



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: RumbleDrum Open House Date(s) of Event: April 4, 2024

Location Address: Start: 300 S Boston Council District(s): 4
End: 400 S Boston

Event Description: Open House for RumbleDrum. Request blocking Boston Ave between 3rd St and 4th St for Open House gathering. Adjacent businesses invited.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Live Entertainment, Private Property, Street Closure

Anticipated Attendance: Total: 250 Per Day: 250

Anticipated Participants: Total: 250 Per Day: 250

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RumbleDrum Website: https://www.rumbledrum.com/
https://www.rumbledrum.com/

Chief Officer of Host Organization: Joe Mathis

Email and Phone: 918-899-0123

Applicant Name: Todd Wade

Email and Phone: mayfest@utulsa.edu 918-899-0123

Professional Event Organizer:

Email and Phone:

On-site Contact: Joe Mathis Mobile: 918-899-0123

Billing Contact: RumbleDrum Phone: 918-899-0123

Billing Address: 624 S BOSTON AVE E 1030
Tulsa, OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/04/2024 Time: 8am
Street Closure for Event Setup: Date: 04/04/2024 Time: 6am
Street(s) to be Closed for Event Setup: Boston Ave between 3rd St and 4th St
Event Start: Date: 04/04/2024 Time: 4pm
Street Closure for Event Start: Date: 04/04/2024 Time: 6am
Street(s) to be Closed for Event Start: Boston Ave between 3rd St and 4th St
Run, Walk, Parade Start Time: NA
Daily Event Hours: 4 - 8pm
Event End: Date: 04/04/2024 Time: 8pm
Street Reopens after Event End: Date: 04/04/2024 Time: 10pm
Event Teardown: Date: 04/04/2024 Time: 8pm
Street Reopens after Event Teardown: Date: 04/04/2024 Time: 10pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Israel Rodriguez (918) 406-5752, Rod91@cox.net

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply (918) 234-8222, charlie@actionsafetysupply.com

Equipment Setup: Date: 04/04/2024 Time: 6am Equipment Pickup: Date: 04/04/2024 Time: 9pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RumbleDrum

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See Map. Courtesy communication will be provided to businesses that will be impacted by the street closure. Confirmed that the parking lot that will be blocked on Boston Ave has 2 other exits that people parking in the lot can utilize to enter and exit.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Violinist

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

We will have decorative signage welcoming guests to our event to lead them into the 320 S Boston building.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The street closure will be for gathering and all activities that would produce trash will happen inside of the building at 320 S Boston

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone:

Presented Event Concept to:

Businesses

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/21/2024 Date routed: 03/21/2024 Date for review: 03/27/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 04/03/2024. Mayor agenda
03/27/2024. City Council 03/27/2024.



Date: 3/20/2024 Author: Ben Hill Project: RumbleDrum S Boston Ave & E 3rd St
 Comments: