



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Mayfest 2024

Date(s) of Event: May 10-12, 2024

Location Address: Start: 36 E Cameron Street
End: 101 E Archer Street

Council District(s): 1

Event Description: Largest annual music and arts festival in Oklahoma

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Private Park, Public Right of Way, Open Flame, Public Park, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 60000

Per Day: 20000

Anticipated Participants: Total: 480

Per Day: 160

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RumbleDrum

Website: <https://www.rumbledrum.com/>

Chief Officer of Host Organization: Todd Wade

Email and Phone: mayfest@utulsa.edu 918-899-0123

Applicant Name: Todd Wade

Email and Phone: mayfest@utulsa.edu 918-899-0123

Professional Event Organizer:

Email and Phone:

On-site Contact: Chris Davis

Mobile: 918-855-7416

Billing Contact: RumbleDrum

Phone: 918-899-0123

Billing Address: 624 S BOSTON AVE E 1030
Tulsa, OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/08/2024 Time: 6:00pm
Street Closure for Event Setup: Date: 05/08/2024 Time: 6:00pm
Street(s) to be Closed for Event Setup: See Traffic Control Plan.

Event Start: Date: 05/10/2024 Time: 11:00am
Street Closure for Event Start: Date: 05/08/2024 Time: 6:00pm
Street(s) to be Closed for Event Start: See Traffic Control Plan.
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 11am-11pm Friday and Saturday (5/10 & 5/11)
11am-6pm Sunday (5/12)

Event End: Date: 05/12/2024 Time: 6:00pm
Street Reopens after Event End: Date: 05/13/2024 Time: 12:00am

Event Teardown: Date: 05/12/2024 Time: 6:00pm
Street Reopens after Event Teardown: Date: 05/13/2024 Time: 12:00am

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 8

Number of Food Trucks: 18

Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas, Wood

Number of Item Vendors: 200 Number of Service Vendors: 0

Number & Sizes of Tents: Pending Provider and Phone: Michelle Mershon, Party Perfect Event Rental + Design (918) 258-RENT (7368), <http://www.partyperfecteventrental.com>

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Off Duty TPD Israel Rodriguez (918) 406-5752, rod91@cox.net

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3100

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply (918) 234-8222, Charlie McLaughlin, charlie@actionsafetysupply.com

Equipment Setup: Date: 05/08/2024 Time: 6:00pm Equipment Pickup: Date: 05/13/2024 Time: 12:00am

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: Transolpro, Kevin Sparks (918) 830-0315, kevin@transolpro.com

Sponsor and Other Event Information

Event Sponsor(s): Will update closer to event date.

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 850-0568
Brett Fuller, brett@aysrentals.com

Total Number of Portable Toilets: 24 Number of ADA Accessible Portable Toilets: 7

Equipment Setup: Date: 05/08/2024 Time: 6:00pm

Equipment Pickup: Date: 05/12/2024 Time: 6:00pm

Other Event Information: See Maps

Entertainment and Related Activities

Number of Stages: 4

Number of Performers/Bands: 60

Performer/Band name and music type: Diverse types of music and performers represented

Sound Amplification: No

Start Time: 11:00am

Finish Time: 11:00pm

Please describe the sound equipment that will be used for your event:

Will update closer to event.

Sound checks conducted prior to the event: Yes

Start Time: 10:00am

Finish Time: 11:00am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Stage lights, tent lights, signage and banners with lighting.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Contracting crew to help with cleanup and removal.

Number of Trash Receptacles: 30

Number of Dumpsters: 4

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Will update once finalized.

Presented Event Concept to:

Business Assn, Businesses

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/01/2024 Date routed: 04/06/2024 Date for review: 05/01/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 04/17/2024. Mayor agenda
04/24/2024. City Council agenda 05/01/2024.

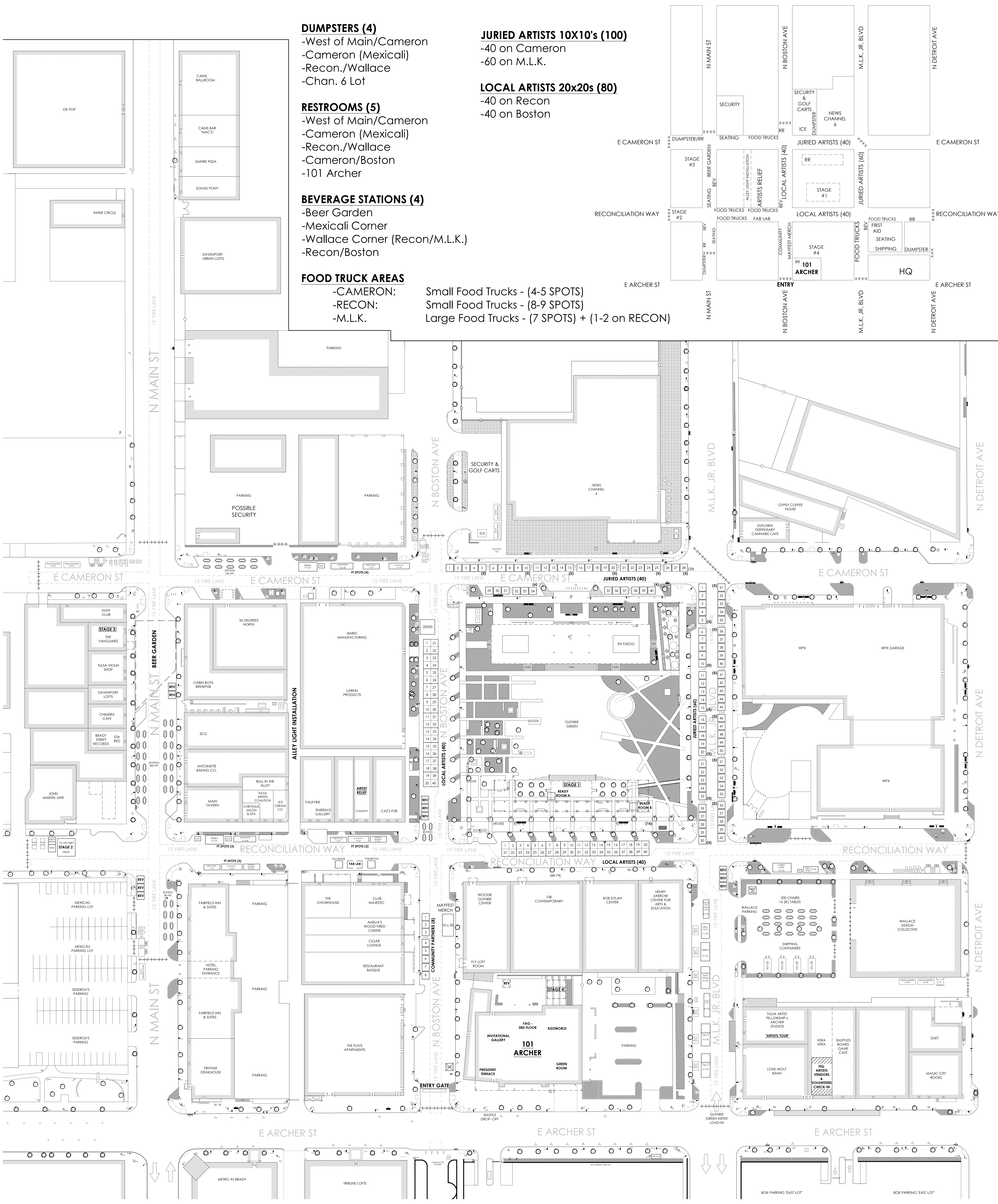


BLUE DOME DISTRICT

Date: Revision 03/25/24 Author: Ben Hill Project: Mayfest 2024 Revision 3
Comments:

When possible, place Type III barricades displaying ROAD CLOSED TO THRU TRAFFIC, ROAD CLOSED RESIDENTS ONLY, ROAD CLOSED BUSINESS ACCESS ONLY, ECT. signs in the street (e.g., in the buffer zone/bike lane/parking space against the curb, not on sidewalks, grass, or lawns).
If traffic approaches from both sides, then both sides of the barricades need to be retroreflective.





DUMPSTERS (4)
 -West of Main/Cameron
 -Cameron (Mexicali)
 -Recon./Wallace
 -Chan. 6 Lot

RESTROOMS (5)
 -West of Main/Cameron
 -Cameron (Mexicali)
 -Recon./Wallace
 -Cameron/Boston
 -101 Archer

BEVERAGE STATIONS (4)
 -Beer Garden
 -Mexicali Corner
 -Wallace Corner (Recon/M.L.K.)
 -Recon/Boston

FOOD TRUCK AREAS
 -CAMERON: Small Food Trucks - (4-5 SPOTS)
 -RECON: Small Food Trucks - (8-9 SPOTS)
 -M.L.K.: Large Food Trucks - (7 SPOTS) + (1-2 on RECON)

JURIED ARTISTS 10X10's (100)
 -40 on Cameron
 -60 on M.L.K.

LOCAL ARTISTS 20x20s (80)
 -40 on Recon
 -40 on Boston

