



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Bike Club Tulsa End-of-Year Rally Bike Ride Date(s) of Event: May 8, 2024

Location Address: Start: 490 N Lansing Ave, USA BMX Headquarters  
End: 2650 S John Williams Way, Gathering Place Council District(s): 1, 4

Event Description: Bike Club Tulsa End-of-Year Rally is a point-to-point non-competitive bicycle ride for approximately 400 elementary-age students and approximately 100 volunteer escorts. Ride will begin at USA BMX Headquarters in downtown Tulsa, proceed on city streets to River Parks Trail system and then end at Gathering Place. Students and their bicycles will be transported to the start of the ride by Tulsa Public Schools transportation and picked up at Gathering Place upon conclusion. The rolling enclosure will only need to operate in one direction, from north to south.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Private Park, Public Right of Way, Public Park, Live Entertainment, Private Property, Street Closure, Police Escort

Anticipated Attendance: Total: 500 Per Day: 500

Anticipated Participants: Total: 500 Per Day: 500

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Humble Sons Bike Company Website: https://www.facebook.com/humblesonsbikeco/

Chief Officer of Host Organization: Lance Miller

Email and Phone: lance@humblesons.org 918-760-5930

Applicant Name: Jason Whorton

Email and Phone: jason@humblesons.org 918-607-2385

Professional Event Organizer:

Email and Phone:

On-site Contact: Adam Vanderburg Mobile: 918-810-5072

Billing Contact: Humble Sons Bike Company Phone: 918-607-2385

Billing Address: 1613 W Lincoln Pl  
Broken Arrow, OK 74012

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/08/2024 Time: 8:00am  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - USA BMX Parking Lot  
**Event Start:** Date: 05/08/2024 Time: 8:00AM  
Street Closure for Event Start: Date: 05/08/2024 Time: 11:00AM  
Street(s) to be Closed for Event Start: See Course Map - Police escort by TPD Special Events Unit  
Run, Walk, Parade Start Time: 11:00am  
Daily Event Hours: 8:00 am-12:00pm  
**Event End:** Date: 05/08/2024 Time: 12:00pm  
Street Reopens after Event End: Date: 05/08/2024 Time: 11:45am  
**Event Teardown:** Date: 05/08/2024 Time: 12:00pm  
Street Reopens after Event Teardown: Date: 05/08/2024 Time: 12:00pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit, John Hoehner (918) 586-6054, jhoehner@cityoftulsa.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Public Schools Athletic Department, Steven Friebus (918) 746-6452, friebst@tulsaschools.org

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking not available

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: For participating students and teachers: Tulsa Public Schools (918) 833-8100 csctrans@tulsaschools.org

**Sponsor and Other Event Information**

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Event Sponsor(s): Humble Sons Bike Company

Park: Yes Name of Park and Location: River Parks Authority (918) 596-2008

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: TPD Special Events Units with activated emergency lights for staging area and escort. See maps.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash is expected to be within means of USA BMX and Gathering Place's existing infrastructure. Humble Sons Bike Company team will walk through site at conclusion of event to ensure no debris or trash is left behind.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

USA BMX and Guthrie Green management has been included on all planning aspects of the event. Representatives from Tulsa Police Department, Tulsa Public Schools, and River Parks Authority have also been included in planning.

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/12/2024      Date routed: 04/17/2024      Date for review: 05/01/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

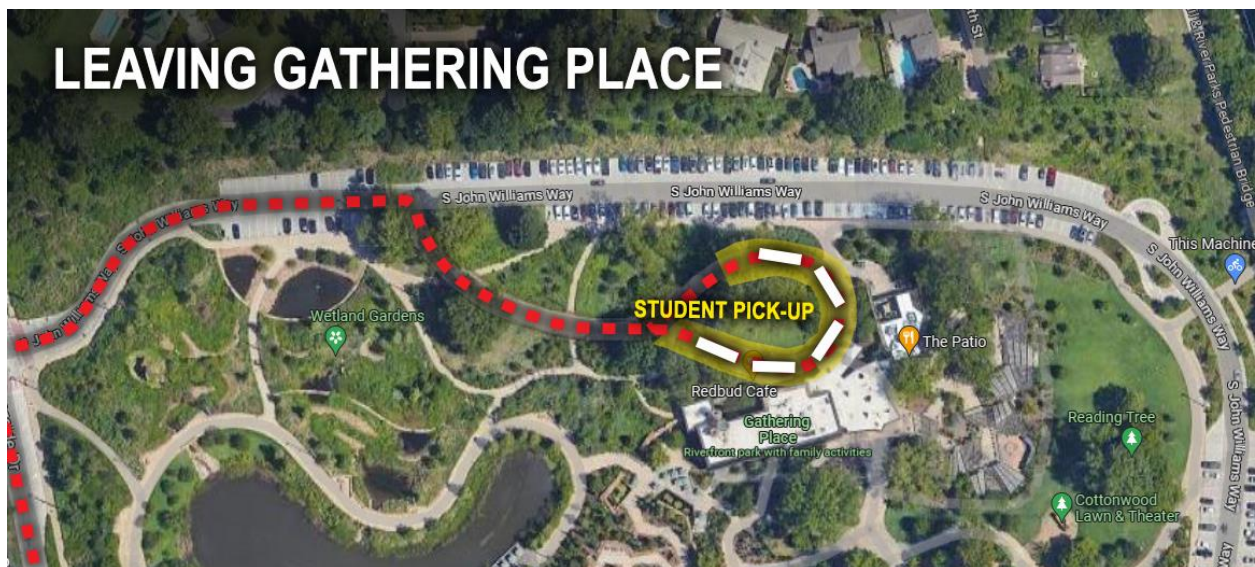
Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/17/2024. Mayor agenda  
04/24/2024. City Council agenda 05/01/2024.

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# BIKE CLUB RALLY – USA BMX MAP



# BIKE CLUB RALLY – GATHERING PLACE MAPS



Route Map

