



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: MLK Walk in Peace ProcessionalDate(s) of Event: Jan. 14, 2024Location Address: Start: 700 S Cincinnati Ave
End: 1300 S Boston AveCouncil District(s): 4Event Description: Community Walk in Peace from 7th St and S Cincinnati Ave to 13th St and S Boston Ave.**Event Category:** Parade**Event Includes:** Public Right of Way, Lane Closure, Street ClosureAnticipated Attendance: Total: 200Per Day: 200Anticipated Participants: Total: 200Per Day: 200

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Martin Luther King Jr.
Commemoration SocietyWebsite: <https://www.mlktulsa.com/>Chief Officer of Host Organization: Jayme BroomeEmail and Phone: 918-261-0069Applicant Name: Pleas ThompsonEmail and Phone: mlktulsa@gmail.com 918-492-9495

Professional Event Organizer:

Email and Phone:

On-site Contact: Jayme BroomeMobile: 918-261-0069Billing Contact: Martin Luther King Jr.
Commemoration SocietyPhone: 918-492-9495Billing Address: PO Box 14025
Tulsa, OK 74159

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 01/14/2024 Time: 1700
Street Closure for Event Setup: Date: 01/14/2024 Time: 1700
Street(s) to be Closed for Event Setup: Assembly in Parking Lot - Staging on Cincinnati Ave from 7th St to 8th St

Event Start: Date: 01/14/2024 Time: 1730
Street Closure for Event Start: Date: 01/14/2024 Time: 1715
Street(s) to be Closed for Event Start: See route map
Run, Walk, Parade Start Time: 1730
Daily Event Hours: NA

Event End: Date: 01/14/2024 Time: 1815
Street Reopens after Event End: Date: 01/14/2024 Time: 1815

Event Teardown: Date: 01/14/2024 Time: 1815
Street Reopens after Event Teardown: Date: 01/14/2024 Time: 1815

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3100

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Dr. Martin Luther King Jr. Commemoration Society

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: See map

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Businesses, Places of Worship

If not presented, please explain:

NA

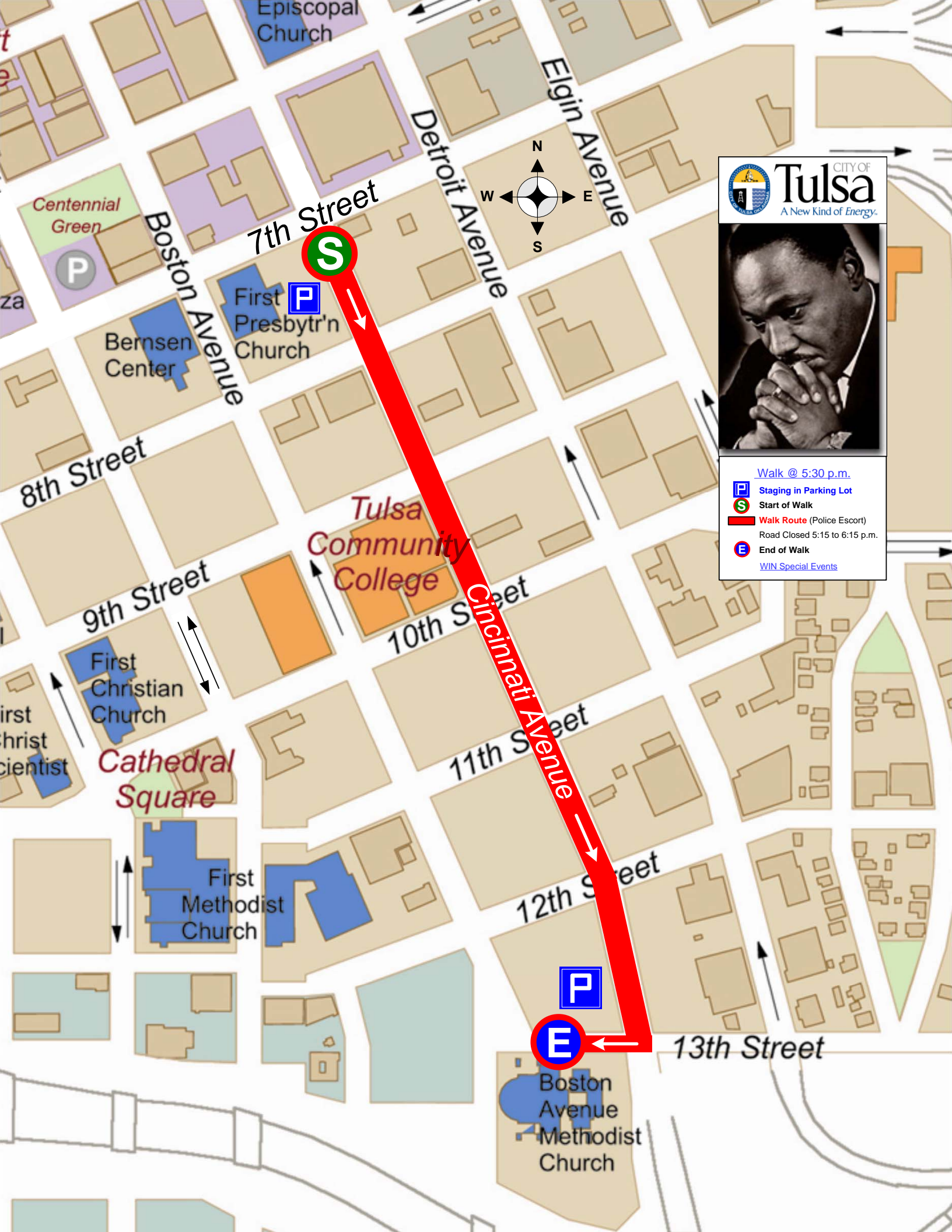
Affidavit of Applicant


I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

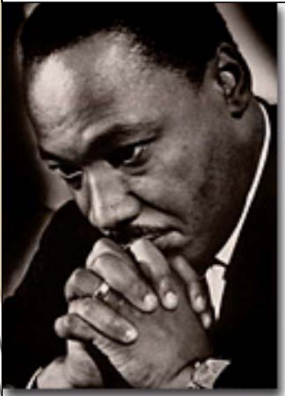
Initials: On File

For City of Tulsa Special Events Committee Use Only


Date received: 12/06/2023 Date routed: 12/12/2023 Date for review: 01/10/2024
Special Events Committee Recommendation: _____ Yes No _____
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____
Date routed to Council: _____ City Council Approval: Yes No _____
Date Permit Issued: _____ Comments: SEC meeting 12/13/2023. Fees outstanding
12/12/2023. Map uploaded 12/12/2023. Mayor agenda 01/03/2024. City Council agenda 01/10/2024.





 **CITY OF Tulsa**
A New Kind of Energy.




[Walk @ 5:30 p.m.](#)

 **Staging in Parking Lot**

 **Start of Walk**

 **Walk Route (Police Escort)**
Road Closed 5:15 to 6:15 p.m.

 **End of Walk**

[WIN Special Events](#)