



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Black Wall Street Legacy Festival

Date(s) of Event: May 31 - June 1, 2024

Location Address: Start: 100 N Greenwood Ave  
End: 700 N Greenwood Ave

Council District(s): 1

Event Description: The Black Wall Street Legacy Festival seeks to elevate and amplify the hard work and voices of Black Tulsans over the past 100 years by offering opportunities to reflect, learn, and inspire through community curated events and experiences.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 7500

Per Day: 5000

Anticipated Participants: Total: 7500

Per Day: 5000

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Historic Greenwood District Main Street Website: https://m.facebook.com/greenwoodmainstreet/

Chief Officer of Host Organization: Tiffany Crutcher

Email and Phone: tiffany.crutcher24@gmail.com 334-207-0369

Applicant Name: Bill White

Email and Phone: bill@historicgreenwooddistrict.com 918-964-3021

Professional Event Organizer:

Email and Phone:

On-site Contact: Bill White Mobile: 918-964-3021

Billing Contact: Historic Greenwood District Main Street Phone: 918-964-3021

Billing Address: PO Box 481015  
Tulsa, OK 74148

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/31/2024 Time: 08:00 am  
Street Closure for Event Setup: Date: 05/31/2024 Time: 08:00 am  
Street(s) to be Closed for Event Setup: Greenwood Ave - Underneath I-244 Bridge to John Hope Franklin Blvd  
**Event Start:** Date: 05/31/2024 Time: 06:00 pm  
Street Closure for Event Start: Date: 05/31/2024 Time: 05:00 pm  
Street(s) to be Closed for Event Start: Greenwood Ave - Underneath I-244 Bridge to Archer St  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: Friday: 5 - 11 p.m.  
Saturday: 11 a.m. - 10 p.m.  
**Event End:** Date: 06/01/2024 Time: 11:00 pm  
Street Reopens after Event End: Date: 06/02/2024 Time: 2:00 am  
**Event Teardown:** Date: 06/01/2024 Time: Midnight  
Street Reopens after Event Teardown: Date: 06/02/2024 Time: 02:00 am

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 15  
Number of Food Trucks: 15  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Gas  
Number of Item Vendors: 25 Number of Service Vendors: 5  
Number & Sizes of Tents: 40 (10 x 10) Provider and Phone: Party Pro Rentals (918) 622-8102  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Off-duty TPD Captain Karen Tipler (918) 855-3337, ktipler@cityoftulsa.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3055

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 05/30/2024 Time: 10:00 am Equipment Pickup: Date: 06/03/2024 Time: 10:00 am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Parking Garage, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): TBD

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: On-Call (918) 397-7787

Total Number of Portable Toilets: 40 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 05/29/2024 Time: 08:00 am

Equipment Pickup: Date: 06/04/2024 Time: 08:00 am

Other Event Information: See Maps

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 5

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 06:00 pm

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

DJ, live music, bands, etc

Sound checks conducted prior to the event: Yes

Start Time: 3:00 pm

Finish Time: 5:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Stage signs and Banners

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will be onsite

Number of Trash Receptacles: 30

Number of Dumpsters: 2

Number of Recycling Containers: 10

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Neighborhood Assn, Business Assn, Businesses, Places of Worship

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 02/07/2024      Date routed: 04/30/2024      Date for review: 05/15/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

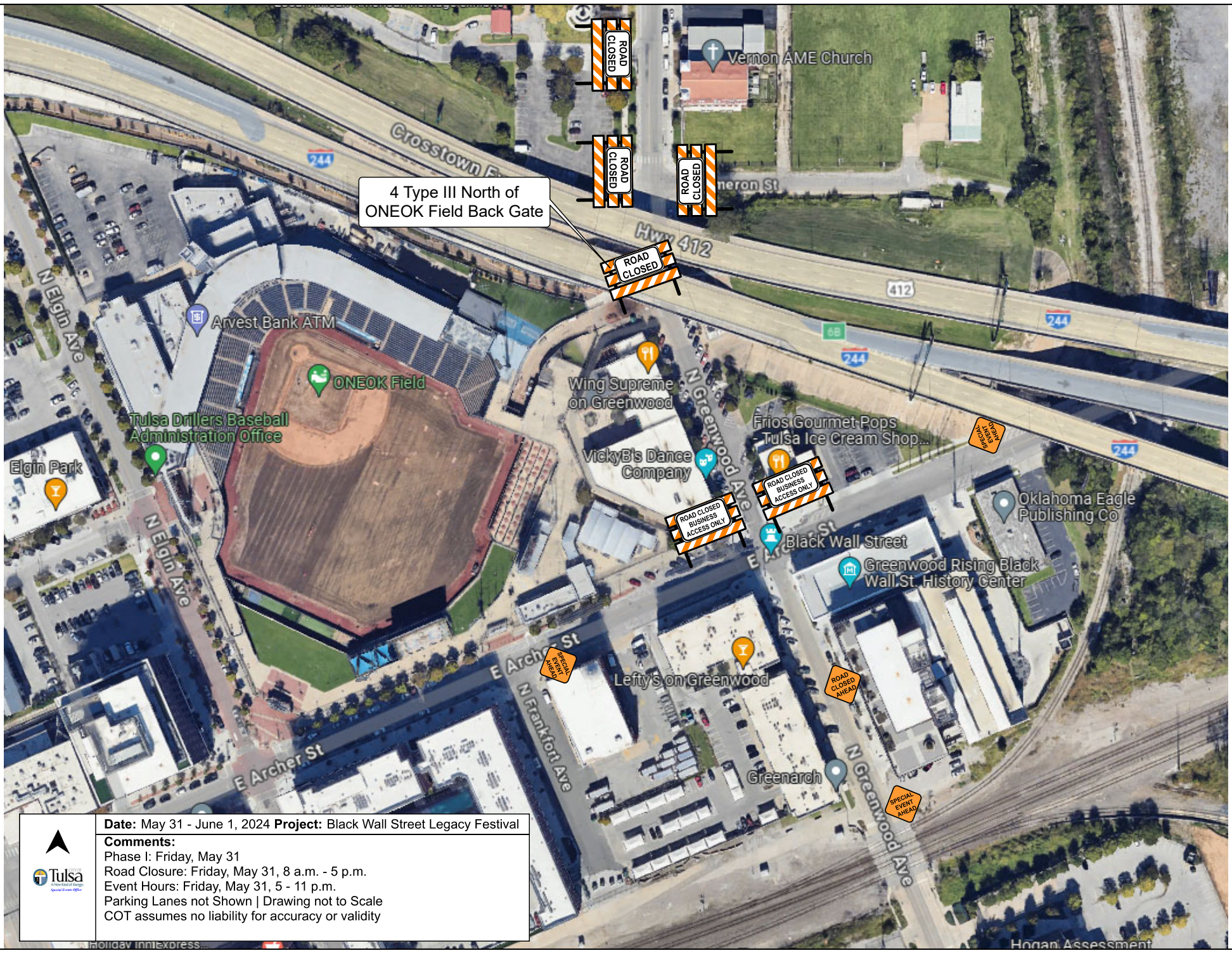
Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 05/01/2024. Mayor agenda  
05/08/2024. City Council agenda 05/15/2024. Fees paid 04/18/2024. TCP maps revised 04/30/2024.

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4 Type III North of ONEOK Field Back Gate




**Date:** May 31 - June 1, 2024 **Project:** Black Wall Street Legacy Festival

**Comments:**  
 Phase I: Friday, May 31  
 Road Closure: Friday, May 31, 8 a.m. - 5 p.m.  
 Event Hours: Friday, May 31, 5 - 11 p.m.  
 Parking Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity



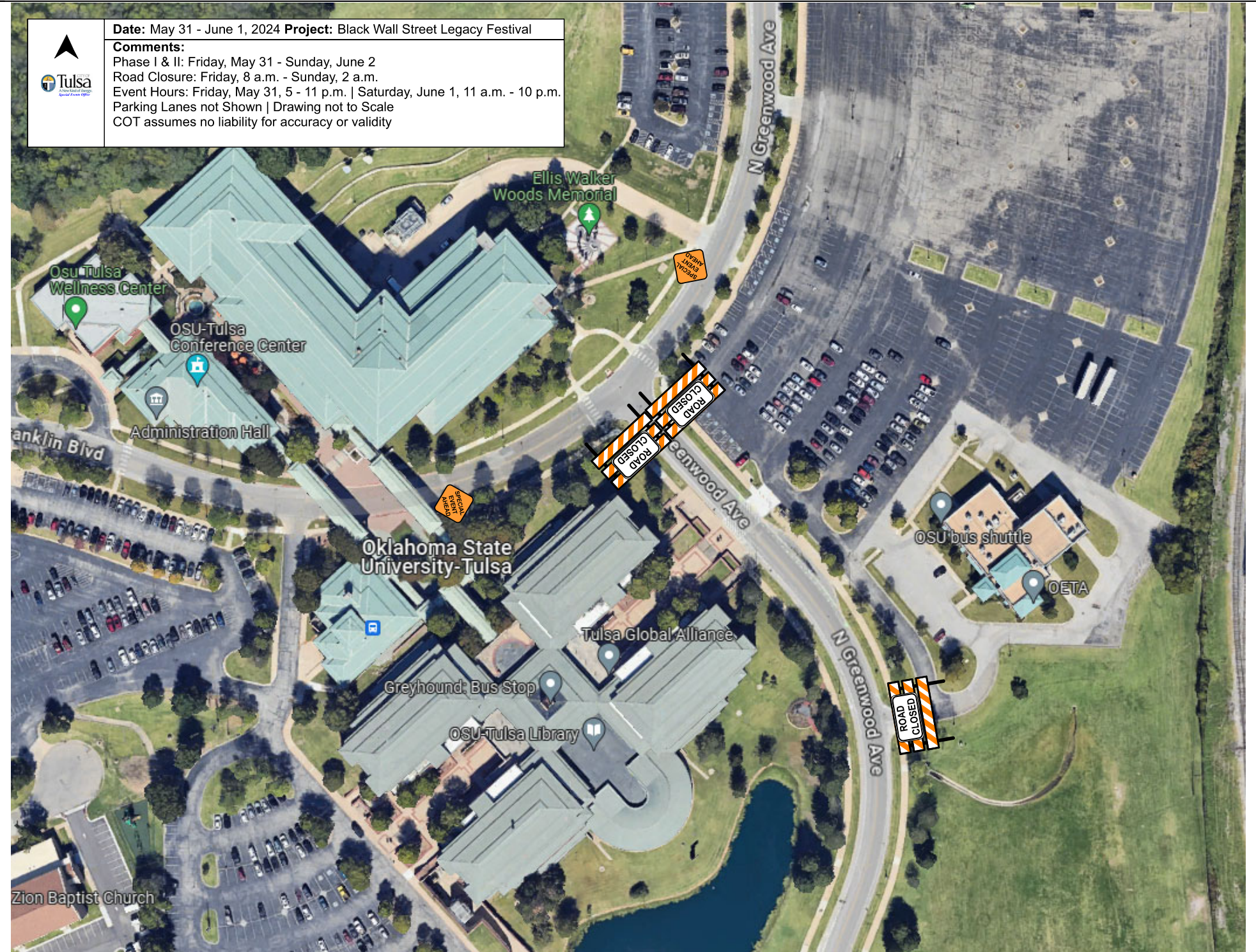

















**Date:** May 31 - June 1, 2024 **Project:** Black Wall Street Legacy Festival  
**Comments:**  
 Phase II: Friday, May 31 - Sunday, June 2  
 Road Closure: Friday, May 31, 5 p.m. - Sunday, June 2 a.m.  
 Event Hours: Friday, May 31, 5 - 11 p.m. | Saturday, June 1, 11 a.m. - 10 p.m.  
 Parking Lanes not Shown | Drawing not to Scale  
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**Date:** May 31 - June 1, 2024 **Project:** Black Wall Street Legacy Festival  
**Comments:**  
Phase I & II: Friday, May 31 - Sunday, June 2  
Road Closure: Friday, 8 a.m. - Sunday, 2 a.m.  
Event Hours: Friday, May 31, 5 - 11 p.m. | Saturday, June 1, 11 a.m. - 10 p.m.  
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-  Road Closed
  -  Food Trucks
  -  Non Food Vendors
  -  Public Restrooms
  -  Private Restrooms
  -  Light Towers
  -  Tulsa Fire Department
  -  Vendor & Volunteer Parking
  -  Staff & Main Stage Parking
  -  VIP & Summit Parking
  -  Media & Talent Parking
  -  Security Command
1. Legacy Main Stage
  2. Media Tent
  3. VIP & Main Stage Talent Hospitality
  4. Volunteer & VIP Check-In
  5. Dumpster(s)
  6. Media and Talent Check-In
  7. Vendor/Food Truck Check-In
  8. Non-profit org tents



Only Vehicle access pre-fest

Staff Access ONLY

TALENT RV