



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa IrishFest Date(s) of Event: March 8-10, 2024

Location Address: Start: 2100 S Jackson Ave Council District(s): 2
End: 2100 S Jackson Ave

Event Description: Tulsa IrishFest was established as a family-friendly way to promote the Celtic tradition in the arts, music, and culture through education, interaction and performances in the Tulsa region.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Public Park, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage

Anticipated Attendance: Total: 21000 Per Day: 7000

Anticipated Participants: Total: 3000 Per Day: 1000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa IrishFest Inc Website: https://www.tulsairishfest.org/

Chief Officer of Host Organization: Donald Burdick

Email and Phone: don.burdick@cox.net 918-230-4673

Applicant Name: Millan Hupp

Email and Phone: millan.hupp@gmail.com 918-671-4387

Professional Event Organizer:

Email and Phone:

On-site Contact: Millan Hupp Mobile: 918-671-4387

Billing Contact: Tulsa IrishFest Inc Phone: 918-671-4387

Billing Address: PO Box 3163
Tulsa, OK 74101

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 02/26/2024 Time: 8:00 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A

Event Start: Date: 03/08/2024 Time: 3:00 pm
Street Closure for Event Start: Date: 03/05/2024 Time: 8:00 am
Street(s) to be Closed for Event Start: N/A - Neighborhood Signage & No Parking Signs - See Map
Run, Walk, Parade Start Time: N/A
Daily Event Hours: Friday, March 8, 2024: 3:00 PM - 11:00 PM
Saturday, March 9, 2024: 10:00 AM - 11:00 PM
Sunday, March 10, 2024: 8:00 AM - 6:00 PM

Event End: Date: 03/10/2024 Time: 6:00 pm
Street Reopens after Event End: Date: 03/10/2024 Time: 6:00 pm

Event Teardown: Date: 03/11/2024 Time: 8:00 am
Street Reopens after Event Teardown: Date: 03/10/2024 Time: 6:00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer, Free Alcohol (Spirits), Free Wine, Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 10

Number of Food Trucks: 10

Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas

Number of Item Vendors: 64 Number of Service Vendors: 22

Number & Sizes of Tents: 1-82x213, Provider and Phone: Party Pro Rents Tulsa (918) 622-8102
1-82x115,
2-60x80,
1-30x30,
3-10x40, 10-TBD

Number of Inflatables: Yes 5 Provider and Phone: Freedom Fun Tulsa, Guy Nolan (918) 921-5354
Tulsa Oilers, Kat De Angelis (918)-810-8825

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Gold Star Security, Mark Shelton (918) 671-5481, mark@gsoklahoma.com
Police, TPD Jack Hoehner (918) 586-6054

Medical and/or First Aid Services: Yes Contact, Email and Phone: Mercy Regional of Oklahoma Emergency Medical Services, Brian Cook (918) 609-5800, bcook@mercy-regional.com

Traffic Control Barricade Company: Yes Contact, Email and Phone: AWP Safety, Ernest Livingston (918) 859-4493, ernest.livingston@awpsafety.com

Equipment Setup: Date: 03/05/2024 Time: 8:00 am Equipment Pickup: Date: 03/11/2024 Time: 8:00 am

Crowd Management Fencing Company: Yes Contact, Email and Phone: On-Call Services & Rentals, Robert Allen (918) 830-2268, robert@oncallservicesandrentals.com

Equipment Setup: Date: 03/04/2024 Time: 8:00 am Equipment Pickup: Date: 03/11/2024 Time: 8:00 am

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: 918 Shuttles, Kholter Hunt (918) 748-8853, kholter@918shuttle.com

Sponsor and Other Event Information

Event Sponsor(s): Gateway Banking / Mortgage
Saffire
Meagher Energy Advisors
Cargill
Guinness

Park: Yes Name of Park and Location: River West Festival Park
2100 S. Jackson Ave.

Drone: Yes

Portable Toilets: Yes Provider and Phone: On-Call Rentals, Robert Allen (918) 830-2268, robert@oncallservicesandrentals.com
Royal Thrones, Bill McClure (479) 721-1010, bill@royalthrones.com

Total Number of Portable Toilets: 88 Number of ADA Accessible Portable Toilets: 16

Equipment Setup: Date: 03/04/2024 Time: 8:00 am

Equipment Pickup: Date: 03/11/2024 Time: 10:00 am

Other Event Information: Total Number of portable toilets include 8 restroom trailers. Each trailer has men's private access and women's private access.

Entertainment and Related Activities

Number of Stages: 3

Number of Performers/Bands: 15

Performer/Band name and music type: Traditional Irish Music:
Doolin - Ireland
Skerryvore - Ireland
JigJam - Ireland
Runa - Ireland
Ashley Davis Band - Ireland
Shane Hennessey - Ireland
Cassie & Maggie - Nova Scotia
Waxie Dargles - USA
Cleghorn - USA
Flannigan's Right Hook - Ireland
Larkin - Local
Finnegan's Awake - Local
Vintage Wildflowers - Local
Cairde na Gael - Local
Timothy O'Briens Celtic Cheer - Local

Sound Amplification: Yes

Start Time: 3:00 pm

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

Standard amplification devices confined to outdoor tent areas.

Sound Checks:

3/8 @ 2:00 pm, 3/9 @ 9:00 am, 3/10 @ 7:30 am

Sunday, March 10, 2024 @ 6:00 pm

Sound Amplification:

3/8 @ 3:00 pm, 3/9 @ 10:00 am, 3/10 @ 8:00 am.

3/8 @ 11:00 pm, 3/9 @ 11:00 pm, 3/10 @ 6:00 pm.

Sound checks conducted prior to the event: Yes

Start Time: 2:00 pm

Finish Time: 3:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Signs and banners identifying vendors, food area, restrooms, music, sponsors, EMS, Security, Lost & Found, and stages. LED light walls will be used as backdrop behind music stages inside the tents.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have approximately 50 trash bins located throughout the festival area. We will transfer trash from the bins, as needed, to large rental dumpsters in the park and eventually hauled to an off-site disposal by American Waste Management. We will also have a contract trash service assisting with trash management in the park and adjoining parking lots.

Number of Trash Receptacles: 50

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: Berry Brothers Cleaning LLC, Joshua Berry (620) 278-6005

Presented Event Concept to:

Neighborhood Assn, Tulsa Regional Chamber

Neighborhood Association - Eugene Field

City Councilor - Jeannie Cue

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/23/2024 Date routed: 01/29/2024 Date for review: 02/21/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 02/07/2024. Mayor agenda 02/14/2024. City Council agenda 02/21/2024.



Date: 12/11/2023 Author: Ernest Livingston Project: Tulsa Irishfest

Comments:

EVENT DATES/TIMES
3/8/2024 > 3:00 PM - 11:00 PM
3/9/2024 > 12:00 NOON - 1:00 AM
3/10/2024 > 8:00 AM - 10:00 PM

- X 4
- X 11
- X 14
- X 1
- X 1 EACH
- X 7
- EVENT PARKING
- "VENDOR ONLY" STAGING AREA
- EVENT AREA



WHEN POSSIBLE PLACE TYPE 3 BARRICADES IN STREET, NOT ON SIDEWALK OR YARDS

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NO PARKING SIGNS TO BE PLACED 72 HOURS PRIOR TO EVENT START



Overview Map

Notes, Comments, and Diagrams



Overview Map

IrishFest layout 2024

Updated Date: 11.30.23

Client: Tulsa Irish Fest (2024)

PODIUM BUILDING SOLUTIONS

Address: River Parks, Tulsa, OK.



www.podiumbuilding.com
918.346.9397

PODIUM

building solutions

DREAM DESIGN DEVELOP

Boston Avenue Lots|Downtown



The Boston Avenue parking facilities in the downtown district are geographically positioned in the quadrant bounded between Boston Avenue to the East and Baltimore Avenue to the West, with their northern and southern perimeters aligning along 12th Street. The designated vehicular pick-up zones are strategically located on the eastern periphery of the parking lots, with direct ingress from Boston Avenue. In terms of shuttle transit operations, the vehicles will navigate in a southerly direction on Boston Avenue, systematically pausing at the designated shuttle stop situated at the parking lot to facilitate passenger boarding and disembarkation then proceeding south back along the route back to the festival grounds.

Boston Avenue Lots|Downtown - Overview



Departing from River West Fairgrounds, shuttles will make a left turn onto Jackson Street and proceed southbound towards 23rd Street. Upon reaching 23rd Street, they will make another left, continuing along this route until they reach the intersection with 21st Street. At this point, shuttles will veer north onto Boulder Avenue, traveling to 12th Street. Here, they will take a right turn followed by a right onto Boston Avenue, heading south.

Upon reaching the designated pickup location, the shuttle route continues south on Boston Avenue down to 18th Street. At 18th Street, a right turn will be made, continuing the journey to the Main/Boulder Avenue intersection. From here, they will proceed south on Boulder Avenue, going towards the 21st/23rd Street junction. The shuttles will then take the 23rd Street junction, crossing the bridge to Jackson Street, and finally, head north back to the Fairgrounds.

TCC Lots|Downtown



The TCC parking facilities in the downtown district are geographically positioned in the quadrant bounded by Boston Avenue to the west and Cincinnati Avenue to the east, with their northern and southern perimeters aligning along 11th and 12th Streets, respectively. The designated vehicular pick-up zones are strategically located on the western periphery of these parking lots, with direct ingress from Boston Avenue. In terms of shuttle transit operations, the vehicles will navigate in a northerly direction on Boston Avenue, systematically pausing at designated shuttle stops situated at each parking lot to facilitate passenger boarding and disembarkation.

TCC Lots|Downtown - Overview



Departing from River West Fairgrounds, shuttles will make a left turn onto Jackson Street and proceed southbound towards 23rd Street. Upon reaching 23rd Street, they will make another left, continuing along this route until they reach the intersection with 21st Street. At this point, shuttles will veer north onto Boulder Avenue, traveling to 18th Street. Here, they will take a right turn followed by a left onto Boston Avenue, heading north.

Upon reaching the designated pickup location, the shuttle route continues north on Boston Avenue up to 11th Street. At 11th Street, a right turn will be made, continuing the journey to Cincinnati Avenue. The shuttles will then head south on Cincinnati Avenue, traveling to 13th Street, where they will make a right turn. This is followed by a progression to Boston Avenue, and then a left turn onto Boston Avenue, heading south towards 18th Street.

Once at 18th Street, the shuttles will head west, reaching the Main/Boulder Avenue intersection. From here, they will proceed south on Boulder Avenue, going towards the 21st/23rd Street junction. The shuttles will then take the 23rd Street junction, crossing the bridge to Jackson Street, and finally, head north back to the Fairgrounds.