



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green April Events 2024

Date(s) of Event: April 3, 4, 5, 6, 8, 10, 13, 17, 18, 19, 20, 21, 23, 24, 26, 27, 2024

Location Address: Start: 111 E Reconciliation Way
End: 211 E Reconciliation Way

Council District(s): 1

Event Description: Please see attached schedule.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Private Park, Public Right of Way, Lane Closure, Food Sales, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 10200

Per Day: 600

Anticipated Participants: Total: 170

Per Day: 10

Number of Events for Monthly Event: Yes 17

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green

Website: <https://guthriegreen.com/>

Chief Officer of Host Organization: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Applicant Name: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Professional Event Organizer:

Email and Phone:

On-site Contact: Derek Combs

Mobile: 918-671-9317

Billing Contact: Guthrie Green

Phone: 918-671-9317

Billing Address: 111 E Reconciliation Way
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/03/2024 Time: 11am
Street Closure for Event Setup: Date: 04/05/2024 Time: 7am
Street(s) to be Closed for Event Setup: See schedule
Event Start: Date: 04/03/2024 Time: 11am
Street Closure for Event Start: Date: 04/05/2024 Time: 7am
Street(s) to be Closed for Event Start: See schedule
Run, Walk, Parade Start Time: NA
Daily Event Hours: See schedule
Event End: Date: 04/27/2024 Time: 9pm
Street Reopens after Event End: Date: 04/20/2024 Time: 10pm
Event Teardown: Date: 04/20/2024 Time: 9pm
Street Reopens after Event Teardown: Date: 04/20/2024 Time: 10pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 1
Number of Food Trucks: 10
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 25 Number of Service Vendors: 0
Number & Sizes of Tents: (8) 20X20 Provider and Phone: ABCO (918) 583-6557
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: OwNite Security (918) 794-7003

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: Road Safe (918) 425-4550

Equipment Setup: Date: 04/05/2024 Time: 7am Equipment Pickup: Date: 04/27/2024 Time: 10pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Map. Reserving Parking Spaces are Subject to Change

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial services/dumpster on site

Number of Trash Receptacles: 3

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers (620) 278-6005

Presented Event Concept to:

Business Assn

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/19/2024 Date routed: 03/20/2024 Date for review: 03/27/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 04/03/2024. Mayor agenda
03/27/2024. City Council agenda 03/27/2024.

Guthrie Green Events - April 2024							
Separate Permits						Blue	
Road Closure						Red	
Parking Spots Only						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
4/3/2024	11am-2pm	Food Truck Wednesday	250+	N/A	N/A	All parking on west side of MLK Jr. Blvd. 5 parking spots on north side of Reconciliation Way.	Food trucks and amplified sound
4/4/2024	5pm-6pm	Sovereign Futures	100+	N/A	N/A	All parking on north side of Reconciliation Way. All parking on west side of MLK Jr. Blvd.	Food trucks and amplified sound
4/5/2024	6pm-9pm	First Friday/Tiny Museum	500+	7am	10pm	Closing Reconciliation Way. All parking on west side of MLK Jr. Blvd. 3 parking spots on Boston Ave.	Food trucks, vendors and amplified sound
4/6/2024	9am-6pm	Tiny Museum	250+	N/A	N/A	All parking on north side of Reconciliation Way.	N/A
4/7/2024	7pm-9pm	Sunday Salsa	50+	N/A	N/A	N/A	Amplified sound
4/8/2024	12pm-3pm	Solar Eclipse Event	250+	N/A	N/A	All parking on west side of MLK Jr. Blvd	Vendors and amplified sound
4/10/2024	11am-2pm	Food Truck Wednesday	250+	N/A	N/A	All parking on west side of MLK Jr. Blvd. 5 parking spots on north side of Reconciliation Way.	Food trucks and amplified sound
4/13/2024	8am-12pm	Get Your Rear In Gear	500+			Closing Boston Ave.	

4/17/2024	11am-2pm	Food Truck Wednesday	250+	N/A	N/A	All parking on west side of MLK Jr. Blvd. 5 parking spots on north side of Reconciliation Way.	Food trucks and amplified sound
4/18/2024	7:30pm-10:30pm	Movie Night	500+	N/A	N/A	3 parking spots on west side of MLK Jr. Blvd. 3 parking spots on north side of Reconciliation Way.	Food trucks and amplified sound
4/19/2024	7pm-10pm	Inspyral Fire Show	500+	N/A	N/A	5 parking spots on north side of Reconciliation Way	Amplified sound
4/20/2024	3pm-9pm	Earth Day	500+	7am	10pm	Closing Reconciliation Way. All parking on west side of MLK Jr. Blvd.	Food trucks, possible vendors and amplified sound
4/21/2024	7pm-9pm	Sunday Salsa	50+	N/A	N/A	N/A	Amplified sound
4/23/2024	9:30am-11:30am	Gable Gotwals Easter Egg Hunt	100+	N/A	N/A	N/A	N/A
4/24/2024	11am-2pm	Enviro Expo/Food Truck Wednesday	300+	N/A	N/A	All parking on west side of MLK Jr. Blvd. All parking on north side of Reconciliation Way.	Food trucks, possible vendors and amplified sound
4/26/2024	5:30pm-7:30pm	Record Club	50+	N/A	N/A	2 parking spots on north side of Reconciliation Way.	Amplified sound
4/27/2024	5pm-9pm	Sisserou's - Caribbean Carnival	500+	N/A	N/A	All parking on north side of Reconciliation Way. All parking on west side of MLK Jr. Blvd.	Food truck, possible vendors and amplified sound

W Easton St

N Boulder Ave

N Main St

N Boston Ave

Date: Varies 2024 **Project:** Reconciliation Way Closure

Comments:
 Road Closure | 7 a.m. to 10 p.m. (Subject to Change)
 Event Hours | Varies each event (See Schedule)
 Parking/Bike Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity



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Event Field

P

Cain's
SINCE 1974
BALLROOM
TULSA

Entrance

Exit

P

Oklahoma's Own™
GRIFFIN COMMUNICATIONS

P

M L King Jr Blvd



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**Public Parking @ the
Parking Garage located @
1st Street & Main Street.**

GYPSY

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N Detroit Ave

W Cameron St

CLUB 209
-THE ARTS BAR-

Alley

HUNT CLUB
SINCE 1906
SALO & GRILL

VANGUARD
Tulsa Union Shop

CHIMERA

THE TAVERN

SPECIAL EVENT AHEAD

CAZ'S

Guthrie Green
THE BENCH LAWN

ROAD CLOSED

SPECIAL EVENT AHEAD

E Cameron St

WPX Energy Headquarters

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

Julio Tomasco's
Mexicali
BORDER CAFE

P

46

Bench Park

SPECIAL EVENT AHEAD

FAIRFIELD INN & SUITES
Marriott

ROAD CLOSED AHEAD

ENTER

SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

P

SPECIAL EVENT AHEAD

M L King Jr Blvd

E Reconciliation Way

P

SPECIAL EVENT AHEAD

N Detroit Ave

E Archer St

E Archer St