



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Mended Men's MarchDate(s) of Event: May 4, 2024Location Address: Start: 311 N. Greenwood Ave  
End: 311 N. Greenwood AveCouncil District(s): 1Event Description: On Saturday, May 4th, from 9:00-10:00 AM we plan to invite out the Men of Tulsa to join us for a march to pray for our city, for our families, businesses.**Event Category:** Procession/March**Event Includes:** Amplified Sound, Public Right of Way, Street ClosureAnticipated Attendance: Total: 2000Per Day: 2000Anticipated Participants: Total: 2000Per Day: 2000

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Transformation ChurchWebsite: https://transformchurch.us/Chief Officer of Host Organization: Tammy McQuartersEmail and Phone: accounting@transformchurch.us 918-582-3580Applicant Name: Lashandra JohnsonEmail and Phone: lajohnson@transformchurch.us 918-237-0090

Professional Event Organizer:

Email and Phone:

On-site Contact: Cordal CephasMobile: 918-519-6489Billing Contact: Transformation Church

Phone:

Billing Address: 8200 S UNIT DR W  
Tulsa, OK 74132

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/04/2024 Time: 7:00 AM  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: None - Assembly in open field behind Vernon AME Church  
**Event Start:** Date: 05/04/2024 Time: 9:00 AM  
Street Closure for Event Start: Date: 05/04/2024 Time: 8:30 AM  
Street(s) to be Closed for Event Start: See Map  
Run, Walk, Parade Start Time: 9:00 AM  
Daily Event Hours: NA  
**Event End:** Date: 05/04/2024 Time: 10:00 AM  
Street Reopens after Event End: Date: 05/04/2024 Time: 10:00 AM  
**Event Teardown:** Date: 05/04/2024 Time: 10:30 AM  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Michael Hodrick (918) 582-3580,  
mihodrick@transformchurch.us  
TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Yes Contact, Email and Phone: Michael Hodrick (918) 582-3580,  
mihodrick@transformchurch.us

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Transformation Church

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See Map

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8:00

Finish Time: 11:00

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Basic directional signs for the event

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will bring our own bins and bags and carry away any trash with us when we leave.

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Places of Worship, Vernon AME Church

If not presented, please explain:

In the process of presenting to all business that will be affected

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/05/2024      Date routed: 04/05/2024      Date for review: 05/01/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/17/2024. Mayor agenda 04/24/2024. City Council agenda 05/01/2024. PDF applicaiton email 03/20/2024 & 04/04/2024.

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# PARKING

LOT A: 840

LOT C: 219

LOT D: 240-480

A + C

1,059 SPACES

A + C + D

1,299-1539 SPACES



*Represent.*

5 min
 
 25 min
 5 min

- Vernon AME Church, 311 N Greenwood Ave, Tulsa, OK
- E Archer St & N Greenwood Ave, Tulsa, OK
- John Hope Franklin Reconciliation Park, 311 N Greenwood Ave, Tulsa, OK 74106
- 700 N Greenwood Ave, Tulsa, OK 74106
- 311 N Greenwood Ave, Tulsa, OK 74120

Add destination

[Options](#)

Send directions to your phone
 Copy link

via N Greenwood Ave 25 min  
1.1 miles  
[Details](#)

Mostly flat

