



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Kibo Group, Run to the Well

Date(s) of Event: 4-13-2024

Location Address: Start: 300 Riverwalk Terrace, Jenks, OK
End: 300 Riverwalk Terrace, Jenks, OK

Council District(s): 2

Event Description: 15K Fundraiser Road Race mainly within the city of Jenks but some areas in the city of Tulsa limits.

Event Category: Athletic/Recreation

Event Includes: Public Right of Way, Street Closure

Anticipated Attendance: Total: 300

Per Day: 300

Anticipated Participants: Total: 300

Per Day: 300

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Kibo Group International

Website: https://www.kibogroup.org/run

Chief Officer of Host Organization: Jordan Smith

Email and Phone: jordan@stephenlsmith.com 918-671-4496

Applicant Name: Jordan Smith

Email and Phone: jordan@stephenlsmith.com 918-671-4496

Professional Event Organizer:

Email and Phone:

On-site Contact: Jordan Smith

Mobile: 918-671-4496

Billing Contact: Kibo Group International

Phone: 918-671-4496

Billing Address: 531 East A St.
Jenks, OK 74037

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/13/2024 Time: 6:00 AM
Street Closure for Event Setup: Date: 04/13/2024 Time: 7:00 AM
Street(s) to be Closed for Event Setup: See Map for Jenks area
Event Start: Date: 04/13/2024 Time: 8:00 AM
Street Closure for Event Start: Date: 04/13/2024 Time: 7:50 AM
Street(s) to be Closed for Event Start: Elm St/Peoria Ave, 81st St and Elwood Ave. See Map
Run, Walk, Parade Start Time: 8:00 AM
Daily Event Hours: 8:00 - 10:30 AM
Event End: Date: 04/13/2024 Time: 10:30 AM
Street Reopens after Event End: Date: 04/13/2024 Time: 10:30 AM
Event Teardown: Date: 04/13/2024 Time: 10:30 AM
Street Reopens after Event Teardown: Date: 04/13/2024 Time: 11:00 AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 10x10 Provider and Phone: Personal
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: JPD (918) 299-6311 will be onsite for traffic control in Jenks.
TPD Special Events Unit (918) 586-6054 will be onsite for traffic control in Tulsa.

Medical and/or First Aid Services: Yes Contact, Email and Phone: JPD (918) 299-6311 will provide first responder onsite

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Kibo Group International
The Park Church of Christ

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 04/12/2024 Time: 5:00 PM

Equipment Pickup: Date: 04/13/2024 Time: 12:00 PM

Other Event Information: See Map

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:00 AM

Finish Time: 10:30 AM

Please describe the sound equipment that will be used for your event:

Personal speaker and MC equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Event sponsor will haul all trash and sweep the course. Trash deposited in privately owned dumpster

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

Mainly in city of Jenks limits

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/05/2024 Date routed: 01/08/2024 Date for review: 01/31/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 01/10/2024. Mayor agenda
01/24/2024. City Council agenda 01/31/2023.



USATF Certification
OK17011DG

Jenks Riverwalk 15k # 2
Jenks, OK – 15,000 meters

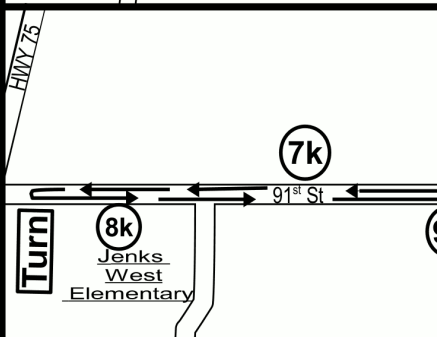
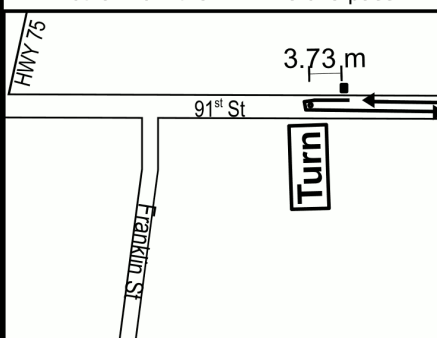
Effective Dates
3/20/17-12/31/27

- 1k:** On K Place, 2.3 m east of the 6th expansion seam east of the driveway of 107 K Place.
- 2k:** On Elm St, 2.4 m S of the southern edge of the Baker Pools sign on the side of the Baker Pools Building
- 3k:** On Elm St, 32.3 m S of the southern most yellow arrow sign just before the rd turns W and becomes 81st St
- 4k:** On 81st St, 94.8 m NE of the 25 MPH sign on the N side
- 5k:** On Elwood Ave, 4 m north of the north edge of the north
- 6k:** On Elwood Ave, 25.3m S of the telephone pole on the E
- 7k:** On 91st St, going west, 22.3 m east of the west edge of
- 8k:** On 91st St, going E, 5.8m W of the west edge of the east
- 9k:** On K Place, 19 m west of the 2nd

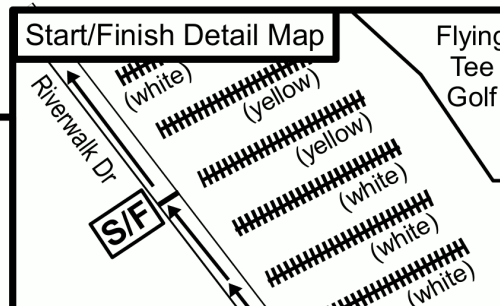
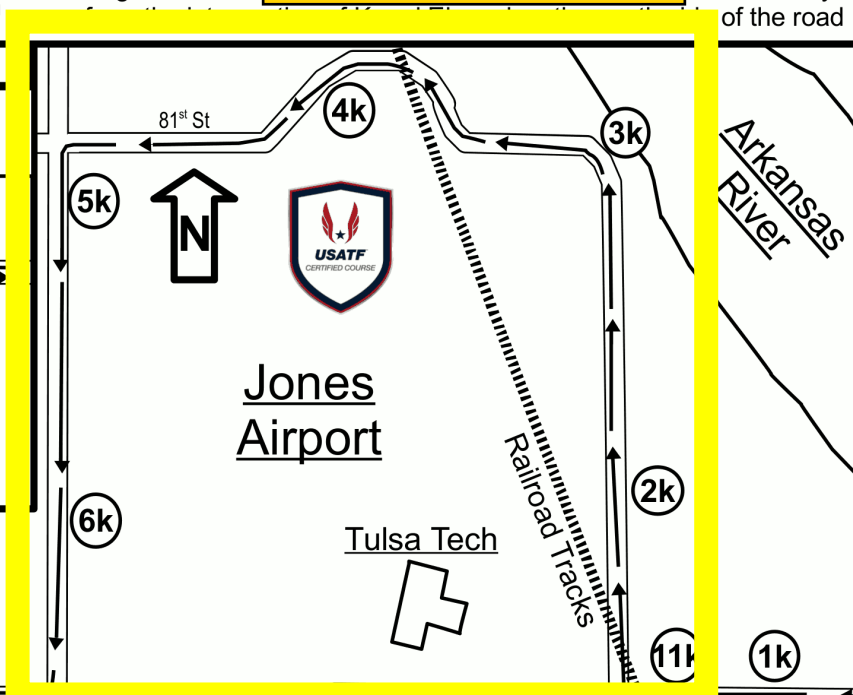
PORTION OF THE RACE IN
TULSA CITY LIMITS

1st Turnaround Detail Map

The 1st turn is 3.73 m west of the "35 MPH" & "End of School Zone" signs not far from the HWY 75 overpass



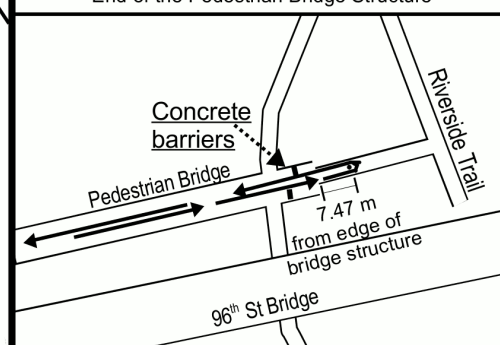
- 10k:** At the west edge of the intersection of 91st and Juniper St
- 11k:** On K place, at the center of the Birch & K Place Intersection
- 12k:** On B St, 3.4 m east of the the blue water pipe cover on the NE corner of Birch St & B St.
- 13k:** On B St, 8.8 m W of the speed limit sign just before the course turns S into parking lot
- 14k:** On the pedestrian bridge going back W, 12.5m E of 7th light pole from the W end of bridge



S/F is on Riverwalk Dr, next to Flying Tee Golf. There are two sets of parking spots that are yellow. S/F is in line w/ the expansion seam of the median in line w/ the southern most of the two sets of yellow parking spots

2nd Turn Detail Map

2nd Turn is on the pedestrian bridge, 7.47 m east of the End of the Pedestrian Bridge Structure



Measured by: Martin Updike on 3/16/17
martin@i40raceservice.com

Race Contact: Jordan Smith
jordan@StephenLSmith.com

