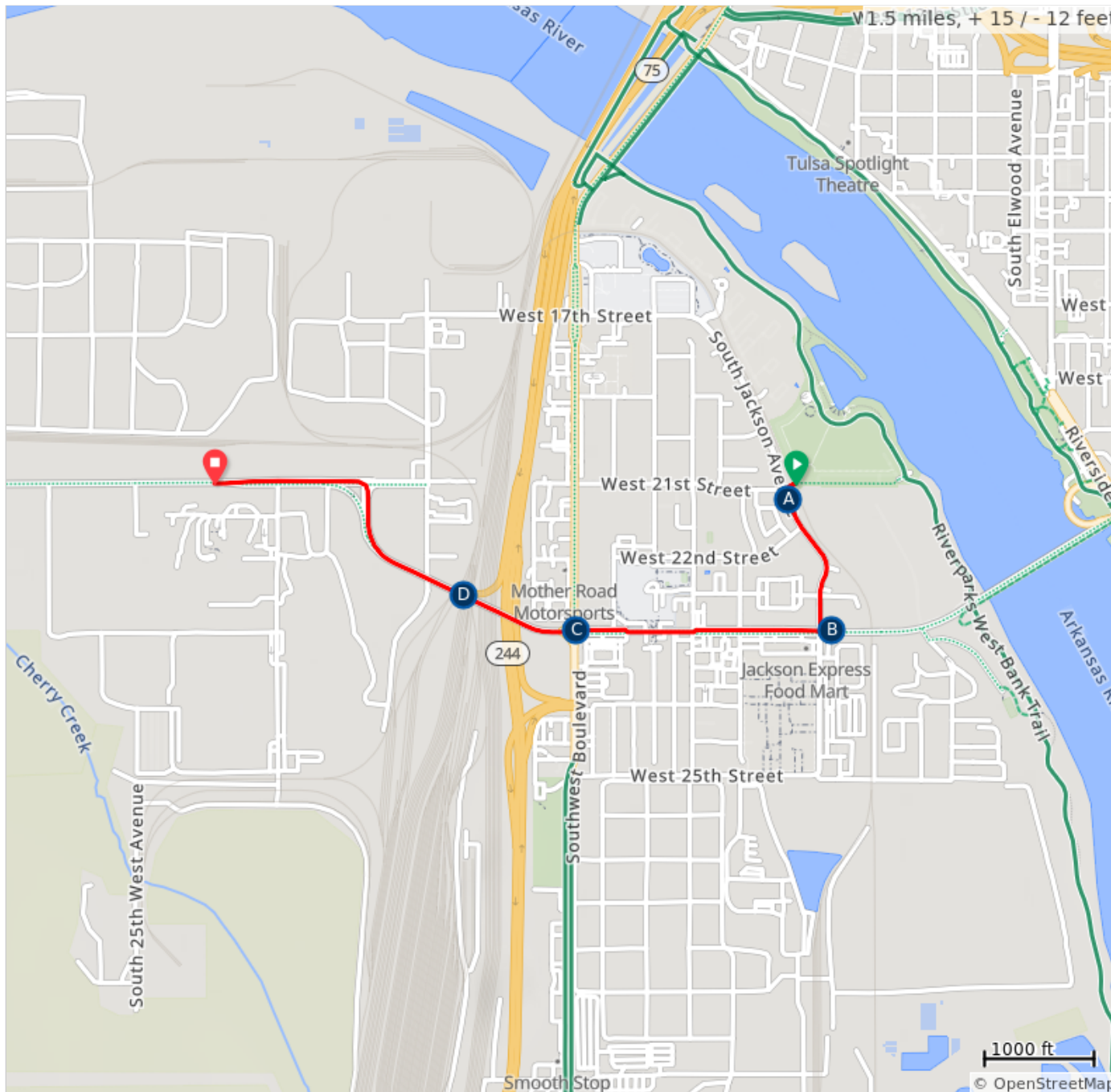
**For City of Tulsa Special Events Committee Use Only**

Date received: 02/02/2024      Date routed: 04/03/2024      Date for review: 04/17/2024  
Special Events Committee Recommendation: Meeting Review      Yes  No  04/03/2024  
Date routed to Mayor: 04/08/2024      Mayor's Recommendation: Yes  No  \_\_\_\_\_  
Date routed to Council: 04/08/2024      City Council Approval: Yes  No  \_\_\_\_\_  
Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/03/2024. Mayor agenda  
04/10/2024. City Council agenda 04/17/2024.

---

---

# traffic control



- A. traffic control river west and Jackson
- B. Traffic control 23rd and Jackson
- C. Traffic control 23rd and SW Blvd
- D. Traffic control 23rd and I-244 exit