

City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: <u>Art in Bloom</u>		Date(s) of Event: <u>April 5, 6, 7, 2024</u>	
Location Address	Start: 2727 S Rockford Rd End: 2727 S Rockford Rd	Council District(s): <u>4</u>	
Event Description: Art in Bloom returns to bring you a weekend of wonder. See Philbrook through the creative eyes of floral designers. Art in Bloom is a museum-wide experience that features stunning structures made by local floral designers, inspired by the architecture and art of Philbrook.			
Event Category: Festival/Celebration			
Event Includes:	<u>Beer/Alcohol Sales, Public Right of Way, Food Sa</u> <u>Private Property</u>	ales, Merchandise Sales, No Parking Signage,	
Anticipated Attendance: Total: <u>5250</u>		Per Day: <u>1750</u>	
Anticipated Participants: Total: 0		Per Day: <u>0</u>	
Number of Events for Monthly Event: No			

Host Organization, Applicant and Professional Event Organizer Information

Host Organization:	Philbrook Museum of Art	Website: <u>http://www.philbrook.org/</u>		
Chief Officer of Host Organization: Jay Jamison				
Email and Phone:	jjamison@philbrook.org 918-748-5361			
Applicant Name:	Cristen Burdell			
Email and Phone:	cburdell@philbrook.org 918-770-1250			
Professional Event Organizer:				
Email and Phone:				
On-site Contact:	Cristen Burdell	Mobile: <u>918-770-1250</u>		
Billing Contact:	Revenue Projects Producer	Phone: <u>918-770-1250</u>		
Billing Address:	<u>2727 S ROCKFORD RD E</u> <u>Tulsa, OK 74114</u>			

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>04/04/2024</u>	Time: <u>9:00am</u>	
Street Closure for Event Setup:	Date:	Time:	
Street(s) to be Closed for Event Setup:	NA - Reserving Parking	<u>g Spaces Only</u>	
Event Start:	Date: <u>04/05/2024</u>	Time: <u>9:00am</u>	
Street Closure for Event Start:	Date:	Time:	
Street(s) to be Closed for Event Start:	NA - Reserving Parking Spaces Only		
Run, Walk, Parade Start Time:	<u>NA</u>		
Daily Event Hours:	<u>9:00am - 5:00pm</u>		
Event End:	Date: <u>04/07/2024</u>	Time: <u>5:00pm</u>	
Street Reopens after Event End:	Date:	Time:	
Event Teardown:	Date: <u>04/07/2024</u>	Time: <u>9:00am-5:00pm</u>	
Street Reopens after Event Teardown:	Date:	Time:	

Secondary Permits Required

Beer Sales, Alcohol Sales:	Wine Sales, Alcohol (Spirits) Sales, Beer Sales			
Number of Food Vendors:	<u>0</u>			
Number of Food Trucks:	2			
Food Cooked on-site:	No	Fuel(s) to be used:		
Number of Item Vendors:	<u>0</u>	Number of Service Ver	ndors: <u>0</u>	
Number & Sizes of Tents:	<u>1 10x10 at</u> entrance (if it's a sunny day!)	Provider and Phone:	Philbrook owned	
Number of Inflatables:	<u>No 0</u>	Provider and Phone:	<u>NA</u>	
Number of Amusement Rides	s: <u>No 0</u>	Provider and Phone:	<u>NA</u>	
Use of fireworks, rockets, lasers, or other pyrotechnics: <u>No</u>				

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Philbrook Security (918) 748-5386			
Medical and/or First Aid Services: <u>No</u> Contact, Email and Phone: <u>NA</u>			
Traffic Control Barricade Company: <u>No</u> Contact, Email and Phone: <u>NA</u>			
Equipment Setup: Date:	Time:	Equipment Pickup: Date:	Time:
Crowd Management Fencing Company: <u>No</u> Contact, Email and Phone: <u>NA</u>			
Equipment Setup: Date:	Time:	Equipment Pickup: Date:	Time:
Parking Type: Street, ADA parking available, Paved Lot			
Transportation Service: <u>No service</u>			
Transportation Service: Contact, Email and Phone: <u>NA</u>			

Sponsor and Other Event Information

Event Sponsor(s): Philbrook Museum of Art	
Park: <u>No</u> Name of Park and Location: <u>NA</u>	
Drone: <u>No</u>	
Portable Toilets: No Provider and Phone:	NA
Total Number of Portable Toilets: 0	Number of ADA Accessible Portable Toilets: <u>0</u>
Equipment Setup: Date:	Time:
Equipment Pickup: Date:	Time:
Other Event Information: See maps.	

Entertainment and Related Activities

umber of Stages: 0 Number of Performers/Bands: 0			
Performer/Band name and music type: <u>NA</u>			
Sound Amplification: <u>No</u>	Start Time:	Finish Time:	
Please describe the sound equipment that will be u	used for your event:		
NA			
Sound checks conducted prior to the event: No	Start Time:	Finish Time:	
Hot air balloons, fire lanterns or similar devices used at event: <u>No</u> Describe:			
NA			
Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:			
Banner on Philbrook front gate			

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Philbrook custodial and operations support

Number of Trash Receptacles: <u>30</u> Number of Dumpsters: <u>1</u> Number of Recycling Containers: <u>1</u>

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Neighborhood Assn

If not presented, please explain:

<u>NA</u>

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

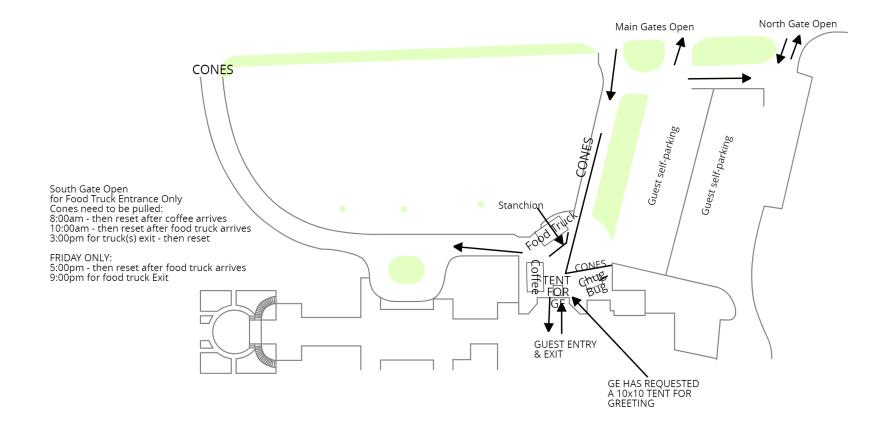
For City of Tulsa Special Events Committee Use Only

Date received: 02/16/2024	Date routed:	03/19/2024	Date for review:	03/27/2024
Special Events Committee Reco	nmendation:		Yes 🗌 No 🗌	
Date routed to Mayor:		Mayor's Recommendation:	Yes 🗌 No 🗌	
Date routed to Council:		City Council Approval:	Yes 🗌 No 🗌	
Date Permit Issued:		Comments: SEC meeting	03/20/2024.	

Place 72 hours in advance of event

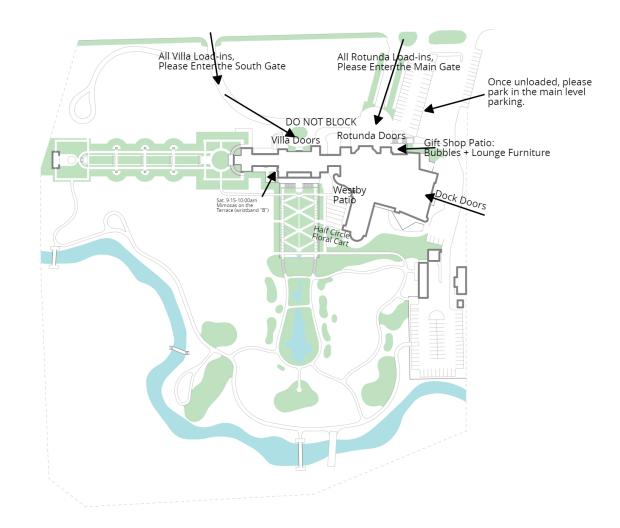




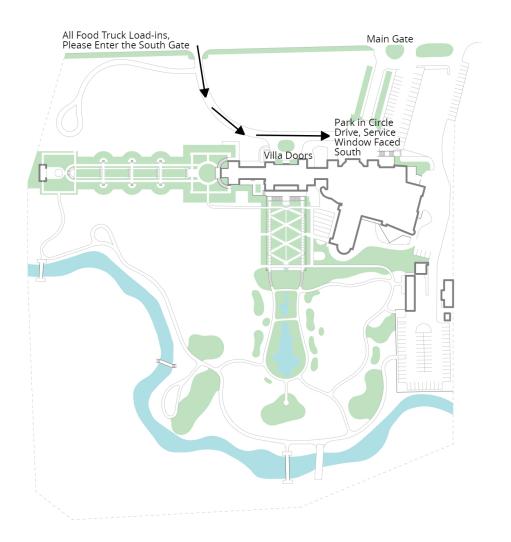


Art in Bloom - Apr 05, 2024 Philbrook Museum of Art - Front Lawn Coning Plan

Powered by Prismm



Art in Bloom - Apr 05, 2024 Philbrook Museum of Art - Garden Map Florist + VIP Vendor Load In



Art in Bloom - Apr 05, 2024 Philbrook Museum of Art - Garden Map Food Truck Load In