



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Dream Center Toy Giveaway Date(s) of Event: 12/16/2023
Location Address: Start: 200 W 46TH ST N Council District(s): 1
End: 200 W 46TH ST N
Event Description: Requesting for street closure permit on W 46th Street N for the Christmas Give Away at the Tulsa Dream Center. See flyer.
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure, NIL
Anticipated Attendance: Total: 3000 Per Day: 3000
Anticipated Participants: Total: 3000 Per Day: 3000
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Dream Center Inc Website: www.tulsadreamcenter.org
Chief Officer of Host Organization: Tim Newton
Email and Phone: tnewton@tulsadreamcenter.org 918-430-0099
Applicant Name: Emily Booker
Email and Phone: info@tulsadreamcenter.org 918-430-9984
Professional Event Organizer:
Email and Phone:
On-site Contact: Emily Booker Mobile: 918-691-9140
Billing Contact: Tulsa Dream Center Phone: 918-430-9984
Billing Address: 200 W 46TH ST N
Tulsa, OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/16/2023 Time: 6am
Street Closure for Event Setup: Date: 12/16/2023 Time: 7am
Street(s) to be Closed for Event Setup: Westbound lanes of W 46th ST North from MLK Jr Blvd to Cheyenne Ave.

Event Start: Date: 12/16/2023 Date:Time: 10am
Street Closure for Event Start: 12/16/2023 Time: 7am
Street(s) to be Closed for Event Start: See Traffic Control Map
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10am to 1pm

Event End: Date: 12/16/2023 Date:Time: 1pm
Street Reopens after Event End: 12/16/2023 Date: Time: 1:30pm

Event Teardown: 12/16/2023 Date: Time: 1:30pm
Street Reopens after Event Teardown: 12/16/2023 Time: 1:30pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Renne Winston Event Security (918) 607-9189
TPD GID Traffic Unit (918) 591-4100

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: NA

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: NA Equipment Pickup: Date: _____ Time: NA

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: NA

Equipment Pickup: Date: _____ Time: NA

Other Event Information: Advance warning barricades and police units for the adjacent neighborhood and traffic control vehicles will queue:

1. Eastbound lane of 46th St North from Osage Dr to Cheyenne Ave.
2. Southbound lane of Osage Dr from 46th St N to 56th St N
3. Westbound Lane of 56th St N from Osage Dr to MLK Jr Blvd
4. Northbound land of MLK Jr Blvd from 56TH St N to 46TH St N

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time: 0

Finish Time: 0

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time: 0

Finish Time: 0

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

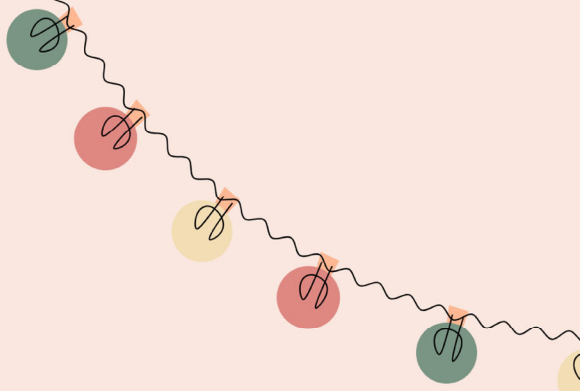
Date received: 12/08/2023 Date routed: 12/11/2023 Date for review: 12/13/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 12/13/2023.



DRIVE THROUGH

CHRISTMAS TOY GIVEAWAY



**December 16, 2023
10:00 AM**

**RECEIVE TOYS AND GROCERIES
FOR THE HOLIDAYS! GIFTS WILL BE
GIVEN FOR CHILDREN AGES 0-18.**

***KIDS MUST BE PRESENT TO
RECEIVE A GIFT.***



NORTH CAMPUS – 200 W 46TH ST N, TULSA, OK, 74126

